

SAN FRANCISCO BEHAVIORAL HEALTH COMMISSION



**Mayor
London N. Breed**

1380 Howard Street, 2nd Floor
San Francisco, CA 94103
(415) 255-3474 fax: 255-3760
mhb@mhbsf.org
www.mhbsf.org
www.sfgov.org/mental_health

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Idell Wilson

AGENDA

Behavioral Health Commission Meeting

Wednesday, August 19, 2020

6:00 PM – 8:00 PM

REMOTE BHC MEETING ZOOM

CALL-IN #: 1-669-900-6833 & MEETING ID #: 939 8475 9984

ITEM 1.0 COMMISSIONER'S REPORTS

For discussion

1.1 Report from Chair of the Commission and the Executive Committee

Discussion regarding Chair's meetings with Behavioral Health Services staff, meetings with members of the Board of Supervisors and community meetings about mental health or substance use.

1.2 Reports from Committees

Discussion regarding committee meetings, goals and accomplishments

1.2 a) Information Committee

1.2 b) Implementation Committee

1.2 c) Nominating Committee

1.2 d) Bylaws Revision Committee

1.2 e) Strategic Plan Committee

1.3 People or Issues Highlighted by BHC: Suggestions of people, programs, or both, that Commissioners believe should be acknowledged or highlighted by the Behavioral Health Commission

1.4 Report by members of the Commission on their activities on behalf of the Commission

1.5 New business - Suggestions for future agenda items to be referred to the Executive Committee

1.6 Public comment

ITEM 2.0 ACTION ITEMS

For discussion and action

2.1 Public comment

2.2 Proposed Resolution: Be it resolved that the minutes for the Behavioral Health Commission meeting of July 15, 2020 be approved as submitted

2.3 Public Comment

ITEM 3.0 REPORT FROM BEHAVIORAL HEALTH SERVICES DIRECTOR

3.1 Discussion regarding Behavioral Health Services Department - Communication, a report on the activities and operations of Behavioral Health Services (BHS), including a budget, planning, policy, and programs and services.

3.2 Public Comment

4.0 PUBLIC COMMENT

4.1 Public Comment

Adjournment

STRATEGIC PLAN: FY 2020-21 BEHAVIORAL HEALTH COMMISSION OF SAN FRANCISCO

GOAL 1. Review and evaluate the behavioral health needs, services, facilities, and special problems.	RESPONSIBLE PARTIES	OUTCOME MEASURES	COMPLETION DATE
a. Review monthly reports submitted by the Behavioral Health Director. Request presentation of specific data pertaining to priority issues.	Behavioral Health Director and Commissioners	Reports reviewed at each meeting and included with minutes. Questions and comments made.	Monthly meeting
b. Evaluate services via conducting a minimum of 20 Program Review visits annually and via MHSa and other provider presentations at Commission meetings. Each Commissioner will be requested to conduct a minimum of two Program Evaluation visits.	Establish Program Review Committee; Invite presenters; Commissioners with staff assistance	Number of completed visits; written reports prepared by Commissioners submitted to Behavioral Health Svs. Director. Attend Provider presentations; offer comments/recommendations.	Two site visits conducted monthly. Monthly meetings
c. Hold one public hearing annually. Consider holding monthly Commission meetings at different Community sites.	Staff and Commissioners	Public Hearing held. Follow up actions, if any, completed.	Public Hearing ? DATE
d. Participate in selection of the Behavioral Health Director.	Commissioner(s)	Full participation in selection process.	When necessary.
e. Advise Board of Supervisors and Mayor and Behavioral Health Director as to any aspect of the local mental health program.	Commissioners	Testify at BOS meetings, Annual Report completed; resolutions presented; and letters/memos as needed.	Annual Report – June Testify, Resolutions/Letters – as needed.
f. Complete Data Notebook distributed by the California Mental Health Planning Council.	Commissioners (Special Committee)	Timely submission to request from Planning Council.	Date? October

STRATEGIC PLAN: FY 2020-21 BEHAVIORAL HEALTH COMMISSION OF SAN FRANCISCO

<p>g. Review and comment on MHSA multi-year plan. Hold Public Hearing on Plan. Divide report into sections; assign Commissioners to review and report back prior to Public Hearing</p>	<p>Commissioners Ad hoc MHSA Review Committee; staff schedule Hearing date</p>	<p>Comments provided within time frame. Time allocated for Public Hearing.</p>	<p>? DATE- January</p>
<p>GOAL 2. Review any agreements entered into by the Behavioral Health Services. Review realignment.</p>	<p>RESPONSIBLE PARTIES</p>	<p>OUTCOME MEASURES</p>	<p>COMPLETION DATE</p>
<p>Request information from the Director of Behavioral Health Services. Review contract(s) and reports.</p>	<p>Executive Committee and Staff</p>	<p>Contracts reviewed; comments submitted to Board and BHS Director</p>	<p>Date?</p>
<p>GOAL 3. Establish committees to address special needs, projects, and issues, e.g., Executive Committee, Legislation, Bylaws, Program, Site Visits, Public Hearing and Awards.</p>	<p>RESPONSIBLE PARTIES</p>	<p>OUTCOME MEASURES</p>	<p>COMPLETION DATE</p>
<p>a. Update Commission By-laws</p> <p>b. Convene Annual Board retreat in December to set priorities for the next year.</p> <p>c. Set Annual priorities via Strategic Plan.</p>	<p>Ad hoc Subcommittee, Executive Comm. & staff</p> <p>Commissioners & staff</p> <p>Commissioners; Committee Chairs/ staff</p>	<p>Bylaws completed</p> <p>Retreat planned and held.</p> <p>Priorities set. Strategic Plan reviewed bi-monthly to note progress. Status reported at monthly BHC meetings. Recorded in meeting minutes</p>	<p>October 2020</p> <p>December (at retreat) December and ad hoc. [Sept 2020 set priorities]</p> <p>FY 20-21 Plan – 9/2020 Bi-monthly review – November/January/March/May July/September</p>

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<p>d. Establish Committees to address priorities (e.g., special needs, projects, and issues).</p> <ol style="list-style-type: none"> 1. Mental Health SF implementation 2. Adult Residential Facilities 3. Telehealth Needs 4. Response to COVID-19 	<p>Commissioners & staff</p>	<p>Committees established. Each Committee reports its progress and status monthly. Over a two-year period, Identify, analyze, and publicize gaps pertaining to each issue; produce written reports; testify at BOS hearings and meetings; share information with California Association of Local Behavioral Health Boards/Commissions, SF Health Commission, SFDPH Director and BHS Director.</p>	<p>Committee meetings held; develop objectives and work plan for the year. List DATE Issue interim reports at DATE meeting. Complete tasks by DATE.</p>
<p>e. Priority Issues For 2020-2021: [INCLUDE SHORT AND LONG-TERM PROJECT GOALS]</p> <ol style="list-style-type: none"> 1.Improve communication with BOS 2.Develop Position Papers/Interim reports 3.? 4.? 	<p>Commissioners</p>	<ol style="list-style-type: none"> 1.BOS Contacts reported and increased contact over time; 2. Issue papers completed and presented to BOS and Mayor; 3. 4 	<p>? DATE ? DATE ? DATE</p>
<p>f. Nominating Committee Appointed g. Elections of Officers</p>	<p>Commissioners</p>	<p>Candidates selected. Elections held; duties described in Bylaws adhered to.</p>	<p>November – January February elections</p>

