

SAN FRANCISCO FOOD SECURITY TASK FORCE (FSTF) STRATEGIC PLAN IMPLEMENTATION WORK GROUP MEETING

Wednesday, January 08, 2020 11:30 a.m. - 1:00 p.m.
1650 Mission Street, 5th floor Golden Gate Room, San Francisco, CA 94102

Members present:

Anne Quaintance (Meals on Wheels of SF); Paula Jones (SFDPH); Chester Williams (Community Living Campaign); Geoffrey Grier (SF Recovery Theatre); Mei Ling Hui (Rec & Park); Michelle Kim (DCYF); Rita Mouton-Patterson (Hospitality House); Sarah Chan (DAS); Paula Jones (SFDPH); Hilary Seligman (UCSF); Priti Rane (SFDPH); Raegan Sales (Children’s Council San Francisco);

Also present: Lauren Small (Leah’s Pantry); Kathleen Reed; Jim Illig (Kaiser Permanente, SFHIP); Cissie Bonini (UCSF, Eat SF); Kate Weiland (Sutter California Pacific Medical Center); Alex Mitra (St. Mary’s Medical Center); Liliana Sandoval (SF Marin food Bank); Gary Lau (SF Marin Food Bank); Dara Geckeler (Facente Consulting)

Minutes -*APPROVED*

AGENDA ITEM	DISCUSSION	ACTION ITEM (AI)
1. Call to Order	Anne Quaintance called the meeting to order at 11:35 a.m..	None
2. Welcome and introductions	Anne welcomed everyone and everyone introduced themselves.	None
3. Approval of minutes from December 2019	Michelle Kim made a motion to approve the December 2019 work group minutes, and the motion was seconded by Rita Mouton-Patterson. Formal approval was made, with one minor correction.	AI: Amend draft minutes, post to webpage (Suzanne Manneh)
4. Priority 2: Shared Measurement Next Steps	<p>Work Group members discussed how to improve shared measurement and what next steps might look like. The following points, questions/concerns, and ideas for moving forward emerged:</p> <p>Questions/Concerns/Areas for Development (Shared Measurement)</p> <ul style="list-style-type: none"> • It is a challenge to obtain food insecurity data on a population level • Limited data sources available • California Health Interview Survey (CHIS) data has small sample size for San Francisco; includes only 200% below Federal Poverty Level (FPL) 	<p>AI: Follow-up with BLA (Paula Jones)</p> <p>AI: Engage Supervisor Stephanie after BLA shares their work (Paula Jones)</p> <p>AI: Share Kaiser’s screening tool</p>

	<ul style="list-style-type: none"> • May need to measure at higher percentage below FPL (300%, 400%) <p>Possible Solutions/Next Steps (Shared Measurement)</p> <ul style="list-style-type: none"> • Work group will work more on this concern • Following the September 12, 2019 hearing on food insecurity called by Supervisor Stefani, she confirmed and tweeted that she: <ul style="list-style-type: none"> ○ Asked the City to conduct an assessment of systemic engagement to make sure departments are not operating in silos ○ Has been exploring every legislative opportunity to expand transportation, food delivery, and food access programming • Paula Jones (SFDPH) will follow up with the Budget and Legislative Analyst (BLA) office • Paula Jones will engage Supervisor Stefani after the BLA shares their findings • Gary Lau (SF Marin Food Bank) will engage 211 (for both priorities) • Jim Illig (Kaiser) will share Kaiser’s screening tool (for measurement) and implementation 	and implementation (Jim Illig)
5. Priority 4: Information and Referrals	<p>Work Group members discussed how to improve work on information and referrals (I&R), and what next steps might look like. The following points, questions/concerns, and ideas for moving forward emerged:</p> <p>Questions/Concerns/Areas for Development (I&R)</p> <ul style="list-style-type: none"> • People don’t know what resources exist and how to access them • Resources not always user-friendly for families/individuals and/or organizations • Stigma related to food insecurity • Unknown whether food referrals have been successful (there is no feedback loop for Food Locator) • Resources not centralized • Databases not always updated • Challenges with client/individual interactions with Food Bank • CBOs often acting as intermediaries and tech-support; many families/individuals in need don’t have tech • How to best reach people? 	<p>AI: Develop working definitions for (a) I&R agency (some do internal referrals and other external) and (b) I&R tools (Anne Quaintance and Emily Leys)</p> <p>AI: Engage 211 on the work of this group (specifically, <i>Priority 4: Information and Referrals</i>) (Gary Lau)</p> <p>AI: Create a list of main tools for providing food (Liliana Sandoval)</p> <p>AI: Engage Sarah Chan when creating the list of tools for providing food (Liliana Sandoval)</p>

	<ul style="list-style-type: none"> • Meeting people where they are at (some tech literate, others not) • Referral agencies/orgs don't always know where to refer to (not always trained) <p>Possible Solutions/Next Steps (I&R)</p> <ul style="list-style-type: none"> • Post information about food resources everywhere • Learn about existing technology and existing landscape (Foodwyze, Link-SF) • Create a backbone technology solution (Code for America may help) • Introduce food navigators • Learn best practices from other cities/organizations (i.e. Kaiser—Thrive Local) • Anne Quaintance (MOW of SF) and Emily Leys to develop working definitions for (a) I & R agency (some do internal referrals and other external) and (b) I & R tools • Liliana Sandoval (SF Marin Bank) to create list of main tools for providing food • Liliana Sandoval to engage Sarah Chan when creating list of tools for providing food • All meeting participants to send organizations that provide referrals for food to Liliana, using the email address: CalFreshIntern@sfmfoodbank.org • Priti Rane (SFDPH) will send list of organizations that provide food to Liliana 	<p>AI: Send organizations that provide referrals for food to Liliana using the CalFreshIntern@sfmfoodbank.org email address (All)</p> <p>AI: Send (filtered) list of organizations that provide referrals for food to Liliana (Priti Rane)</p> <p>AI: Bring ideas and discussions of this group back to SFHIP (Dara Geckeler)</p>
6. Work Group Charter	Kathleen Reed volunteered to lead developing work group charter, with support from work group members	<p>AI: Send sample project charters to (Emily to Kathleen)</p> <p>AI: Create first draft of project charter (Kathleen Reed)</p>
7. Public Comment	<p>None</p> <p>Reminder announcement that next FSSTF work group meeting will be on Wednesday, February 5, 2020 at 11:30 am to 1:00pm, 25 Van Ness Avenue, room 330A</p>	None

8. Adjournment	Meeting adjourned at 1:05 pm	None
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