



## SAN FRANCISCO BEHAVIORAL HEALTH COMMISSION

**Mayor**  
**London N. Breed**

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### **AGENDA** **EXECUTIVE COMMITTEE MEETING**

Behavioral Health Commission

Monday, October 5, 2020

4:00 PM – 5:00 PM

#### **REMOTE BHC MEETING ZOOM**

**CALL-IN #:** 1 669 900 6833 & **MEETING ID #:** 988 2164 8147

<https://zoom.us/j/98821648147>

### **ITEM 1.0 BUSINESS**

#### **For discussion and possible action**

##### **1.1 Chair's report**

- 1.1 a) Discussion of Commission Seats – vacancies and removal process
- 1.1 b) Restructuring of BHC – effect of proposed legislation
- 1.1 c) Sunshine Ordinance Complaint status
- 1.1 d) Retreat Planning – Selection of dates and content

##### **1.2 Reports from Committees**

Discussion regarding committee meetings, goals and accomplishments

- 1.2 a) Implementation Committee
- 1.2 b) Strategic Planning Committee

##### **1.3 Additional business regarding the duties, mandates and operations of the Commission**

- 1.3 a) New business for future Executive Committee Meetings
- 1.3 b) Creating a Program Review Committee
- 1.3 c) Role of the BHC in additional mental health funding through MHSF and other
  - Reallocated funds

##### **1.4 Public Comment**

## **2.0 REVIEW OF EXECUTIVE COMMITTEE MINUTES AND PROPOSED RESOLUTIONS**

For discussion and action

### **2.1 Public Comment**

**2.2 PROPOSED RESOLUTION: Be it resolved that the minutes of the Executive Committee meeting of September 8, 2020 be approved as submitted**

## **3.0 NEXT BEHAVIORAL HEALTH COMMISSION MEETING AND ACTION ITEMS**

For discussion and action

We will continue to meet using the ZOOM venue

### **3.1 Planning for future Commission meetings**

3.1 a) Brief updates regarding Mental Health Services Act (MHSA) programs will start in October

3.1 b) Site visits – Adapting assessment criteria during COVID-19 restrictions

### **3.2 Public Comment**

## **ADJOURNMENT**

## AMERICAN WITH DISABILITY ACT

The ADA is a civil rights law that protects people with different types of disabilities from discrimination in all aspects of social life. More specifically, Title II of the ADA requires that all programs offered through the state and local government such as the City and County of San Francisco must be accessible and usable to people with disabilities. The ADA and City policy require that people with disabilities have equal access to all City services, activities, and benefits. People with disabilities must have an equal opportunity to participate in the programs and services offered through the City and County of San Francisco. If you believe your rights under the ADA are violated, contact the ADA Coordinator.

Ordinance 90-10 added Section 2A.22.3 to the Administrative Code, which adopted a Citywide Americans with Disabilities Act Reasonable Modification Policy that requires City departments to: (1) provide notice to the public of the right to request reasonable modification; (2) respond promptly to such requests; (3) provide appropriate auxiliary aids and services to people with disabilities to ensure effective communication; and (4) train staff to respond to requests from the public for reasonable modification, and that requires the Mayor's Office on Disability to provide technical assistance to City department responding to requests from the public for reasonable modifications.

**Disability Accommodations:** To request assistive listening devices, real time captioning, sign language interpreters, readers, large print agendas or other accommodations, please contact the Commission Secretary at (415) 558-6309, or [commissions.secretary@sfgov.org](mailto:commissions.secretary@sfgov.org) at least 72 hours in advance of the hearing to help ensure availability.

**Language Assistance:** To request an interpreter for a specific item during the hearing, please contact the Commission Secretary at (415) 558-6309, or [commissions.secretary@sfgov.org](mailto:commissions.secretary@sfgov.org) at least 48 hours in advance of the hearing.

**SPANISH:** Agenda para la Comisión de Planificación. Si desea asistir a la audiencia, y quisiera obtener información en Español o solicitar un aparato para asistencia auditiva, llame al 415-558-6309. Por favor llame por lo menos 48 horas de anticipación a la audiencia.

**CHINESE:** 規劃委員會議程。聽證會上如需要語言協助或要求輔助設備，請致電415-558-6309。請在聽證會舉行之前的至少48個小時提出要求。

**TAGALOG:** Adyenda ng Komisyon ng Pagpapalano. Para sa tulong sa lengguwahe o para humiling ng Pantulong na Kagamitan para sa Pagdinig (headset), mangyari lamang na tumawag sa 415-558-6309. Mangyaring tumawag nang maaga (kung maaari ay 48 oras) bago sa araw ng Pagdinig.

**RUSSIAN:** Повестка дня Комиссии по планированию. За помощью переводчика или за вспомогательным слуховым устройством на время слушаний обращайтесь по номеру 415-558-6309. Запросы должны делаться минимум за 48 часов до начала слушания.

## **KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE (San Francisco Administrative Code Chapter 67):**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the sunshine ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact:

Sunshine Ordinance Task Force  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689  
Telephone: (415) 554-7724  
Fax: 4(15) 554-5163  
E-mail: [sotf@sfgov.org](mailto:sotf@sfgov.org)

People can obtain a free copy of the Sunshine Ordinance from the Clerk of the Sunshine Task Force, or by printing Chapter 67 of the San Francisco Administrative Code from the internet at <https://sfgov.org/sunshine> or <https://www.sfcityattorney.org/government/sunshine/sunshine-ordinance/>.

