1. Welcome, Agenda Review and Announcements
   - Terrance Alan, Task Force Chair/Seat 19, welcomed Task Force Members and the public to the meeting and made the following announcements:
     - Kevin Reed has been newly appointed to the Task Force, representing Seat 11. The seat was previously occupied by Michelle Aldrich.
     - Mr. Alan also acknowledged the presence of Fiona Ma, Chairwoman of the Board of Equalization and welcomed her to the meeting.
     - Supervisor Scott Wiener has requested that the Task Force prepare a presentation on the Task Force’s work to date at an upcoming Land Use and Transportation Committee hearing on October 31, 2016 – 1:30pm. The hearing will focus on three main areas: Licensing, Land Use and Public Consumption, and present the framework for how the Task Force is thinking about these issues. Mr. Alan and Mavis Asiedu-Frimpong, Task Force Coordinator, will be giving a joint presentation in response to this request, and Mr. Alan encouraged Task Force Members to attend the hearing.
     - Gretchen Paule, Task Force Coordinator, reviewed the process and tools for drafting recommendations.

2. Small Group Discussion
   Task Force Members worked in groups to discuss thoughts, questions and ideas in three main topic areas:
   (1) Licensing
   (2) Taxation and Revenue
   (3) Agency Oversight
3. Draft Recommendations
   • Task Force Members worked in groups to draft recommendations in three main topic areas:
     o Licensing workgroup, facilitated by Sarah Shrader (Seat 21)
     o Taxation and Revenue workgroup, facilitated by Jesse Stout (Seat 9) and Tim Morland (Seat 7)
     o Agency Oversight workgroup, facilitated by Thea Selby (Seat 14)

4. Large Group Recommendations Presentation
   • Task Force Members introduced draft recommendations in the aforementioned areas that will be finalized at a future meeting.

5. Guided Group Discussion
   Terrance Alan, Task Force Chair, led Task Force in discussing the draft recommendations previously introduced. Topics of discussion included:
   • Licensing:
     o Task Force Area of Consensus: San Francisco should be involved in the licensing of cannabis businesses and these licenses should align with and build upon the State licensing system
     o Task Force Area of Consensus: San Francisco should consider workforce training for the cannabis industry
     o Cannabis delivery services in San Francisco and the need to study delivery options more closely
     o Co-location of medical and adult use business sites and a process for current medical cannabis dispensaries to also participate in the adult use market
   • Agency Oversight:
     o Task Force Area of Consensus: San Francisco should have a local cannabis regulatory body
     o Creation of a logic model to determine which local agencies will be involved in cannabis regulation
   • Taxation and Revenue:
     o Taxation and revenue allocation considerations
     o Task Force Area of Consensus: Data collection is important, and the City and Task Force will use science and data to support and inform recommendations and policy

6. Public Comment
   No public comment.
7. Wrap-Up and Next Steps
   - Sara Payan, Seat 12 and Task Force Co-chair, announced that a public tour of Humbodlt previously scheduled would be postponed until after October.

Meeting Materials
   - Agenda
   - Recommendation Drafting Packet

Upcoming Task Force Meeting

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<thead>
<tr>
<th>DATE</th>
<th>TIME</th>
<th>LOCATION</th>
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<tbody>
<tr>
<td>November 9, 2016</td>
<td>1PM – 4PM</td>
<td>TBD</td>
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<tr>
<td>Full Meeting: Finalize Year 1 Recommendations: (1) Public Safety and Social Environment; (2) Land Use, Social Justice and Tourism; (3) Regulation and City Agency Framework</td>
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Members Present

Israel Nieves-Rivera (alternate for Tomas Aragon)
Daniel Sider
Maggie Weiland
Tim Morland
Jesse Stout
Sara Payan

Duncan Talento Ley
Thea Selby
Jon Ballesteros
Barbara Fugate
Terrance Alan
Jennifer Garcia
Sarah Shrader

Daisy Ozim
Kevin Reed
Quarry Pak
Lourdes Russell
Dave Falzon