



SAN FRANCISCO BEHAVIORAL HEALTH COMMISSION

Mayor
London N. Breed

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AGENDA EXECUTIVE COMMITTEE MEETING

Behavioral Health Commission
Monday, November 2, 2020
4:00 PM – 5:00 PM

[REMOTE BHC MEETING ZOOM](#)

CALL-IN #: [1 669 900 6833](tel:16699006833) & MEETING ID #: [988 2164 8147](tel:98821648147)
<https://zoom.us/j/98821648147>

ITEM 1.0 BUSINESS

For discussion and possible action

1.1 Chair's report

- 1.1 a) Restructuring of BHC – status and effect of proposed legislation
- 1.1 b) Retreat Planning – selected dates and planning meeting

1.2 Reports from Committees

Discussion regarding committee meetings, goals and accomplishments

- 1.2 a) Implementation Committee
- 1.2 b) Strategic Planning Committee

1.3 Additional business regarding the duties, mandates and operations of the Commission

- 1.3 a) New business for future Executive Committee Meetings

1.4 Public Comment

2.0 REVIEW OF EXECUTIVE COMMITTEE MINUTES AND PROPOSED RESOLUTIONS

For discussion and action

2.1 Public Comment

2.2 PROPOSED RESOLUTION: Be it resolved that the minutes of the Executive Committee of August 3, 2020 be approved as submitted

2.3 PROPOSED RESOLUTION: Be it resolved that the minutes of the Executive Committee meeting of September 8, 2020 be approved as submitted

2.4 PROPOSED RESOLUTION: Be it resolved that the minutes of the Executive Committee of October 5, 2020 be approved as submitted

3.0 NEXT BEHAVIORAL HEALTH COMMISSION MEETING AND ACTION ITEMS

For discussion and action

We will continue to meet using the ZOOM venue

3.1 Ideas for future Commission meetings

3.2 Public Comment

4.0 FINAL PUBLIC COMMENT

ADJOURNMENT

AMERICAN WITH DISABILITY ACT

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City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689
Telephone: (415) 554-7724
Fax: 4(15) 554-5163
E-mail: sotf@sfgov.org

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UN-ADOPTED MINUTES Executive Committee Behavioral Health Commission Monday, August 3, 2020 4:00 PM – 5:00 PM

Meeting called to order at 4.18 pm

Members Present: Chair Marylyn Tesconi, MA, Vice-Chair Carletta Jackson-Lane, JD, Judy Drummond, MA, Dawson Cooper

Members Absent: Richelle Slota

Staff: Loy Proffitt, MBA, ARC

Public: Terry Bohrer, Wynship Hillier

1.1. CHAIR REPORT

- a. We cannot hold a meeting without a quorum re City Attorney notification. The City Attorney said we can hold committees ad hoc as long as they are simply informational in nature. We can talk about important matters.
- b. We may no longer be connected to the SFMHEF Board. We might be coming under DPH.
- c. We don't know about the new Executive Director's position. Still on board, but not sure as to how. Supervisor Stefani's legislation will determine this.
- d. Loy Proffitt sent out list of vacancies. There are only 4 currently appointed members, with 6 re-appointments waiting, and 7 vacancies.

1.2 Reports from Committees

- a. **By-laws committee:** met this morning: We will study bylaws to see what should remain the same and what should be changed, so we can present our work to the full commission at a later time.
- b. **Implementation Committee** has not met.

- c. **Information Committee** - Marcus Dancer, chair, resigned. The committee has not met.
- d. General discussion:
We need to look at committees and see if we need those committees to remain or form new committees. Site visits were discussed. Commissioner Dawson Cooper posted the State of Washington's site-visit Committee Guidelines. It was suggested we have
 - 1. Covid 19 committee
 - 2. Strategic planning committee
 - 3. Site visit trainings
 - 4. Sharing site visit reports with supervisors
 - 5. Every commissioner has to do something; this is a working board!

1.3 Additional business regarding the duties, mandates and operations of the Commission

a. new business for future exec comm meetings

- 1. Share new info about the committees
- 2. Develop Questionnaires for site visits in time of Covid
- 3. discussion of developing issues for the commission
- 4. Developing ideas for site visits
- 5. Teresa Comstock will do training for Commissioners. Chair Marylyn Tesconi will set this up.

1.4 Public Comment

- a. Terry Bohrer: We need volunteers to do commission training and training for on-site visits and work with a group that wants to review forms currently in use. We can use ideas from around the state and country. Commissioners should give 6-8 hours/month of their time, and if they can't, they should resign. This should go into the Commissioner's job description. Each commissioner has to go to the Board of Supervisors and explain our commitment and what we should be doing.
- b. Wynship Hillier: annoying the City Attorney can make them tell us we can't meet.

2.0 Review of Executive Committee minutes and proposed resolutions

- a. We cannot vote on them because we do not have quorum.

2.1 Public Comment

- a. Wynship Hillier: We are in violation of the Brown Act, possibly for the past year.

