



# LEAD SF

## Policy Committee Action Minutes

**Date:** Monday, May 22, 2017

<b>Co-Chairs</b>	Barbara Garcia (SFDPH, Director of Health), Bill Scott (SFPD, Chief of Police), George Gascón (SFDA, District Attorney)
<b>Committee Members</b>	Karen Fletcher (Adult Probation Department) Terrence McCarty (BART Police) Laura Thomas (Drug Policy Alliance) Al Gilbert (Felton Institute) Kyriell Noon (Glide Harm Reduction) Jeff Adachi (Public Defender) Angela Coleman (Reentry Council) Vicki Hennessy (Sheriff) Jennifer Kiss (Tenderloin Health Improvement Partnership) Andrea Salinas (Workgroup to Re-envision the Jail Replacement Project) Joe Calderon (Workgroup to Re-envision the Jail Replacement Project)
<b>Attendees</b>	Bevan Dufty (BART Director), Kathy Gorwood (Sheriff), Aneeka Chaudhry (MYR), Rani Singh (Collab. Courts) Victor Olivieri (Veterans Affairs Commission), Lauren Bell (SFAPD), Diana Oliva-Aroche (MYR), R. Ortiz (Felton Institute)
<b>LEAD SF Project Team</b>	Colleen Chawla (Department of Public Health), Angelica Almeida (Department of Public Health), Michelle Magee (Harder+Company Community Research), Chandreve Clay (Hatchuel Tabernik and Associates) D. Toussaint (HTA)

Agenda Topic	Discussion, Agreements, Key Learnings	Action and Follow-up Items
Welcome & Opening Remarks	<ul style="list-style-type: none"> <li>■ The co-chairs addressed the committee and guests, and provided opening remarks.</li> </ul>	
LEAD SF Structure & Workplan	<ul style="list-style-type: none"> <li>■ Michelle Magee presented an overview of the LEAD SF structure and workplan, including the following areas:               <ul style="list-style-type: none"> <li>○ Grant goals and LEAD SF core principles</li> <li>○ Policy Committee Charter, which details the roles and responsibilities of the committee.                   <ul style="list-style-type: none"> <li>● All Policy Committee decisions will be determined via modified consensus.</li> <li>● The Memorandum of Understanding matrix is included in the LEAD SF binder and on the LEAD SF website.</li> </ul> </li> <li>○ LEAD SF Roadmap                   <ul style="list-style-type: none"> <li>● After August, the Policy Committee may meet quarterly rather than monthly, depending on project needs.</li> <li>● The Law Enforcement Workgroup has met twice, and has focused on crime</li> </ul> </li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>■ Refer to the LEAD SF website for the presentation</li> <li>■ Policy Committee Members can review and send feedback on Core Principles to the LEAD SF email by the 2<sup>nd</sup> Policy Committee Meeting (<b>June 12<sup>th</sup></b>)</li> <li>■ LEAD SF Planning Team and Committee to schedule August policy committee meeting- <b>Scheduled</b></li> </ul>



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	<p>data analysis.</p> <ul style="list-style-type: none"> <li>• The first Operational Workgroup meeting will be scheduled in June.</li> <li>• A Communications Workgroup may be formed, or the Policy Committee may fulfill this role.</li> </ul> <p>○ A LEAD SF website and email address will be used for information sharing and engagement. Meeting agendas will be posted 3 days in advance and meeting minutes will be posted within 10 days.</p>	<ul style="list-style-type: none"> <li>■ Operational Workgroup Meeting to be scheduled (<b>TBD</b>)</li> </ul>
LEAD SF Crime Analysis	<ul style="list-style-type: none"> <li>■ Maria McKee presented Crime Analysis data, including time sequencing data, (accompanied by a presentation and handouts for participants) for the following hotspots where drug crimes are prevalent for the catchment areas of the LEAD SF pilot: UN Plaza/Civic Center BART and Mission/16th Street.</li> </ul>	<ul style="list-style-type: none"> <li>■ SFDA and SFDPH will share crime data analysis with Policy Committee via website/email</li> </ul>
Updates from Law Enforcement Stakeholder Workgroup Meetings and Discussion	<ul style="list-style-type: none"> <li>■ Tara Anderson provided an update on recommendations from the two Law Enforcement Workgroup Meetings. Law Enforcement Workgroup members also provided additional context and the committee engaged in a discussion around these issues:               <ul style="list-style-type: none"> <li>○ 1) UN/Civic Center and Mission/16<sup>th</sup> as pilot catchment areas                   <ul style="list-style-type: none"> <li>• Desire for street level officers to have some discretion to identify individuals for the pilot that are slightly outside of these catchment areas.</li> </ul> </li> <li>○ 2) Team approach to LEAD referrals among pilot hotspots                   <ul style="list-style-type: none"> <li>• This will be operationalized by the Operational Workgroup. It will be important for the team (e.g. officers and clinicians) to get to know one another, identify channels for communication, and build a working relationship.</li> </ul> </li> <li>○ 3) Eligible crime types                   <ul style="list-style-type: none"> <li>• Draft guidelines specify eligible offenses for drug sales and possession are limited to 2 grams, and theft and vandalism offenses are limited to \$500. The intent is to target people who are committing these offenses to support drug usage, for whom there is a probable cause to arrest, and who would likely benefit from LEAD. Guidelines to be further reviewed by officers and discussed by the Policy Committee.</li> <li>• If individuals do not qualify for LEAD they can be directed to other services. An inventory of all pathways to services for social contract referrals and non-LEAD eligible cases is needed.</li> <li>• The LEAD grantee orientation will provide more information that will inform these recommendations.</li> </ul> </li> <li>○ 4) Officer justification for LEAD referral                   <ul style="list-style-type: none"> <li>• A behavioral checklist may accompany the referral report.</li> </ul> </li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>■ Refer to the LEAD SF website for the presentation</li> <li>■ Law Enforcement Workgroup to review eligible crime types for the presentation at the June 12<sup>th</sup> Policy Committee meeting</li> <li>■ Post Seattle reports on LEAD SF website – <b>Done</b></li> <li>■ Schedule third Law Enforcement Workgroup Meeting – <b>Done; scheduled for June 6th</b></li> </ul>



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	<ul style="list-style-type: none"> <li>○ 5) Authority to transport (voluntary referrals)               <ul style="list-style-type: none"> <li>● Review supporting documentation that LEAD National Bureau uses for voluntary requirement of referrals and authority to transport, and develop a script for officers. This will be discussed further at a future meeting.</li> </ul> </li> <li>○ Additional considerations:               <ul style="list-style-type: none"> <li>● How are we going to establish baselines to achieve impact that we are targeting? It's important to track the follow-through that actually diverts people.</li> <li>● Language used with individuals on the street, and sensitivity/privacy re: health issues will be discussed in the Operational Workgroup.</li> <li>● Convergence between stakeholders providing other services that could inform and coordinate with LEAD</li> <li>● What if LEAD referred individuals drop-off before completing the assessment within 30 days? Concern about whether a warrant for arrest would be issued. Would they be referred to other services by case managers?</li> <li>● Need for gender specific services, not only gender sensitive language.</li> <li>● Age considerations (e.g., under 30 in jails).</li> <li>● It is important to have representation from communities most impacted. (e.g., formerly incarcerated people). Consider addition of a committee representative with relevant personal experience.</li> <li>● Request for information on case managers' qualifications and experience.</li> </ul> </li> </ul>	

**NEXT POLICY COMMITTEE MEETING: June 12<sup>th</sup>, 4:00-5:30 (please note this is a NEW time)**