

# SAN FRANCISCO BEHAVIORAL HEALTH COMMISSION



Mayor  
London N. Breed

1380 Howard Street, 2<sup>nd</sup> Fl.  
San Francisco, CA 94103  
(415) 255-3474 fax: 255-3760  
mhb@mhbsf.org  
[www.sfgov.org/mental\\_health](http://www.sfgov.org/mental_health)  
[www.mhbsf.org](http://www.mhbsf.org)

## NOTICE OF MEETING .....

### EXECUTIVE COMMITTEE MEETING

Tuesday, December 8, 2020

4:00 PM - 5:00 PM

REMOTE BHC MEETING ZOOM

CALL-IN #: 1 669 900 6833 & MEETING ID #: 988 2164 8147

<https://zoom.us/j/98821648147>

## AGENDA

### 1.0 BUSINESS

For discussion and possible action.

- 1.1 Chair's report
  - 1.1 a) Discussion
  - 1.2 b) Restructuring of the BHC per BOS legislation regarding Commissioner terms and staffing
- 1.2 Committee Reports
- 1.3 Additional business regarding the duties, mandates, and operations of the Commission.
  - 1.3. a) New business for future Executive Committee meetings
  - 1.3. b) Discussion of developing issues for the Commission
  - 1.3. c) Other Commission business
- 1.4 Public Comment

### 2.0 REVIEW OF EXECUTIVE COMMITTEE MINUTES AND PROPOSED RESOLUTIONS

For discussion and action

- 2.1 Public comment
- 2.2 PROPOSED RESOLUTION: Be it resolved that the minutes of the Executive Committee minutes of August 3, 2020, be approved as submitted.
- 2.3 PROPOSED RESOLUTION: Be it resolved that the minutes of the Executive Committee minutes of September 8, 2020, be approved as submitted.
- 2.4 PROPOSED RESOLUTION: Be it resolved that the minutes of the Executive Committee minutes of October 5, 2020, be approved as submitted.
- 2.5 PROPOSED RESOLUTION: Be it resolved that the minutes of the Executive Committee minutes of November 2, 2020, be approved as submitted.

### **3.0 NEXT BEHAVIORAL HEALTH COMMISSION MEETING AND ACTION ITEMS**

For discussion and action

3.1 Issues regarding the content of the agenda

3.2 Planning for future Commission meetings

3.3 Public comment

3.4 PROPOSED RESOLUTION: That the Executive Committee adopt the agenda for the Behavioral Health Commission meeting on December 16, 2020 as discussed.

### **ADJOURNMENT**

#### **DISABILITY ACCESS**

1. Rooms 226, 207, 424 and 515 are accessible to persons using wheelchairs and others with disabilities. Assistive listening devices, materials in other alternative formats, American Sign Language interpreters and other accommodations will be made available upon request. Osinachi Okakpu, MPH, Behavioral Health Services, 415-255-3493 or by email: osinachi.okakpu@sfdph.org. Providing at least 72 hours notice will help to ensure availability. To reach a TTY line, call (415) 255-3449. Large print copies of the agenda will be made available upon request; please call (415) 255-3474.

2. Meetings are held at 1380 Howard Street, (corner of 10<sup>th</sup> and Howard Streets), in Room 226 or 424 or Room 515. The closest accessible BART station is the Civic Center station, at the intersection of Market, Grove and Hyde Streets. The closest Muni Metro station is the Van Ness Station. Accessible MUNI lines serving the location are the 9 San Bruno, 47 Van Ness, 14 Mission, and 71 Haight/Noreiga. Also, the J, K, L, M, and N lines underground. For more information or updates about the current status of MUNI accessible services, call (415) 923-6142. For information about Paratransit Services call (415) 351-7000.

3. 1380 Howard Street is accessible to wheelchairs. Elevators, doorways, restrooms, and the meeting room are wheelchair accessible. Accessible curbside parking has been designated on Grace Alley.

4. In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

#### **POLICY ON CELL PHONE, PAGERS, AND ELECTRONIC DEVICES**

The ringing of and use of cell phones, pagers, and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the

December 8, 2020

Executive Committee Agenda

removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

### **KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact:

Sunshine Ordinance Task Force  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689  
Telephone: (415)554-7724  
Fax: 4(15) 554-5163  
E-mail: [sotf@sfgov.org](mailto:sotf@sfgov.org)

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request one from the Sunshine Ordinance Task Force or by printing Chapter 67 of the San Francisco Administrative Code from the internet at: [www.sfgov.org/sunshine](http://www.sfgov.org/sunshine)

To view Mental Health Board agendas and minutes, you may visit the MHB web page at: [www.sfgov.org/mental\\_health](http://www.sfgov.org/mental_health). You may also go to the Government Information Center at the Main Library at Larkin and Grove in the Civic Center. You may also get copies of these documents through the MHB office at 255-3474.

