

SAN FRANCISCO BEHAVIORAL HEALTH COMMISSION



**Mayor
London N. Breed**

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AGENDA

Strategic Planning Committee Meeting

Behavioral Health Commission

Wednesday, October 07, 2020

5:30 PM – 6:30 PM

REMOTE BHC MEETING ZOOM

CALL-IN #: 1 669 900 6833 & MEETING ID #: 993 6078 5027

<https://zoom.us/j/99360785027>

Call to order

1.0 WHAT WE WANT TO ACCOMPLISH

For discussion and possible action

1.1 For discussion

1.1a) Strategic Plan

Read and discuss:

Goal 1: Review and evaluate the behavioral health needs, services, facilities, and special problems.

Goal 2: Review any agreements entered into by the Behavioral Health Services. Review realignment.

Goal 3: Establish committees to address special needs, projects, and issues, e.g., Executive Committee, Legislation, Bylaws, Program Site visits, Public Hearing, and Awards.

1.2 Public Comment

2.0 WHAT DO WE DO FROM HERE?

2.1 For Discussion

2.1a) Evaluate how much we have done and what we need to do to finish the Strategic Plan

2.2 Public Comment

ADJOURNMENT

AMERICAN WITH DISABILITY ACT

The ADA is a civil rights law that protects people with different types of disabilities from discrimination in all aspects of social life. More specifically, Title II of the ADA requires that all programs offered through the state and local government such as the City and County of San Francisco must be accessible and usable to people with disabilities. The ADA and City policy require that people with disabilities have equal access to all City services, activities, and benefits. People with disabilities must have an equal opportunity to participate in the programs and services offered through the City and County of San Francisco. If you believe your rights under the ADA are violated, contact the ADA Coordinator.

Ordinance 90-10 added Section 2A.22.3 to the Administrative Code, which adopted a Citywide Americans with Disabilities Act Reasonable Modification Policy that requires City departments to: (1) provide notice to the public of the right to request reasonable modification; (2) respond promptly to such requests; (3) provide appropriate auxiliary aids and services to people with disabilities to ensure effective communication; and (4) train staff to respond to requests from the public for reasonable modification, and that requires the Mayor's Office on Disability to provide technical assistance to City department responding to requests from the public for reasonable modifications.

Disability Accommodations: To request assistive listening devices, real time captioning, sign language interpreters, readers, large print agendas or other accommodations, please contact the Commission Secretary at (415) 558-6309, or commissions.secretary@sfgov.org at least 72 hours in advance of the hearing to help ensure availability.

Language Assistance: To request an interpreter for a specific item during the hearing, please contact the Commission Secretary at (415) 558-6309, or commissions.secretary@sfgov.org at least 48 hours in advance of the hearing.

SPANISH: Agenda para la Comisión de Planificación. Si desea asistir a la audiencia, y quisiera obtener información en Español o solicitar un aparato para asistencia auditiva, llame al 415-558-6309. Por favor llame por lo menos 48 horas de anticipación a la audiencia.

CHINESE: 規劃委員會議程。聽證會上如需要語言協助或要求輔助設備，請致電415-558-6309。請在聽證會舉行之前的至少48個小時提出要求。

TAGALOG: Adyenda ng Komisyon ng Pagpapalano. Para sa tulong sa lengguwahe o para humiling ng Pantulong na Kagamitan para sa Pagdinig (headset), mangyari lamang na tumawag sa 415-558-6309. Mangyaring tumawag nang maaga (kung maaari ay 48 oras) bago sa araw ng Pagdinig.

RUSSIAN: Повестка дня Комиссии по планированию. За помощью переводчика или за вспомогательным слуховым устройством на время слушаний обращайтесь по номеру 415-558-6309. Запросы должны делаться минимум за 48 часов до начала слушания.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE (San Francisco Administrative Code Chapter 67):

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the sunshine ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact:

Sunshine Ordinance Task Force
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689
Telephone: (415) 554-7724
Fax: 4(15) 554-5163
E-mail: sotf@sfgov.org

People can obtain a free copy of the Sunshine Ordinance from the Clerk of the Sunshine Task Force, or by printing Chapter 67 of the San Francisco Administrative Code from the internet at <https://sfgov.org/sunshine> or <https://www.sfcityattorney.org/good-government/sunshine/sunshine-ordinance/>.

To view Behavioral Health Commission (BHC) (aka Mental Health Board) agendas and minutes and reports, you may visit the web page at: www.sfgov.org/mental_health. You may also go to the Government Information Center at the Main Library at Larkin and Grove in the Civic Center. You may also get copies of these documents through the BHC office at 415-255-3474.

SAN FRANCISCO LOBBYIST ORDINANCE

Lobbyist individually entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (Administrative Code Section 16.520-534) to register and report lobbying activity. For more information about the Lobbyist Ordinance, contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 252-3100; fax (415) 252-3112 or visit its website at <http://www.sfgov.org/ethics>.

