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**SAN FRANCISCO FOOD SECURITY TASK FORCE (FSTF) MINUTES**

Wednesday, November 7, 2018 1:30 p.m. - 3:30 p.m.  
25 Van Ness, Room 330 San Francisco, CA 94102

**Members and Alternates present:** Anne Quaintance (Meals on Wheels); Chester Williams (Community Living Campaign); Cissie Bonini (UCSF/EatSF); Hilary Seligman (UCSF); Jeimil Belamide (Human Service Agency – CalFresh); Jennifer LeBarre (SFUSD); Karen Gruneisen (Episcopal Community Services); Mei Ling Hui (Rec and Park); Michelle Kim (DCYF) Paula Jones (SFDPH); Rita Mouton-Patterson (nominee) Sarah Chan (DAAS)

**Also present:** Francesca Costa (SF Marin Food Bank); Emily Leys (Partners in Scale); Jonathan Siekmann (Public/CCSF); Zetta Reicker (A Better Course;) Jonathan Siekmann (CCSF); Rita Nguyen (SFDPH) Diana Jensen (SF Marin Food Bank); Raegan Sales (Children’s Council) Meg Davidson (SF Marin Food Bank) Ave Lambert (Family Hope); Emily Leys (Partners in Scale) Zetta Reicker (A Better Course); Kim Madsen (Project Open Hand); Brian Aldora (UC Berkeley) Emily Leys; (public)Roxanna Bautista (Ford Medical Collaboration); Jennifer Siswandi (TNDC) Emma Steinberg (Consultant)

**Minutes**

<b>AGENDA ITEM</b>	<b>DISCUSSION</b>	<b>ACTION ITEM</b>
1. Call to order	Anne Quaintance called the meeting to order at 1:38	
2. Welcome and introductions	Anne welcomed everyone and everyone introduced themselves.	None
3. Approval of minutes from September 5 2018	Motion to approve the minutes from the October 3, 2018 meeting Mei Ling Hui made the motion, and seconded by Chester Williams. The motion passed without correction or dissent.	Meeting minutes will be posted to the website.
4. SRO food and health Collaborative	Karen Gruneisen provided an overview of The SRO Food Security Collaborative thatworks to leverage, coordinate and provide nutritious meals to tenants. The funding for the program is two years.	

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Focus groups and needs assessments were conducted at the Ambassador and Camelot hotels. The assessments found:

- Residents do not have enough money to buy the food they want and needs, and they cannot get the food they want and need for free.
- Residents at both sites need more money for food and desire food that is :
  - Healthy, fresh, easy access and simple to cook.
  - Tenants from the Ambassador Hotel focus groups mentioned that they like food to be distributed evenly throughout the month and were desirous of meals on site (congregant or home delivered)
  - Residents in the Camelot focus group expressed an interest in having access to group transportation to groceries stores because of the stress and difficulty getting to and from groceries stores.

In response to the findings Karen provided a detailed plan of interventions that will take place throughout 2019. The interventions included but were not limited to:

- Increasing the amount of cash and vouches residents receive for food
- Provision of grocery bag deliveries
- Providing fried and freezers at locations
- Having vending machines on site that have nutritious meals
- As well as providing case management and proving small cooking appliances

5. SSI Work Group	The SSI work group had its first meeting October 18 <sup>th</sup> .. Its purpose is to make SSI recipients aware that they will be able to receive CALFRESH benefits	.
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	<p>starting July 1, 2019. The work group has priority areas Customer experience, Outreach, and data/evaluation.</p> <p>The State of California will decide the level of resources are needed to prepare the public. It will also develop toolkit</p> <p>Following the presentation discussion items included:</p> <ul style="list-style-type: none"><li>• What will me the measure of success</li><li>• How the change may impact recipients other services</li><li>• How will qualified recipients be identified; how will outreach be conducted Is direct certification possible</li><li>• SSA plans for surveying and conduction of focus groups to get onto CALFRESF</li></ul>	
6. 2018 Report and Communications Plan	<p>Paula Jones presented a plan that included the following overarching messages:</p> <ul style="list-style-type: none"><li>○ The definition of food security that focused on food resources, access and consumption</li><li>○ The assessment which includes city and district data as well as recommendations for food programs. Food policy and food security and healthcare integration.</li><li>○ The number of people at risk for food insecurity including statistics on poverty in San Francisco</li><li>○ Statistics on food programs</li><li>○ As well as changes and updates since the 2013 report in terms of demographics, services and policy</li></ul>	

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7. Discussion on Public Charge	<p>Francesca Costa and Meg Davidson provided an over view of the Public Charge:</p> <p>Public charge is part of immigration law that has been used by federal authorities for decades. It is designed to determine whether someone may become dependent on government assistance benefits as their main source of support. If the government determines someone is likely to become a public charge, they can deny admission to the U.S. or refuse an application for lawful permanent residency.</p> <p>The impact is to discourage immigrants from accessing benefits.</p> <p>Public comments are open through December 10, 2018. For additional information Francesca encouraged people to go to <a href="http://www.protectmigrantfamilies.org">www.protectmigrantfamilies.org</a></p>	Paula will send out SF Marin Food Bank statement to the FSTF networks
8. Strategic Planning Update	Emily Leys from Partners in Scale stated the process has been going well. She has conducted 23 to 25 structured interviews and that a focus group will be held November 9 <sup>th</sup> . She will provide a final plan at the January FSTF meeting	Interviews to continue
9. Update on Sugary Drink Distributor Tax Advisory Committee	<p>Michelle Kim noted that there are 15 open seats.</p> <p>Task force members commented that having someone representing food security is essential.</p> <p>The SSDTAC committee is still working on the work plan for the coming year and will discuss recommendations at the December and January meeting.</p> <p>The next meeting dates are December 5<sup>th</sup> at 1:00 at 25 Van Ness and on January 16<sup>th</sup> at 5 pm</p>	
FSTF Funding Recommendations	<ul style="list-style-type: none"><li>Anne provided documents (see attached) that detailed results of FSTF recommendations.</li></ul>	

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	<p>Karen noted that it will be important for our future efforts to strategize with department heads.</p> <p>Our request also needs to identify missing gaps and allow for new innovations that have or may have been developed, and where the needs are most acute</p>	
10. Project area updates	Item was not discussed.	
11. Items for next meetings meeting	Item was not discussed.	
12. Public comment	None	
13. Adjournment	The meeting adjourned at 3:39	