### **Lobbyist Registration and Reporting Requirements**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415) 581-2300; fax (415) 581-2317; website [www.sfgov.org/ethics](http://www.sfgov.org/ethics).

# SAN FRANCISCO BEHAVIORAL HEALTH COMMISSION



**Mayor  
London N. Breed**

1380 Howard Street, 2<sup>nd</sup> Floor  
San Francisco, CA 94103  
(415) 255-3474 fax: 255-3760  
[mhb@mhbsf.org](mailto:mhb@mhbsf.org)  
[www.mhbsf.org](http://www.mhbsf.org)  
[www.sfgov.org/mental\\_health](http://www.sfgov.org/mental_health)

Marylyn Tesconi, MA, Chair  
Carletta Jackson-Lane, JD, Vice Chair  
Judy Zalazar Drummond, MA, Secretary  
Arthur Curry  
Dawson Emmett Cooper II  
Judith Klain, MPH  
Gregory Ledbetter  
Toni Parks  
Harriette Stallworth Stevens, EdD  
Richelle Slota, MA  
Ulash Thakore-Dunlap, MFT  
Idell Wilson

**MINUTES**  
**Executive Committee**  
Behavioral Health Commission  
Monday, August 3, 2020  
Zoom Remote Meeting  
4:00 PM – 5:00 PM

Meeting called to order at 4.18 pm

**COMMISSIONERS PRESENT:** Marylyn Tesconi, MA, Chair; Carletta Jackson-Lane, JD, Vice-Chair; Judy Drummond, MA, Secretary

**COMMISSIONERS ABSENT:** None

**COMMISSIONERS ON LEAVE:** Richelle Slota, MA

**OTHERS PRESENT** : Commissioner Dawson Cooper, Loy Proffitt, MBA, Administrator, Terry Bohrer, member of the public; Wynship Hillier, member of the public

## ITEM 1.0 BUSINESS

### 1.1. Chair's Report

1.1(a) Discussion: The BHC has been advised that it cannot continue with a meeting if there is no quorum. There are only 4 currently appointed members, with 6 re-appointments waiting, and 7 vacancies. Commissioner Tesconi said she was going to schedule a Commission Training by Teresa Comstock, Executive Director, California Association of Mental Health Boards/Commissions.

1.1(b) Restructuring of the BHC: The Commission might not be staffed by the SF Mental Health Education Funds if Supervisor Stefani's proposed legislation regarding the BHC being staffed by a BPH civil service employee, is passed. If it is passed there the Commission will not have its own executive director.

## 1.2 Reports from Committees

Bylaws committee: met this morning, August 3, 2020.: Bylaws will be reviewed to determine the sections and wording that should remain and what should be changed.

Implementation Committee: did not meet.

Information Committee: Commissioner Dancer, Chair, resigned from the BHC. The committee did not meet.

General discussion: The BHC needs to review the committees to determine if current ones are still needed or if new committees need to be formed, such as a site visit committee. Site visits were discussed. All Commissioners must do site visits. The following committees were suggested.:

- Covid 19 committee
- Strategic planning committee
- Site visit Committee to provide training and plans for sharing site visit reports with SF Supervisors

## 1.3 Additional business regarding the duties, mandates and operations of the Commission

### 1.3 (a). New Business for Future Executive Committee Meetings

It was suggested that a questionnaire might be developed for site visits during the Covid19 Pandemic.

### 1.3.(b) Discussion of Developing Issues for the Commission

None discussed

### 1.3 (c) Other Commission Business

## 1.4 Public Comment

Ms. Bohrer shared that the Commission needs volunteers to do training for Commissioners for site visits, and possible revision of questionnaires. Ideas from other commissions and boards in California might provide ideas. She expressed the opinion that commissioners should give six to eight hours of their time and should resign if they can't do that. Each commissioner has to go to the Board of Supervisors and explain our commitment and what the commission should be doing.

Mr. Hillier said that it is annoying that the City Attorney is now telling us that the Commission may not take action when before they said we could.

