

# APPROVED

## San Francisco Food Security Task Force

Minutes November 7, 2012

1:30 pm - 3:30 pm, City Hall, Room 278

**In Attendance:**

**Task Force Members:** Jean Cooper (Glide Foundation), Anne Quaintance (Meals on Wheels), Jessie Mandle (DCYF), Deloris McGee (Community Living Campaign), Linda Lau (Department of Aging and Adult Services), Paula Jones (DPH – Food Systems), Karen Gruneisen (Episcopal Community Services), Teri Olle (SF Food Bank), Grace Yee (SFDPH – WIC Program), Deloris McGee (Community Living Campaign), Representative from Bayview YMCA, Leo O’Farrell (CalFresh)

**Public:** Cissie Bonini (St. Anthony Foundation), Nancy Hahn (Food Runners), Colleen Rivecca (St. Anthony Foundation), Robert Mason (Temple United Methodist), Mei Ling Hui (SF Environment), Elizabeth Boileau (Food Runners), Carlen Handley (intern from USF), Leah Vaughn (Community Maps), Virginia Dario Elizondo (City Attorney’s office)

Agenda Topic	Discussion	Action Item
<b>1. Call to Order</b>	Called by Ms. Priestley at 1:37 pm	
<b>2. Approval of Minutes October 3, 2012</b>	One change was noted. Mr. O’Farrell motioned to approve the minutes with the change, Ms. Cooper seconded the motion. The motion was approved unanimously.	Ms. Jones will make the change and post minutes to FSTF webpage.
<b>3. FSTF Nomination Process</b>	Ms. Virginia Dario Elizondo, Deputy City Attorney, gave an overview of the status of the task force. Since the official sunset date was January of 2012, the task force members can be reformed through a two-step process. The first step would be for the city departments (Human Service Agency, Department of Aging and Adult Services, DPH (Food Systems and WIC), DCYF, DOE, and SFUSD) named in the ordinance to forward the name of their representative to the Board of Supervisors. Once those members are approved, they can then solicit, review and approve nominations for the other positions and forward those on to the Rules Committee. The Task Force agreed to this plan.	Ms. Jones will work with DPH policy office to solicit nominations from City Departments.
<b>4. Review of SF District Food Program Data</b>	Ms. Handley updated the population data based on the Planning Department’s analysis of Census Data and the new SF supervisorial districts. Ms. Hui noted that she has updated information for gardens. Ms. Yee will see if it’s possible to obtain WIC data by supervisorial district. It was suggested that if it is possible, we should include SSI information by district, as well as shelter beds and shelter meals. It was also suggested that meals for Young Adults with Disabilities be added. A subgroup of the task force agreed to meet before the next meeting (Ms. Olle, Ms. Quaintance, Ms. Rivecca, Ms. Gruneisen, Mr. O’Farrell, and Ms. Jones.	Ms. Jones will schedule the follow up data meeting and will track data missing. Other action items as noted.
<b>5. Discussion of FSTF priorities, workplan, and review of past projects and organizational</b>	Ms. Priestley led a discussion about the best way for the task force to organize in the upcoming year. She reviewed how the task force used committee structures to accomplish goals noting that the breastfeeding workgroup and the senior hunger workgroup are still active. It was suggested that it might be best to wait for new members in order to form new workgroups. Ms. Olle suggested that it might be best to choose three priorities, and focus on accomplishing them “from tip to tail”. Ms. Gruneisen also brought up issues that have been discussed by the task force such as cooking in SROs,	As noted.

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<b>structure</b>	and disaster planning (letting residents know where to find food in a disaster). Ms. Priestley also offered to draft a short email asking the general public for input on food security issues. It was decided that a sub set of the group would meet to discuss governance/structure (Ms. Quaintance, Ms. Priestley, Ms. Olle, Mr. O'Farrell, Ms. Yee, Ms. Jones)	
<b>6. Legislative Update</b>	Ms. Rivecca informed the task force that a Homeless Bill of Rights is gaining momentum with the sponsorship of Assembly member Ammiano. The Bill of Rights will address the ban on the feeding of homeless in other cities and counties.	No Action.
<b>7. Organization and project updates and updates from other meetings</b>	Ms. Gruneisen distributed potential additional questions for the January 2013 Homeless Survey pertaining to food in order to obtain feedback from the task force. Task force members and the public provided input on this issue.	As stated.
<b>8. Items for the next meeting</b>	Updates from the governance meeting, the data meeting, Cal Fresh outreach.	
<b>9. Public Comment</b>	Public Comments are incorporated above.	No Action Needed.
<b>10. Adjournment</b>	The meeting was adjourned at 3:00 pm.	