3.0 Next Behavioral Health Commission meeting and action items

- a. DPH can talk about what they're going to implement this year.
- b. Jeff Pazinski, from the Homeless Task Force can talking about the 2000 people who are currently homeless.
- c. Someone from the police to speak about what the CIT team is doing, and what "defund the police" means. They can suggest speakers.
- d. MHSA support group meetings.

3.1 Public Comment:

- a. Wynship Hillier: There are 2,500 new patients going into involuntary treatment. Site visits are not going to reach these people. We are dealing with the tip of the iceberg. We know nothing of how they are being treated.

Adjournment at 5:08

Minutes prepared by Judy Drummond, Secretary



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UN-ADOPTED MINUTES EXECUTIVE COMMITTEE MEETING Behavioral Health Commission Tuesday, September 8, 2020

Meeting called to order at 4:07

Present: Vice Chair Carletta Jackson Lane, JD, Secretary Judy Drummond, MA, Dawson Cooper, Idell Wilson
Absent: Richelle Slota
On Leave: Chair Marylyn Tesconi
Staff: Loy Proffitt, MBA, ARC
Public: Wynship Hillier

ITEM 1.0 BUSINESS

For discussion and possible action

1.1 Chair's report

1.1 a) Discussion of Commission Seats – vacancies and status

- a. There are 4 appointed Commissioners: Carletta Jackson Lane (public interest), Dawson Cooper, Richelle Slota, Toni Parks.
- b. 6 are awaiting reappointment: Judy Drummond (public interest), Judith Klain, Gregory Ledbetter, Ulash Thakore-Dunlop, Harriette Stevens, Arthur Curry
- c. 7 vacancies
- d. There is a 30% vacancy rate on the BHC. We will be receiving information from Marlo Simmons about filling the empty seats.

1.1 b) Restructuring of BHC – effect of proposed legislation

- a. Supervisor Stefani's legislation has not gone before the Board of Supervisors yet.

1.1 c) Training – upcoming and requested topics

- a. Theresa Comstock's Training on *Best Practices for Local Mental/Behavioral Health Boards and Commissions* was done on 8/24/10.
- b. Site Visit Training by Terry Bohrer will be 9/28/20
- c. Topics include:

Strategic Planning

ByLaws

Code of Conduct

LGBTQ Sensitivity Training

Life under COVID

Dawson Cooper offered to do a transgender training

Public Comment:

Wynship Hiller told us we do not have quorum and must cancel this meeting, according to Brown Act and Sunshine Act. Also, disability information was not added to the agenda.

1.2 Reports from Committees

Discussion regarding committee meetings, goals and accomplishments

1.2 a) Information Committee has not met

1.2 b) Implementation Committee will meet on Monday, 9/14/20

1.2 c) Bylaws Committee will meet on Thursday, 9/10/230 at 5:30

1.2 d) Strategic Planning Committee – Goals and Chair selection

Judy Drummond is chair. Meeting will be 9/16/20 at 5:00 P.M.

1.3 Additional business regarding the duties, mandates and operations of the Commission

1.3 a) New business for future Executive Committee Meetings

Idell Wilson brought up the issue of voting for a new co-chair . We will research the Bylaws.

1.3 b) Discussion of developing issues for the BHC. We are working on bylaws and on the Strategic Plan.

1.3 c) Role of the BHC in additional mental health funding through MHSF and other Reallocated funds. We are still in the process of hiring a new Executive Director and these issues are being discussed.

1.4 Public Comment

Wynship Hillier: Still no quorum. Adding Commissioners to committees being done incorrectly.

2.0 REVIEW OF EXECUTIVE COMMITTEE MINUTES AND PROPOSED RESOLUTIONS

We cannot take action at this meeting

2.1 Public Comment

Wynship Hillier: still no quorum. We are depriving public of needed information.

2.2 PROPOSED RESOLUTION: Be it resolved that the minutes of the Executive Committee meeting of August 3, 2020 be approved as submitted. We cannot take action at this committee.

3.0 NEXT BEHAVIORAL HEALTH COMMISSION MEETING AND ACTION ITEMS

For discussion and action

We will continue to meet using the ZOOM venue

3.1 BHC meeting content

3.1 a) Site visits – Adapting assessment criteria during COVID-19 restrictions

3.2 Planning for future Commission meetings

a. Marlo Simmons will be at next BHC meeting.