## ITEM 2.0 REVIEW OF EXECUTIVE COMMITTEE MINUTES AND PROPOSED RESOLUTIONS

### 2.1 Public Comment

Mr. Hillier said that the BHC is in violation of the Brown Act, because the notice of the meeting did not include the message for the Disability Act.

2.2 PROPOSED RESOLUTION: Be it resolved that the minutes of the Executive Committee meeting of July 6, 2020, be approved as submitted.

Unanimously approved

**ITEM 3.0 Next Behavioral Health Commission meeting and action items**

For discussion and action

**3.1 Issues regarding the content of the agenda**

- DPH can talk about what they're going to implement this year.
- Jeff Pazinski, from the Homeless Task Force can talking about the 2000 people who are currently homeless.
- Someone from the police department to speak about what the Crisis Intervention Team (CIT) is doing, and what "defund the police" means. They can suggest speakers.
- MHSA support group meetings.

**3.2 Public Comment:**

Mr. Hillier shared that there are 2,500 new patients going into long-term involuntary mental health treatment per year.

**3.3 PROPOSED RESOLUTION:** That the Executive Committee adopt the agenda for the Mental Health Board meeting on August 19, 2020, as discussed.

Unanimously approved

**Adjournment at 5:08**

Draft Minutes prepared by Judy Drummond, Secretary

# SAN FRANCISCO BEHAVIORAL HEALTH COMMISSION



**Mayor  
London N. Breed**

1380 Howard Street, 2<sup>nd</sup> Floor  
San Francisco, CA 94103  
(415) 255-3474 fax: 255-3760  
[mhb@mhbsf.org](mailto:mhb@mhbsf.org)  
[www.mhbsf.org](http://www.mhbsf.org)  
[www.sfgov.org/mental\\_health](http://www.sfgov.org/mental_health)

Marylyn Tesconi, MA, Chair  
Carletta Jackson-Lane, JD, Vice Chair  
Judy Zalazar Drummond, MA, Secretary  
Terezie "Terry" Bohrer, RN, MSW, CLNC  
Arthur Curry  
Dawson Emmett Cooper  
Judith Klain, MPH  
Gregory Ledbetter  
Toni Parks  
Harriette Stallworth Stevens, EdD  
Richelle Slota, MA  
Ulash Thakore-Dunlap, MFT  
Idell Wilson

## **MINUTES**

**Executive Committee**  
Behavioral Health Commission  
Monday, September 8, 2020  
Zoom Remote Meeting  
4:00 PM – 5:00 PM

Meeting called to order at 4.07 pm

**COMMISSIONERS PRESENT:** ; Carletta Jackson-Lane, JD, Vice-Chair; Judy Drummond, MA, Secretary

**COMMISSIONERS ABSENT:** None

**COMMISSIONERS ON LEAVE:** Marylyn Tesconi, MA, Chair, Richelle Slota, MA

**OTHERS PRESENT:** Commissioner Dawson Cooper, Loy Proffitt, MBA, Administrator, Wynship Hillier, member of the public

### **ITEM 1.0 BUSINESS**

#### **1.1. Chair's Report**

##### **1.1(a) Discussion of Commission Seats – vacancies and status**

There are five Commissioners with current appointments. They are Carletta Jackson-Lane, Dawson Emmett Cooper, III, Richelle Slota, Toni Parks and Judith Klain. Five (5) Commissioners are awaiting re-appointment. They are Marylyn Tesconi, Judy Drummond, Gregory Ledbetter, Ulash Thakore Dunlap, and Arthur Curry. There are currently seven (7) vacancies, three (3) family members, two (2) consumers, one (1) mental health professional, and one (1) member of the Board of Supervisors.

##### **1.1(b) Restructuring of the BHC: - effect of proposed legislation**

Supervisor Stefani's proposed ordinance has not gone before the Board of Supervisors yet.

1.1 (c) Training – upcoming and requested topics

Theresa Comstock, Executive Director of the California Association of Local Mental Health Boards/Commissions, provided Training on Best Practices for Local Mental Health Boards/Commissions was given on 8/24/20. Former Commissioner Terry Bohrer will be giving Site Visit Training, the date to be determined. Other requested trainings are: Strategic Planning, Bylaws, Code of Conduct, LGBTQ Sensitivity Training, Life under COVID. Commissioner Cooper offered to provide training about people who are transgender.

