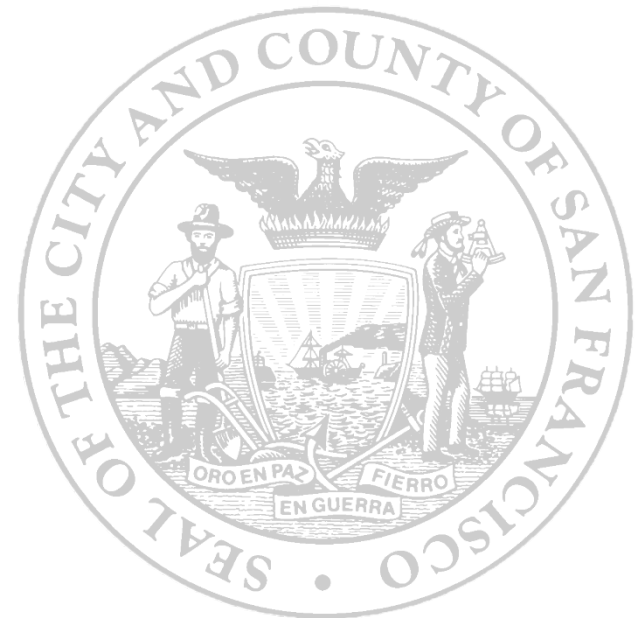


Office of Cannabis

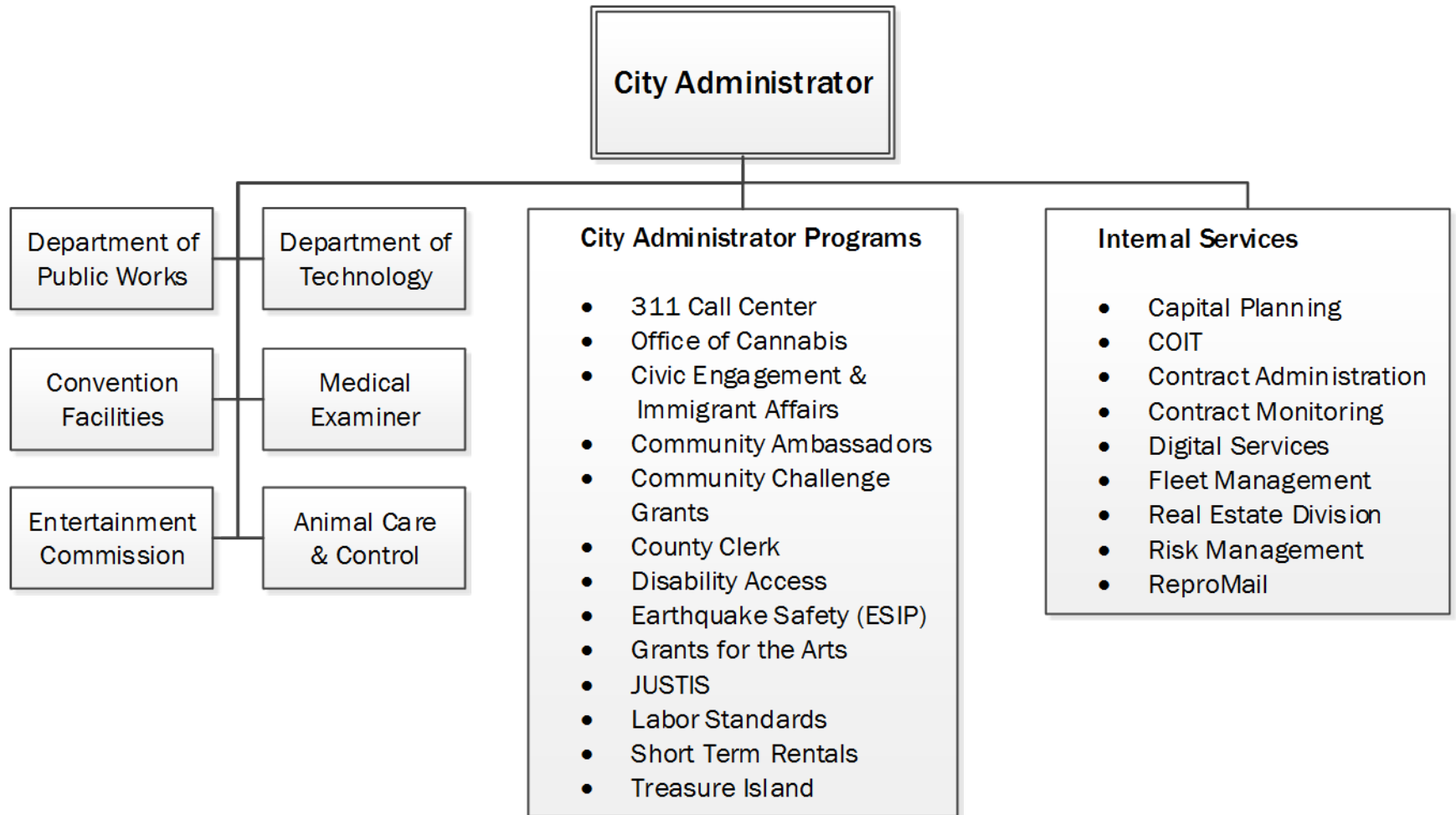
Adam Nguyen
Finance and Planning Director
June 14, 2017



Agenda

1. Introductions
2. Overview of City Administrator's Office
3. Proposed Scope of Responsibilities
4. Proposed Budget

Overview of City Administrator's Office



Proposed Scope of Responsibilities

- Centralized resource for information for public and businesses
- Facilitate licensing process
 - Develop application system
 - Coordinate interdepartmental workflows
 - Issue and renew licenses
- Complaint resolution
- Point of contact for State regulators
- Policy analysis and development
- Reporting

Proposed Budget

- Mayor's Budget included \$700k project budget in FY17-18
 - Three positions: Manager, Principal Analyst, Management Assistant
 - \$225k for website development, public outreach, and overhead
 - Amount does not include proposals from other City departments (e.g. DPH)
- Program budget will be reevaluated