



SAN FRANCISCO MENTAL HEALTH BOARD

Mayor
London N. Breed

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EXECUTIVE COMMITTEE MINUTES

Monday January 22, 2019
1380 Howard Street
Room 226
10:00 AM

BOARD MEMBERS PRESENT: Harriette S. Stevens, EdD., Ulash Thakore-Dunlap, MFT
Idell Wilson, Judy Drummond, Njon Weinroth, Carletta Jackson-Lane, JD

MEMBERS ABSENT: None

MEMBERS ON LEAVE: None

OTHERS PRESENT: Helynna Brooke, Executive Director; Toni Parks, Board Member

The meeting was called to order at 10:40.

1.0 REVIEW OF EXECUTIVE COMMITTEE MINUTES

For discussion and action

1.1 Public comment

None

1.2 PROPOSED RESOLUTION: Be it resolved that the minutes of the Executive Committee meeting of November 27, 2018 be approved as submitted.

Approved unanimously

1.3 RESOLUTION: Be it resolved that the minutes of the Executive Committee meeting of January 14, 2019 be approved as submitted.

Tabled for next meeting

2.0 NEXT MENTAL HEALTH BOARD MEETING AND ACTION ITEMS

For discussion and action

2.1 Issues regarding the content of the agenda

The executive committee would like to present a plaque to Kavoos Ghane Bassiri, Director of Behavioral Health Services, as he is leaving in March. The committee decided to ask Mr. Ghane Bassiri to present and share with the board some thoughts before his exit. If he is unable to present, it was suggested that board members share information about their history and what brought them to the board.

The committee changed the order in the full board agenda as follows. This would not necessarily be permanent for meetings, but Mr. Ghane Bassiri's presentation would move to the end of the agenda so that the thank you and presentation of a plaque could be given at the end.

- Item 1 Report from Behavioral Health Services Director
- Item 2 MHSA updates
- Item 3 All reports, including committees (would be 5.3)
- Item 4 Action Items
- Item 5 Elections
- Item 6 Reports
- Item 7 Presentation
- Item 8 Final Public Comment

2.2 Board Planning for future MHB meetings

None

2.3 Public comment

None

2.4 PROPOSED RESOLUTION: That the Executive Committee adopt the agenda for the Mental Health Board meeting on February 20, 2019 as discussed.

Approved unanimously.

3.0 BUSINESS

For discussion and possible action.

3.1 Chair's report

A call is scheduled for with the California Association of Behavioral Health Boards/Commissions on February 22nd at 10:30 AM. Ms. Thakore-Dunlap, Mr. Weinroth and Dr. Stevens volunteered to be on the call. Dr. Stevens shared that the next meeting with Kavos is on February 12th at 10:00 AM.

3.2 Committee Reports

The primary work of the board should be done in committees and summaries provided at board meetings. Ms. Jackson-Lane suggested that committees meet every other week. At the board meeting, the committee chairs would give reports but others could contribute as well. The summary should be available nine days before the full board meeting. All board members would do program reviews.

3.3 Additional business regarding the duties, mandates, and operations of the Board.

3.3. a) New business for future Executive Committee meetings

Annual Report progress.

The work of the committees would provide the primary basis for the annual report.

3.3. b) Discussion of developing issues for the MHB

Update on progress of the Executive Director hiring process: There are 22 applications to date but many are over qualified for the position so more advertising will be done.

3.3. c) Other MHB business

Ms. Wilson suggested that the board have another Meet and Greet.

ADJOURNMENT

The meeting was adjourned at 11:59 AM

January 22, 2019

Executive Committee Minutes