CELL PHONE AND/OR SOUND-PRODUCING ELECTRONIC DEVICE USAGE

The ringing of and use of cellular phones, pagers and similar sound-producing electronic devices are prohibited during public meetings. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cellphones, pagers, or other similar sound producing electronic devices (Sunshine Ordinance 67 A.1)

STRATEGIC PLAN: FY 2020-21 BEHAVIORAL HEALTH COMMISSION OF SAN FRANCISCO

GOAL 1. Review and evaluate the behavioral health needs, services, facilities, and special problems.	RESPONSIBLE PARTIES	OUTCOME MEASURES	COMPLETION DATE
<p>a. Review monthly reports submitted by the Behavioral Health Director. Request presentation of specific data pertaining to priority issues.</p> <p>b. Evaluate services via conducting a minimum of 20 Program Review visits annually and via MHSa and other provider presentations at Commission meetings. Each Commissioner will be requested to conduct a minimum of two Program Evaluation visits.</p> <p>c. Hold one public hearing annually. Not sure what this means. Referring to MHSa Act hearing? Consider holding monthly Commission meetings at different Community sites.</p> <p>d. Participate in selection of the Behavioral Health Director.</p> <p>e. Advise Board of Supervisors and Mayor and Behavioral Health Director as to any aspect of the local mental health program.</p>	<p>Behavioral Health Director and Commissioners</p> <p>Establish Program Review Committee; Invite presenters; Commissioners with staff assistance</p> <p>Staff and Commissioners</p> <p>Commissioner(s)</p> <p>Commissioners</p> <p>Commissioners (Special Committee)</p>	<p>Reports reviewed at each meeting and included with minutes. Questions and comments made.</p> <p>Number of completed visits; written reports prepared by Commissioners submitted to Behavioral Health Svs. Director and BOS. Attend Provider presentations; offer comments/recommendations.</p> <p>Public Hearing held. Follow up actions, if any, completed.</p> <p>Full participation in selection process.</p> <p>Testify at BOS meetings, Annual Report completed; resolutions presented; and letters/memos as needed.</p> <p>Timely submission to request from Planning Council.</p>	<p>Monthly meeting</p> <p>Two site visits conducted monthly. Monthly meetings</p> <p>Public Hearing ? DATE??</p> <p>When necessary.</p> <p>Annual Report – June Testify, Resolutions/Letters – as needed.</p> <p>Date? October</p>

STRATEGIC PLAN: FY 2020-21 BEHAVIORAL HEALTH COMMISSION OF SAN FRANCISCO

<p>f. Complete Data Notebook distributed by the California Mental Health Planning Council.</p> <p>g. Review and comment on MHSa multi-year plan. Hold Public Hearing on Plan. Divide report into sections; assign Commissioners to review and report back prior to Public Hearing</p>	<p>Commissioners Ad hoc MHSa Review Committee; staff schedule Hearing date</p>	<p>Comments provided within time frame. Time allocated for Public Hearing.</p>	<p>? DATE- January</p>
<p>GOAL 2. Review any agreements entered into by the Behavioral Health Services. Review realignment.</p>	<p>RESPONSIBLE PARTIES</p>	<p>OUTCOME MEASURES</p>	<p>COMPLETION DATE</p>
<p>Request information from the Director of Behavioral Health Services. Review contract(s) and reports.</p>	<p>Executive Committee and Staff</p>	<p>Contracts reviewed; comments submitted to Board and BHS Director</p>	<p>Date?</p>
<p>GOAL 3. Establish committees to address special needs, projects, and issues, e.g., Executive Committee, Legislation, Bylaws, Program, Site Visits, Public Hearing and Awards.</p>	<p>RESPONSIBLE PARTIES Each Commissioner must Serve on at least 1 committee</p>	<p>OUTCOME MEASURES</p>	<p>COMPLETION DATE</p>
<p>a. Update Commission By-laws</p> <p>b. Convene Annual Board retreat in December to set priorities for the next year.</p> <p>c. Set Annual priorities via Strategic Plan.</p>	<p>Ad hoc Subcommittee, Executive Comm. & staff</p> <p>Commissioners & staff</p> <p>Commissioners; Committee Chairs/ staff</p>	<p>Bylaws completed</p> <p>Retreat planned and held.</p> <p>Priorities set. Strategic Plan reviewed bi-monthly to note progress. Status reported at</p>	<p>October 2020</p> <p>December (at retreat) December and ad hoc. [Sept 2020 set priorities]</p> <p>FY 20-21 Plan – 9/2020 Bi-monthly review – November/January/March/May</p>

STRATEGIC PLAN: FY 2020-21 BEHAVIORAL HEALTH COMMISSION OF SAN FRANCISCO

<p>Establish Committees to address special needs, projects, and issues</p> <p>d. Establish Committees to address priorities (e.g., special needs, projects, and issues).</p> <ol style="list-style-type: none"> 1. Mental Health SF implementation 2. Adult Residential Facilities 3. Telehealth Needs 4. Response to COVID-19 5. Develop Questionnaire for Program Directors in lieu of site visits. 	<p>Commissioners & staff</p>	<p>monthly BHC meetings. Recorded in meeting minutes</p> <p>Committees established. Each Committee reports its progress and status monthly. Over a two-year period, Identify, analyze, and publicize gaps pertaining to each issue; produce written reports; testify at BOS hearings and meetings; share information with California Association of Local Behavioral Health Boards/Commissions, SF Health Commission, SFPD Director and BHS Director.</p>	<p>July/September</p> <p>Committee meetings held; develop objectives and work plan for the year. List DATE Issue interim reports at DATE meeting. Complete tasks by DATE.</p>
<p>e. Priority Issues For 2020-2021: [INCLUDE SHORT AND LONG-TERM PROJECT GOALS]</p> <ol style="list-style-type: none"> 1.Improve communication with BOS 2.Develop Position Papers/Interim reports 3.? 4.? 	<p>Commissioners</p>	<ol style="list-style-type: none"> 1.BOS Contacts reported and increased contact over time; 2. Issue papers completed and presented to BOS and Mayor; 3. 4 	<p>? DATE ? DATE ? DATE</p>
<p>f. Nominating Committee Appointed</p>	<p>Commissioners</p>	<p>Candidates selected. Elections held; duties described in Bylaws adhered to.</p>	<p>November – January February elections</p>

STRATEGIC PLAN: FY 2020-21 BEHAVIORAL HEALTH COMMISSION OF SAN FRANCISCO

g. Elections of Officers			
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