1.1 (d) Retreat Planning – Selection of dates and content

No discussion

1.2 Reports from Committees

1.2 a) Information Committee needs a volunteer to be a chair

1.2 b) Implementation Committee, Chair, Commissioner Jackson-Lane, will meet via Zoom on Monday, 9/14/20

1.2 c) Bylaws Committee, Chair, Commissioner Cooper will meet Via Zoom on Thursday, 9/10/23 at 5:30

1.2 d) Strategic Planning Committee, Chair, Commissioner Drummond, will meet via Zoom, 9/16/20 at 5:00 P.M.

1.3 Additional business regarding the duties, mandates and operations of the Commission

1.3 (a). New Business for Future Executive Committee Meetings

Commissioner Wilson stated that the BHC should have included a provision for election of co-chair that was tabled at May 4, 2020 meeting. The Bylaws need to be researched.

1.3.(b) Discussion of Developing Issues for the Commission

Members have been working on bylaws and the strategic plan.

1.3(c) Role of the BHC in additional mental health funding through MHSF and other reallocated funds.

1.4 Public Comment

Mr. Hillier: He said there is still no quorum. He stated that Commissioner Wilson was not appointed correctly because appointments need to be made with the advice of a fully constituted Executive Committee.

**ITEM 2.0 REVIEW OF EXECUTIVE COMMITTEE MINUTES AND PROPOSED RESOLUTIONS**

2.1 Public Comment

Mr. Hiller stated that members of this Executive Committee would be guilty of a misdemeanor if any action were taken at this meeting.

2.2 PROPOSED RESOLUTION: Be it resolved that the minutes of the Executive Committee meeting of August 3, 2020, be approved as submitted.

This item is tabled until the next meeting due to lack of quorum



**ITEM 3.0 Next Behavioral Health Commission meeting and action items**

**3.1 Issues regarding the content of the agenda**

3.1 (a) Brief updates regarding MHSA programs Acting Director, Marlo Simmons, MPH, will be at the September 16<sup>th</sup> Commission meeting.

3.1 (b) Adapting assessment criteria for site visits during COVID19 restrictions.

**3.2 Planning for future Commission meetings**

No discussion

**3.3 Public Comment:**

No comments

**Adjournment at 5:06**

Draft Minutes prepared by Judy Drummond, Secretary

# SAN FRANCISCO BEHAVIORAL HEALTH COMMISSION



**Mayor**  
**London N. Breed**

1380 Howard Street, 2<sup>nd</sup> Floor  
San Francisco, CA 94103  
(415) 255-3474 fax: 255-3760  
[mhb@mhbsf.org](mailto:mhb@mhbsf.org)  
[www.mhbsf.org](http://www.mhbsf.org)  
[www.sfgov.org/mental\\_health](http://www.sfgov.org/mental_health)

Marylyn Tesconi, MA, Chair  
Carletta Jackson-Lane, JD, Vice Chair  
Judy Zalazar Drummond, MA, Secretary  
Arthur Curry  
Dawson Emmett Cooper  
Judith Klain, MPH  
Gregory Ledbetter  
Toni Parks  
Harriette Stallworth Stevens, EdD  
Richelle Slota, MA  
Ulash Thakore-Dunlap, MFT  
Idell Wilson

## **MINUTES**

### **Executive Committee**

Behavioral Health Commission

Monday, October 5, 2020

Zoom Remote Meeting

4:00 PM – 5:00 PM

Meeting called to order at 4.03 pm

**COMMISSIONERS PRESENT:** Marylyn Tesconi, Chair; Carletta Jackson-Lane, JD, Vice-Chair; Judy Drummond, MA, Secretary; Idell Wilson

**COMMISSIONERS ABSENT:** None

**COMMISSIONERS ON LEAVE:** Richelle Slota, MA

**OTHERS PRESENT:** Commissioner Toni Parks, Loy Proffitt, MBA, BHC Administrator, Members of the Public: Wynship Hillier, Kathryn Wren, Transitional Youth Action Team, Meghan O'Brien, Transitional Youth Action Team, Luka, Mimi Mier-Rosales, Marisol Baez, Transitional Youth Action Team,

## **ITEM 1.0 BUSINESS**

### **1.1. Chair's Report**

#### 1.1(a) Discussion of Commission Seats – vacancies and status

There are five Commissioners with current appointments. They are Carletta Jackson-Lane, Dawson Emmett Cooper, III, Richelle Slota, Toni Parks and Judith Klain. Five (5) Commissioners are awaiting re-appointment. They are Marylyn Tesconi, Judy Drummond, Gregory Ledbetter, Ulash Thakore Dunlap, and Arthur Curry. There are currently seven (7) vacancies, three (3) family members, two (2) consumers, one (1) mental health professional, and one (1) member of the Board of Supervisors. A commissioner can be removed from the Commission by the Board of Supervisors if the person has missed four meetings within the past twelve months, without leave granted.

