EMPLOYMENT OPPORTUNITY
REASSIGNMENT ONLY

CLASS: 1932  TITLE: Assistant Storekeeper

SALARY: $2,140 – $2,601/ Biweekly  DEADLINE: March 25, 2022

POSTED: March 18, 2022

The Department of Public Health is accepting reassignment applications in:

POSITION(S): One (1) Full Time (40 hrs/week)

LOCATION: DPH/ZSFG Materials Management - Zuckerberg San Francisco General Hospital, 1001 Potrero Avenue, Building S, Ground Floor, San Francisco, CA 94110

SHIFT: Wed-Sun, 7AM-3:30PM (Off Mon & Tue)

APPOINTMENT TYPE: Current Permanent Civil Service (PCS). Reassignment.

***ONLY CURRENT SF DEPARTMENT OF PUBLIC HEALTH EMPLOYEES IN PERMANENT CIVIL SERVICE CLASS 1932 Assistant Storekeeper MAY APPLY. ***

SPECIAL CONDITION(S): None

ESSENTIAL DUTIES: The duties of this position are typical of those found within the class specification. A copy of which can be found at this link: https://www.jobapscloud.com/SF/specs/classspecdisplay.asp?ClassNumber=1932

APPLICATION PROCEDURE: Interested individuals must submit a completed Reassignment Application Form to: Aya Zhangelova, HR - Operations Division, Attn: 1932hr1 Reassignment, 2789 25th Street, 3rd Floor, Room 339, San Francisco, CA 94110, email: ZSFG.ReassignmentFlyer@sfdph.org and aya.zhangelova@sfdph.org or fax: (628) 206-5668 by 3/25/2022. Applicants with disabilities requiring accommodation during the interview process may contact the person/department listed. www.sfdph.org

The Department of Public Health is an Equal Opportunity Employer. Women, Minorities, and Persons with Disabilities are encouraged to apply.

Civil Service Rule 114.6 states employees may advance from part-time to full-time after one year of continuous permanent satisfactory service in a part-time only position. The senior appointee in a class in the department may be advanced by the appointing officer to a full-time position. To submit interest under Civil Service Rule 114.6, please review SFDPH’s reassignment postings at: Internal Opportunities and Reassignments. When reassignment announcements are posted, you may apply for consideration, along with other full-time reassignment candidates.

The Department of Public Health (DPH) is implementing a unified Electronic Health Record (EHR) system and DPH employees must demonstrate competency in the use of the system that is appropriate for their classification as a condition of employment.

FINA/L 1 vacancy (FT) Pos No 01108837
REASSIGNMENT APPLICATION

Last Name: ___________________________  First Name: ___________________________  DSW: _________

Current Contact Information:
Phone: ___________________________  Email Address: ___________________________
Street Address: ___________________________  City: ___________________________  State: _______  Zip: _______

Are you a **Current Permanent Civil Service (PCS)** employee at the Department of Public Health in:

Class No. / Title 1932 / Assistant Storekeeper

☐ YES (If yes, continue below)  ☐ NO (If no, stop at this point - Reassignment does not apply to you.)

Yes, I am currently employed at one of the following locations: (check one):

☐ LHH  ☐ ZSGH  ☐ Central Office Site (☐ Primary Clinics / ☐ Jail Health Services / ☐ PHP / ☐ BHS)

Yes, I am interested in being reassigned to the position located at:

☐ DPH/ZSFG Materials Management - Zuckerberg San Francisco General Hospital,
  1001 Potrero Avenue, Building 5, Ground Floor, San Francisco, CA 94110

Class / Title: 1932 / Assistant Storekeeper

as indicated on the Job recruitment posted on:  (Date)

(Please attach a copy of the recruitment with your submission of this form.)

Signature: ___________________________  Date: ___________________________

Return this Reassignment application and a Resume before the COB deadline of **3/25/2022** to:

Aya Zhangelova, HR Analyst
ATTN: 1932hr1 Reassignment
DPH-HR 2789 25th Street, 3rd Floor, Room 339, San Francisco, CA 94110
E-mail: ZSFG.ReassignmentFlyer@sfdph.org and aya.zhangelova@sfdph.org
FAX: (628) 206-5668
PHONE: (628) 206-5528
FINAL /1 vacancy (FT)
Pos No. 01108837