3.3 Public Comment: none

ADJOURNMENT 5:06

Minutes prepared by Judy Drummond



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UN-ADOPTED MINUTES **EXECUTIVE COMMITTEE MEETING**

Behavioral Health Commission

Monday, October 5, 2020

4:00 PM – 5:00 PM

Commissioners Present: Chair Marylyn Tesconi, MA, Vice Chair Carletta Jackson-Lane, JD, Secretary Judy Drummond, MA, Idell Wilson, Toni Parks

Absent: Executive Committee Commissioner at-large Richelle Slota

Public: Kathryn Wren, Transitional Youth Action Team, Meghan O'Brien, Transitional Youth Action Team, Luka, Mimi Mier-Rosales, Marisol Baez, Transitional Youth Action Team, Wynship Hillier

Staff: Loy Proffitt, MBA, ARC

4:03. Meeting called to order by Chair Marylyn Tesconi

We have quorum

Chair Tesconi: As a change to the Agenda, we will not be voting on the approval of the 9/8//20 meeting until we have made the changes

ITEM 1.0 BUSINESS

1.1 Chair's report

1.1 a) Discussion of Commission Seats – vacancies and removal process

1.1aa) There are 5 filled seats: Carletta Jackson Lane, Richelle Slota, Dawson Cooper, Judith Klain, and Toni Parks. 5 are awaiting reappointment: Judy Drummond, Marylyn Tesconi, Ulash Thakore Dunlop, Arthur Curry, and Gregory Ledbetter. There is a 41% vacancy on the Commission. There are 7 vacancies: seats held by Njon Weinroth, Susan Page, Benny Wong, Dr. Harriette Stevens, Marcus Dancer, Idell Wilson, Supervisor Stefani.

1.1b) We cannot remove a commissioner until four meetings are missed. Commissioner Arthur Curry missed three meetings, June, July, and August, but his May absence was noted as an excused absence. Therefore, he has not missed four meetings

1.1ab) Proposed legislation by Supervisor Stefani is that the BHC and SFMHEF will not be connected. If that happens, we would be given DPH-provided staff. We have no additional information. It is waiting to be voted on by the Board of Supervisors.

1.1ac) We sent a response to the Sunshine Ordinance Task Force on October 1st, 2020.

1.1ad) Retreat Planning: we discussed the possibility of a retreat, when we will have it and how we will do it.

1.2 Reports from Committees

Discussion regarding committee meetings, goals and accomplishments

1.2a) Implementation Committee: our next meeting will be held 10/13 with Ida McCray, (Retired) Executive Director SFSD Women Resource Center. We will go over the 6 resolutions we passed this past year. This will help BHC with the total design of our programs.

1.2b) Strategic Planning Committee will be this Wednesday, 10/7 at 5:30.

1.3 Additional business regarding the duties, mandates and operations of the Commission

1.3 a) New business for future Executive Committee Meetings

We need to appoint another at-large member. That is in bylaws.

1.3 b) Create a Program Review Committee

1.3 c) Role of the BHC in MHSF and Reallocated Funds

There were 6 seats with 23 applicants. We can still have one of our Commissioners attend the meeting. It is part of our duties.

1.4 Public Comment

Wynship Hillier: This meeting fails to meet the demands of the Brown Act. We must have Public Comment on each item of business. Another violation is that the agenda packet was not sent out to those who requested it.

Meghan O'Brien, Director of Transitional Youth Action Team said the City has lack of resource centers; need to develop youth-led TAY wellness centers.

Marisol Baez, Transitional Youth Action Team. We would like time on your agenda.

Kathryn Wren: Transitional Youth Action Team.

2.0 REVIEW OF EXECUTIVE COMMITTEE MINUTES AND PROPOSED RESOLUTIONS

We don't have the minutes.

2.1 Public Comment

Wynship Hillier: In the minutes of the last meeting my name was spelled wrong and Chair Tesconi did not call the meeting to order. Richelle Slota's appointment as at-large member was made at the March 2020 meeting.

Vice Chair Carletta Jackson-Lane said Chair Tesconi had an excused absence., and that's why she was chair that evening.

3.0 NEXT BEHAVIORAL HEALTH COMMISSION MEETING AND ACTION ITEMS

3.1 Planning for future Commission meetings

3.1 a) Brief updates regarding Mental Health Services Act (MHSA) programs will start in October. Teresa Yu from MHSA will be at next meeting to speak about permanent supportive housing.

3.1 b) Site visits – We are adapting assessment criteria during COVID-19 restrictions. We've already adapted forms and procedures. We recommend that a site visit committee become a standing committee.

3.1c) We will continue to meet using the ZOOM venue.

3.2 Public Comment

Wynship Hillier: We don't need the Commission to vote to create a standing committee. Article 9 says after hearing advice of Executive Committee, the Chair can establish a standing committee. It is up to Madam Chair. What the Chair says goes. Put it in the minutes so there is a record to refer back to. We don't need a vote from the Commission.

Chair Tesconi: I understand, but I don't want to put forward names of committee members until we bring it up at the next BHC meeting.

4.0 Public Comment

Wynship Hillier: I received a letter from the Sunshine Committee. 4.3.d requires the BHC to have 9 members. I will be on the next Sunshine Committee agenda to discuss this ordinance. 4.104. requires we have a majority vote, it must be a majority of the members appointed. All 9 have to vote for it. Article 8.1 says the Executive Committee should be composed of officers, chairs of standing comm, 1 at-large member. By expanding the size of the Committee, you also expand quorum.

Motion to adjourn by Carletta Jackson-Lane, 2nd by Judy Drummond. Unanimous in favor.

Adjournment at 5:06 P.M.

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