1.1(b) Restructuring of the BHC: - effect of proposed legislation  
Supervisor Stefani's proposed ordinance has not gone before the Board of Supervisors yet. The proposed legislation by Supervisor Stefani is that the BHC would be staffed by a civil service employee instead of a SF Mental Health Education Funds employee. There is no additional information.

1.1 (c) Sunshine Ordinance Complaint Status  
Commissioner Tesconi sent a response to the Sunshine Ordinance Task Force on October 1, 2020.

1.1 (d) Retreat Planning – Selection of dates and content

Discussion of the possibility of the retreat, when it could be calendared and how it will be structured.

## **1.2 Reports from Committees**

1.2a) Implementation Committee: next meeting will be held 10/13 with Ida McCray, (Retired) Executive Director SF Sheriff's Department, Women Resource Center. The six resolutions passed last year will be discussed. This will help the BHC with the total design of our programs.

1.2b) Strategic Planning Committee will be this Wednesday, 10/7 at 5:30.

## **1.3 Additional business regarding the duties, mandates and operations of the Commission**

1.3 (a). New Business for Future Executive Committee Meetings

The Committee should appoint another at large member, to include seats that are not represented, such as Consumer and Mental Health Professional.

1.3.(b) Creating a Program Review Committee

No discussion

1.3(c) Role of the BHC in additional mental health funding through MHSF and other reallocated funds.

There were six (6) seats with 23 applicants. The BHC can still have a Commissioner attend the meeting. It is part of our duties.

## **1.4 Public Comment**

Wynship Hillier said this meeting fails to meet the demands of the Brown Act. We must have public comment on each item of business. Another violation is that the agenda packet was not sent out to those who requested it.

Meghan O'Brien, Director of Transitional Youth Action Team said the City lacks resource centers. There is a need for youth-led Transitional Age Youth (TAY) wellness centers

## **ITEM 2.0 REVIEW OF EXECUTIVE COMMITTEE MINUTES AND PROPOSED RESOLUTIONS**

2.1 Public Comment

Mr. Hiller said that in the minutes of the last meeting his name was spelled wrong and Chair Tesconi did not call the meeting to order. Richelle Slota's appointment as an at-large member

was made at the March 2020 meeting. Vice Chair Carletta Jackson-Lane said Chair Tesconi had an excused absence., and that's why she was chair that evening.

2.2 PROPOSED RESOLUTION: Be it resolved that the minutes of the Executive Committee meeting of September 8, 2020, be approved as submitted.

This item was tabled until the next meeting'

### **ITEM 3.0 Next Behavioral Health Commission meeting and action items**

#### **3.1 Planning for future Commission meetings**

3.1 a) Brief updates regarding Mental Health Services Act (MHSA) programs  
Monthly updates will start in October. Teresa Yu from MHSA will be at the next meeting to speak about permanent supportive housing.

3.1 (b) Site Visits – Adapting assessment criteria during COVID19 restrictions  
Forms and procedures have been adapted. It is recommended that a site visit committee become a standing committee

#### **3.2 Public Comment:**

Wynship Hillier said a Commission vote to create a standing committee is not necessary. Article 9 in the BHC Bylaws says after hearing advice of Executive Committee, the Chair can establish a standing committee. He said he received a letter from the Sunshine Ordinance Task Force. 4.3.d requires the BHC to have 9 members. He will be on the next Sunshine Committee agenda to discuss this ordinance. 4.104. requires a majority vote, it must be a majority of the members appointed. All 9 have to vote for it. Article 8.1 says the Executive Committee should be composed of officers, chairs of standing comm, 1 at-large member. By expanding the size of the Committee, you also expand quorum.

#### **Adjournment at 5:06**

Draft Minutes prepared by Judy Drummond, Secretary

# SAN FRANCISCO BEHAVIORAL HEALTH COMMISSION



Mayor  
London N. Breed

1380 Howard Street, 2<sup>nd</sup> Floor  
San Francisco, CA 94103  
(415) 255-3474 fax: 255-3760  
[mhb@mhbsf.org](mailto:mhb@mhbsf.org)  
[www.mhbsf.org](http://www.mhbsf.org)  
[www.sfgov.org/mental\\_health](http://www.sfgov.org/mental_health)

