



# San Francisco Department of Public Health

Grant Colfax, MD  
Director of Health

City and County of San Francisco  
London N. Breed  
Mayor

## EMPLOYMENT OPPORTUNITY REASSIGNMENT ONLY

|                |                                   |                  |   |
|----------------|-----------------------------------|------------------|---|
| <b>CLASS:</b>  | <b>2320</b>                       | <b>TITLE:</b>    | <b><u>Registered Nurse - Skilled Nursing (Training)</u></b> |
| <b>SALARY:</b> | <b>\$6,185 - \$8,279/Biweekly</b> | <b>DEADLINE:</b> | <b>OCTOBER 11, 2024</b>                                     |
|                |                                   | <b>POSTED:</b>   | <b>SEPTEMBER 27, 2024</b>                                   |

The Department of Public Health is accepting reassignment applications in:

**POSITION(S):** 1 (1 FTE) Full-Time at 40 hours/week (Training)

**LOCATION:** Laguna Honda Hospital- Skilled Nursing Facility

**\*SHIFT:** Shift varies, Day, PM, NOC 8-hr shifts, every other weekend required. (\*LHH is 24hr Hospital Operation, shifts and schedules may change according to unit needs)

**APPOINTMENT TYPE:** Current Permanent Civil Service (PCS) Reassignment

**\*\*ONLY CURRENT SF DEPARTMENT OF PUBLIC HEALTH EMPLOYEES IN PERMANENT CIVIL SERVICE CLASS / MAY APPLY. \*\*\***

### MINIMUM QUALIFICATIONS:

1. Possession of a valid permanent/temporary (including interim permit) California Registered Nurse License
2. At least one (1) year of experience working as a Registered Nurse.

**ESSENTIAL DUTIES:** The duties of this position are typical of those found within the class specification. A copy of which can be found at this link: <https://careers.sf.gov/classifications/?classCode=2320>

**APPLICATION PROCEDURE:** Interested individuals must submit a completed Reassignment Application Form to: Clinical Hiring Team, Operations Division, email: [Clinical.Reassignments@sfdph.org](mailto:Clinical.Reassignments@sfdph.org) with position #01124873 in the subject line by **10/11/2024**. For questions, please contact [Clinical.Reassignments@sfdph.org](mailto:Clinical.Reassignments@sfdph.org). Applicants with disabilities requiring accommodation during the interview process may contact the email/department listed.

***The Department of Public Health is an Equal Opportunity Employer. Women, Minorities, and Persons with Disabilities are encouraged to apply.***

Civil Service Rule 114.6 states employees may advance from part-time to full-time after one year of continuous permanent satisfactory service in a part-time only position. The senior appointee in a class in the department may be advanced by the appointing officer to a full-time position. Advancement from a part-time position shall require a new probationary period. To submit interest under Civil Service Rule 114.6, please review SFDPH's reassignment postings at: <https://xnet.sfdph.org:8443/ords/eeop/f?p=300:1>. When reassignment announcements are posted, you may apply for consideration, along with other full-time reassignment candidates.

The Department of Public Health (DPH) is implementing a unified Electronic Health Record (EHR) system and DPH employees must demonstrate competency in the use of the system that is appropriate for their classification as a condition of employment.

FINAL / Pos. No. 01124873



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## REASSIGNMENT APPLICATION

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ DSW: \_\_\_\_\_

### Current Contact Information:

Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Are you a **Current Permanent Civil Service (PCS)** employee at the Department of Public Health in:

Class No. / Title | \_\_\_\_\_ / \_\_\_\_\_

**YES** (If yes, continue below)       **NO** (If no, stop at this point - Reassignment does not apply to you.)

Yes, I am currently employed at one of the following locations: (check one):

LHH     ZSGH     Central Office Site ( Primary Clinics /  Jail Health Services /  PHP /  BHS)

Yes, I am interested in being reassigned to the position located at:

as indicated on 

|                       |               |
|-----------------------|---------------|
| <b>Class / Title:</b> | _____ / _____ |
|-----------------------|---------------|

 the \_\_\_\_\_ Job

recruitment posted on: 

|        |
|--------|
| (Date) |
|--------|

(Please attach a copy of the recruitment with your submission of this form.)

Signature: 

|  |
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|  |
|--|

 Date: 

|  |
|--|
|  |
|--|

Return this Reassignment application before the COB deadline of **10/11/2024** to:

ATTN: 2320hr77 Reassignment  
EMAIL: [Clinical.Reassignments@sfdph.org](mailto:Clinical.Reassignments@sfdph.org)  
FINAL / 1 Vacancy, Full Time  
Pos No. 01124873