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**SAN FRANCISCO FOOD SECURITY TASK FORCE (FSTF) MINUTES**

Wednesday, November 6, 2019 1:30 p.m. - 3:30 p.m.  
25 Van Ness, Room 610 San Francisco, CA 94102

**Members present:** Anne Quaintance (MOW-SF) Sarah Chan, (DAAS); Meg Davidson, (SF Marin Food Bank); Paula Jones, (SFDPH); Michelle Kim, (DCYF); Ave Lambert, (CUESA); Kim Madsen, (Project Open Hand); Rita Mouton-Patterson, (Hospitality House); Priti Rane, (SFDPH); Hilary Seligman, (UCSF/EatSF); Chester Williams, (Community Living Campaign); Geoffrey Grier (SF Recovery Theatre); Jeimil Belamide (Cal Fresh); Tiffany Tu (DCYF); Margot Antonetty (HSH)

**Members not present excused:** Jennifer Le Barre, (SFUSD); Raegan Sales, (Children’s Council); Mei Ling Hui (Rec & Park)

**Also present:** John McCormick, (THCSC); Katie Ettman, (SPUR); Lauren Small, (Leah’s Pantry); Rita Nguyen, (SFDPH); Emma Stienberg (All In Alameda); Jocelyn Tseng (SFDPH); Marchon Tatmon (SFM Food bank); Roberto Garza (UCSF); Michelle Kim (DCYF); Chalanta Williams (CLC); Khadijah Grant; Emily Leys (public); George Gzmany (GLIDE); Serena Ngo (POH); Katleen Reed (public); Julia Middleton (Children’s Council); Dara Geckeler (Facente/SFHIP); Jose Jimenez (Facente/SFHIP); Jennifer La (DCYF); Christopher Chan (SFDPH)

**Minutes**

<b>AGENDA ITEM</b>	<b>DISCUSSION</b>	<b>ACTION ITEM</b>
1. Call to order	Anne Quaintance called the meeting to order at 1:35 p.m.	
2. Welcome and introductions	Paula welcomed everyone and everyone introduced themselves.	None
3. Approval of minutes from July 2019	Approval of the October 2, 2019 minutes will be approved at the December meeting.	Amend draft minutes, post to webpage
4. SSI/Cal Fresh Update	Jeimil Belamide/Cal Fresh, provided the following information: 19, 943 people have applied for Cal Fresh. There has been a slow down since summer ended and there is still a need to do community awareness in the Western Addition, but no outreach events are planned at this moment. 49.8% of SSI recipients who are eligible have applied  The majority of the allotments have been for the minimum amount that people are eligible. This is followed by allotments being the maximum people are eligible for.	

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5. FSTF Implementation Work Group	<p>Pursuant to the approved strategic plan, The FSTF will create an implementation work group to move strategic priorities forward</p> <p><u>Current thinking:</u></p> <ul style="list-style-type: none"><li>• Work group to be chaired by a FSTF member</li><li>• Work group to include people not on the FSTF, in addition to TF members</li><li>• Minimum time commitment is a monthly, 1.5 hour meeting</li><li>• Implementation work group will regularly report to the FSTF</li><li>• Those interested in joining work group to hold kickoff meeting in early December</li></ul> <p>The work group aligns with the FSTF strategic priorities of Sustainability (increased resources to enable the FSTF to deliver on its mandate and achieve on all of its strategic priorities)</p> <p>Shared measurement (A set of common, shared metrics to inspire action, track progress, and inform change)</p>	
6. SFHIP	<p>Dara Geckeler and Jose Jimenez provided an overview of SFHIP and the recently completed Community Health Needs Assessment (CHNA). The CHNA also provides data and information on social determinants of health - social structures and economic systems which include the social environment, physical environment, health services, and structural and societal factors.</p> <p>The CHNA identifies two foundational issues contributing to local health needs:</p> <ul style="list-style-type: none"><li>• Racial health inequities</li><li>• Poverty</li></ul> <p>The CHNA identifies five health needs that heavily impact disease and death in San Francisco:</p> <ul style="list-style-type: none"><li>• Access to coordinated, culturally and linguistically appropriate care and services</li></ul>	

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	<ul style="list-style-type: none"> <li>• Food security, healthy eating, and active living</li> <li>• Housing security and an end to homelessness</li> <li>• Safety from violence and trauma</li> <li>• Social, emotional, and behavioral health</li> </ul> <p>As food security was one of the five health needs identified in the CHNA, a discussion ensued as to how SFHIP and the FSTF could work together. Two thoughts were:</p> <ol style="list-style-type: none"> <li>1) SFHIP should attend FSTF Implementation work group meetings</li> <li>2) A member of the FSTF should assist in the facilitation of SFHIP’s discussions on food security</li> </ol> <p>Hilary Seligman moved that that there be a collaboration between SFHIP and the FSTF. SFHIP would be part of the implementation work group and that they work together in furtherance of a strategic plan in support of food security. The motion was seconded by Meg Davidson and passed without dissent.</p>	
<p>7. Budget Legislative Analyst Food Security Report Update</p>	<p>Paula Jones reported that she met with BOS member Catherine Stefani and gave the supervisor a copy of the FSTF report</p>	
<p>8. Outline of FSTF 2019 Annual Update and Report to Board of Supervisors and Mayor</p>	<p>Paula Jones solicited information as to what should be included. Included in the recommendations were:</p> <ul style="list-style-type: none"> <li>• A history of accomplishments of the FSTF</li> <li>• What work needs to be done</li> <li>• District profiles</li> <li>• What causes food insecurity</li> <li>• What is working and what is not working to address the issue</li> <li>• An action plan</li> <li>• The plan could be presented at district meetings</li> </ul>	<p>Item will be continued at the December meeting</p>
<p>9. Legislative and budget process</p>	<p>Israel Nieves-Rivera reported that the draft FAQ has been sent to the DPH policy director and that he is awaiting comment</p>	

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10. Food Security Task Force Elections for Chair and Vice Chair	<p>Gavin Morrow-Hall reported that no formal nominations have been received and asked if there were nominations from the floor. Hearing none, Gavin advised that there were two options before the FSTF:</p> <ul style="list-style-type: none"><li>1) Continue the terms of the current Chair and Vice chair with a unanimous vote</li><li>2) FSTF could proceed with a formal election</li></ul> <p>Ave Lambert made a motion to have the Chair and Vice Chair serve throughout the remaining term of the Charter. The motion was seconded by Chester Williams. The motion passed unanimously.</p>	
11. Sugary Drink Distributor Tax Advisory Committee	<p>Two RFP's will be out soon. One for CBOs with a 1 Million dollar budget or more, and a second for smaller organizations. The RFPs address food security.</p> <p>Rita Nguyen noted that the timeline for the next budget recommendations is March 2020.</p> <p>The next meeting will be on November 20<sup>th</sup> at 5:30.</p>	
12. Holiday Communication from FSTF	<p>Anne Quaintance will send out a letter and Meg Davidson will assist with the draft of the letter. The FSTF will also send out their report to incoming BOS members.</p>	
14. Adjournment	<p>The meeting adjourned at 3:19.</p>	