Marylyn Tesconi, MA, Chair  
Carletta Jackson-Lane, JD, Vice Chair  
Judy Zalazar Drummond, MA, Secretary  
Arthur Curry  
Dawson Emmett Cooper  
Judith Klain, MPH  
Gregory Ledbetter  
Toni Parks  
Harriette Stallworth Stevens, EdD  
Richelle Slota, MA  
Ulash Thakore-Dunlap, MFT  
Idell Wilson

## MINUTES

### Executive Committee

Behavioral Health Commission  
Monday, November 2, 2020  
Zoom Remote Meeting  
4:00 PM – 5:00 PM

Meeting called to order at 4.03 pm

**COMMISSIONERS PRESENT:** Marylyn Tesconi, MA, Chair; Carletta Jackson-Lane, JD, Vice-Chair; Judy Drummond, MA, Secretary; Idell Wilson, Richelle Slota, MA

**COMMISSIONERS ABSENT:** None

**COMMISSIONERS ON LEAVE:** None

**OTHERS PRESENT:** Wynship Hillier, member of the public

## ITEM 1.0 BUSINESS

### 1.1. Chair's Report

#### 1.1 a) Restructuring of BHC – status and effect of proposed legislation

The legislation proposed by Supervisor Stefani passed at the full Board of Supervisors and will become effective January 1, 2021. The BHC will no longer have support staff by San Francisco Mental Health Education Funds. The BHC will be supported by BHS staff. All Commissioner terms will not expire at same time.

#### 1.1 b) Retreat Planning – selected dates and planning meeting

The Ad hoc Committee chaired by Commissioner Slota with members Klain and Ledbetter selected the date 12/5/20 for the Retreat. A planning meeting, via Zoom is scheduled for Wednesday, 11/4 from 3:00 PM to 4:00 PM

## 1.2 Reports from Committees

1.2a) Implementation Committee did not meet.

1.2b) Strategic Planning Committee did not meet. It will be part of the Retreat.

## 1.3 Additional business regarding the duties, mandates and operations of the Commission

1.3 (a). New Business for Future Executive Committee Meetings

Training for the new commissioners in the New Year

1.3.(b) Creating a Program Review Committee

No discussion

1.3(c) Role of the BHC in additional mental health funding through MHSF and other reallocated funds.

There were six (6) seats with 23 applicants. The BHC can still have a Commissioner attend the meeting. It is part of our duties.

## 1.4 Public Comment

Wynship Hillier said this meeting is in violation of the Brown Act. Public comment should be after each specific agenda item. The agenda packet was not sent out to each member of the public who requested one.

## ITEM 2.0 REVIEW OF EXECUTIVE COMMITTEE MINUTES AND PROPOSED RESOLUTIONS

2.1 Public Comment

Wynship Hillier asked for additional public comment time which was granted. He cited numerous corrections to the minutes for 8/3/20, 9/8/20, and 10/5/20.

The Committee agreed that the corrections would be reviewed for accuracy, made as appropriate, and voted on at the next meeting.

2.2 PROPOSED RESOLUTION: Be it resolved that the minutes of the Executive Committee of August 3, 2020 be approved as submitted

2.3 PROPOSED RESOLUTION: Be it resolved that the minutes of the Executive Committee meeting of September 8, 2020 be approved as submitted

2.4 PROPOSED RESOLUTION: Be it resolved that the minutes of the Executive Committee of October 5, 2020 be approved as submitted.

Items 2.2, 2.3, and 2.4 were tabled until the next meeting so that the Secretary has time to review the suggestions made by Mr. Hillier.

## ITEM 3.0 Next Behavioral Health Commission meeting and action items

### 3.1 Planning for future Commission meetings

Suggestions were:

- Training new members in new year: Teresa Comstock training
- Duty statement
- Instruction on Robert's Rule of Order, Sunshine Ordinance Task Force: We all have these in a binder sent by Teresa Comstock.

3.1 a) Brief updates regarding Mental Health Services Act (MHSA) programs

Monthly updates will start in October. Teresa Yu from MHSA will be at the next meeting to speak about permanent supportive housing.

3.1 (b) Site Visits – Adapting assessment criteria during COVID19 restrictions

Forms and procedures have been adapted. It is recommended that a site visit committee become a standing committee

**3.2 Public Comment:**

Wynship Hillier expressed concerns about the level of organization of the BHC and feedback he has received from Commissioners. He said he was sorry that Secretary Drummond feels attacked; He sent her emails re Robert's Rules with no response.

**Adjournment at 5:06**

Draft Minutes prepared by Judy Drummond, Secretary