

# Food Security Task Force Bylaws

June 5, 2019

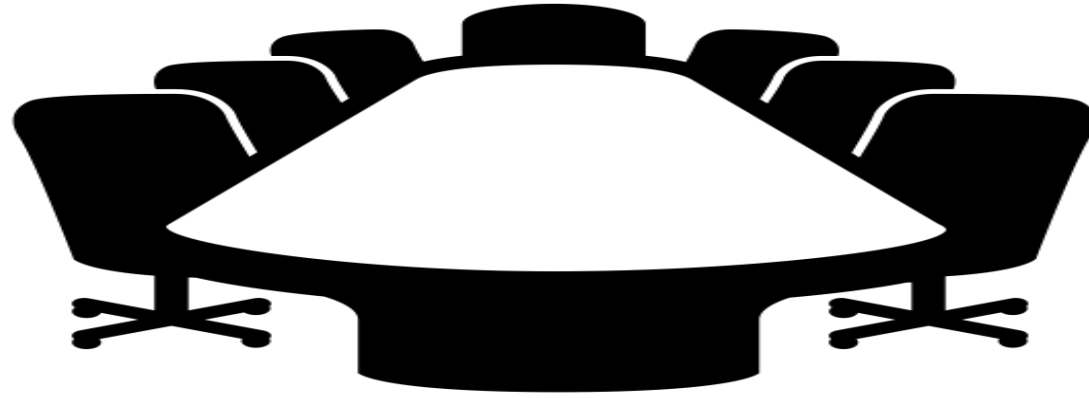
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GAVIN MORROW-HALL, COLLECTIVE IMPACT COORDINATOR



**POPULATION HEALTH DIVISION**  
SAN FRANCISCO DEPARTMENT OF PUBLIC HEALTH





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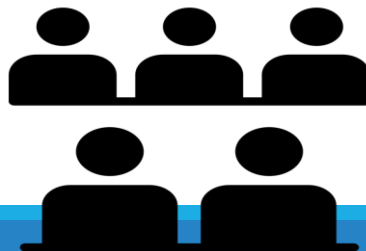
# FSTF Bylaws

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# Article II – Membership and Attendance

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- Membership and appointing authority (No alternates)
- Attendance Policy:
  - Attendance required; notice to the Chair of absences is required
  - If a member representing a community-based organization fails to attend at least three meetings in a six-month period without the express approval of the Task Force at or before each missed meeting shall be deemed to have resigned from the Task Force ten days after the third unapproved absence.  
(written into the Ordinance by the Board of Supervisors)



# Article III - Voting

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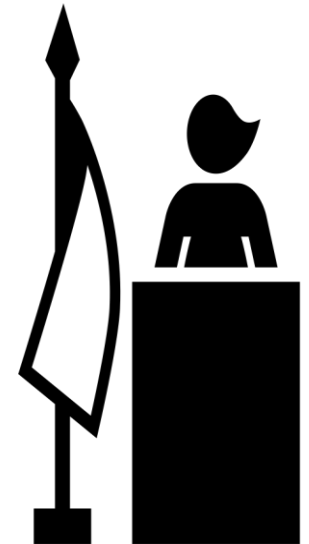
- Quorum is needed to take action.
- A quorum is a majority of the full task force.  
(11 people)



# Article VI - Officers

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- Election of Officers
- Elected in October in odd year
- Two year term
- Vacancies filled by election at next scheduled TF meeting



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# Article VII - Amendments

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- Members and public must be notified 10 days in advance of any scheduled changes to Bylaws

# Clarification on role of FSTF

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What role can the FSTF play in advise and consent of city policies around food security?

# How can the FSTF provide general advice and assistance to the Board of Supervisors around proposed state bills that may either help, or may negatively impact food security in San Francisco?

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❖ **“The best way to provide advice and assistance around state bills is to route that advice to the State Legislation Committee (“SLC”).**

By ordinance, the Board has created the SLC

The SLC has the power to make “recommendations for endorsement, opposition or neutrality with respect to” proposed State legislation.

The SLC must submit a report to the Board describing each of its recommendations

The Board may adopt a resolution setting City policy on the proposed legislation, or

it may on its own initiative adopt a resolution stating the City’s position on State legislation without any recommendation from the SLC.



## How can the FSTF provide general advice and assistance to the BOS on proposed federal regulations that will negatively impact food security in San Francisco?

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The SLC does not set City policy regarding either federal legislation or State or federal administrative matters (regulations).

Because the SLC doesn't set policy regarding federal regulations, input on a proposed regulation does not have to be routed to the SLC.

The Task force could submit recommendations directly to the Board.

Or, the Task Force could approach the mayor's office directly.

**“It would be wise to consult with the Mayor's Office to get input on the best method.”**

# How should the FSTF provide general advice and assistance on City policies that will improve food security?

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There are a number of ways to communicate with the Board and the Mayor's office to influence their decision making.

Consult with SFDPH's Office of Policy and Planning to learn about what role, if any, DPH's Office of Policy and Planning would want to have.

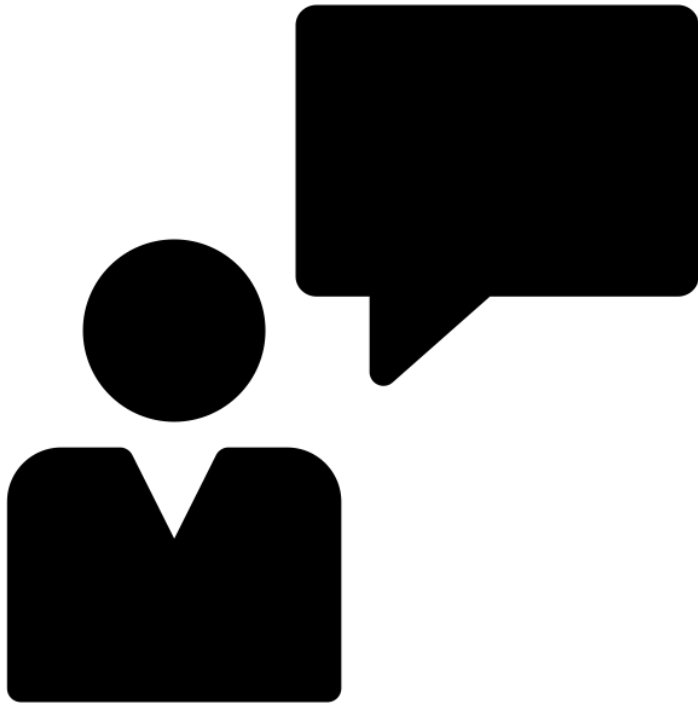
# How should the FSTF provide general advice and assistance on funding priorities to improve food security

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- ❖ Must avoid conflicts of interests and appearance of conflicts of interest

# Other comments?

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