To view Behavioral Health Commission (BHC) (aka Mental Health Board) agendas and minutes and reports, you may visit the web page at: [www.sfgov.org/mental\\_health](http://www.sfgov.org/mental_health). You may also go to the Government Information Center at the Main Library at Larkin and Grove in the Civic Center. You may also get copies of these documents through the BHC office at 415-255-3474.

## **SAN FRANCISCO LOBBYIST ORDINANCE**

Lobbyist individualistically entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (Administrative Code Section 16.520-534) to register and report lobbying activity. For more information about the Lobbyist Ordinance, contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 252-3100; fax (415) 252-3112 or visit its website at <http://www.sfgov.org/ethics>.

## **CELL PHONE AND/OR SOUND-PRODUCING ELECTRONIC DEVICE USAGE**

The ringing of and use of cellular phones, pagers and similar sound-producing electronic devices are prohibited during public meetings. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cellphones, pagers, or other similar sound producing electronic devices (Sunshine Ordinance 67 A.1)

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## MINUTES

### **Executive Committee Meeting Tuesday, September 08, 2020 at 4:00 PM REMOTE BHC MEETING ZOOM**

**BOARD MEMBERS PRESENT:** Carletta Jackson Lane; Judy Drummond, MA, Secretary, Dawson Emmett Cooper II; and Idell Wilson

**BOARD MEMBERS LEAVE:** Chair Marylyn Tesconi, MA, Chair

**BOARD MEMBERS ABSENT:** Richelle Slota, MA

**Staff Present:** Loy Proffitt, MBA

**Public Present:** Winship Hillier

**Commissioner Tesconi** called the meeting to order at 4:07 PM.

#### **1.0 BUSINESS**

For discussion and possible action

##### **1.1 a Chair's Report**

- There are 4 appointed Commissioners: Carletta Jackson Lane (public interest), Dawson Cooper, Richelle Slota, Toni Parks.
- 6 are awaiting reappointment: Judy Drummond (public interest), Judith Klain, Gregory Ledbetter, Ulash Thakore-Dunlop, Harriette Stevens, Arthur Curry
- 7 vacancies
- There is a 30% vacancy rate on the BHC. We will be receiving information from Marlo Simmons about filling the empty seats.

##### **1.1 b Restructuring of BHC – effect of proposed legislation**

- Supervisor Stefani's legislation has not gone before the Board of Supervisors yet.

##### **1.1 c Training – upcoming and requested topics**

- Theresa Comstock's Training on Best Practices for Local Mental Behavioral Health Boards and Commissions was done on 8/24/20.
- Site Visit Training by Terry Bohrer will be 9/28/20
- Topics include:
  - a. Strategic Planning
  - b. ByLaws
  - c. Code of Conduct
  - d. LGBTQ Sensitivity Training
  - e. Life under COVID
  - f. Dawson Cooper offered to do a transgender training

## Public Comment

**Mr. Hiller** told us we do not have quorum and must cancel this meeting, according to Brown Act and Sunshine Act. Also, disability information was not added to the agenda.

### 1.2 Reports From Committees

Discussion regarding committee meetings, goals and accomplishments

- 1.2 a) Information Committee has not met
- 1.2 b) Implementation Committee will meet on Monday, 9/14/20
- 1.2 c) Bylaws Committee will meet on Thursday, 9/10/230 at 5:30
- 1.2 d) Strategic Planning Committee – Goals and Chair selection

**Commissioner Drummond** is chair. Meeting will start in October 2020.

### 1.3 Additional Business Regarding The Duties, Mandates And Operations Of The Commission

- 1.3 a) New business for future Executive Committee Meetings
- Idell Wilson brought up the issue of voting for a new co-chair. We will research the Bylaws.
- 1.3 b) Discussion of developing issues for the BHC. We are working on bylaws and on the Strategic Plan.
- 1.3 c) Role of the BHC in additional mental health funding through MHSF and other Reallocated funds. We are still in the process of hiring a new Executive Director and these issues are being discussed.

### 1.4 Public Comment

**Mr. Hillier:** Still no quorum. Adding Commissioners to committees being done incorrectly.

## 2.0 REVIEW OF EXECUTIVE COMMITTEE MINUTES AND PROPOSED RESOLUTIONS

We cannot take action at this meeting

### 2.1 Public Comment

- **Mr. Hillier:** still no quorum. We are depriving public of needed information.

### 2.2 PROPOSED RESOLUTION: Be It Resolved That The Minutes Of The Executive Committee Meeting Of August 3, 2020 Be Approved As Submitted.

We cannot take action at this committee.

## 3.0 NEXT BEHAVIORAL HEALTH COMMISSION MEETING AND ACTION ITEMS

We will continue to meet using the ZOOM venue

### 3.1 BHC meeting content

- 3.1 a) Site visits – Adapting assessment criteria during COVID-19 restrictions

### 3.2 Planning for future Commission meetings

- 3.2 a) Marlo Simmons will be at next BHC meeting.

### 3.3 Public Comment:

none

**Adjournment at 5:08**

DRAFT