
**Food Security Task Force (FSTF)
Strategic Plan Implementation Work Group Charter¹**

Work Group Goal:

Implement the four strategic priorities identified in the *Food Security Task Force (FSTF) 2019 to 2021 Strategic Plan* (Appendix A) by June 2021:

1. Sustainability (*of the FSTF*)
2. Shared Measurement
3. Adequate Community Resources
4. Information & Referral (I&R)

Work Group Chair: Anne Quaintance

Work Group Facilitator: Emily Leys

Work Group Participants: (Appendix B)

Core Team:

¹ This San Francisco Food Security Task Force (FSTF) Strategic Plan Implementation Work Group Charter will be a dynamic, evolving document and will serve the purpose of ensuring that this workgroup is supporting the FSTF vision of “A food secure San Francisco in which all people at all times are able to obtain and consume enough nutritious food to support an active, healthy lifestyle.”

1. FSTF members (Appendix C)
2. Key advocates and stakeholders (non-members of FSTF)

Key Stakeholders:

1. San Francisco residents who are food insecure or at risk of food insecurity
2. FSTF (*reporting to them*)
3. Government agencies, San Francisco Unified School District, community-based organizations who are advocating for food security in San Francisco (*partnering with them*)
4. Public, private and non-profit social services entities interacting with residents who are food insecure or at risk of food insecurity (*partnering with them*)
5. San Francisco Board of Supervisors, San Francisco Health Commission, and Mayor (*reporting to them*)
6. 211

Background

Vision: A food secure San Francisco in which all people at all times are able to obtain and consume enough nutritious food to support an active, healthy lifestyle.

Values:

- Equity: We focus on eliminating inequities in food insecurity and on ensuring that the promise of a food secure San Francisco extends to all of our residents.
- Community partnership: We work bi-directionally with communities experiencing food insecurity to amplify their voices, share information, and collaborate on solutions.

Background Documents:

1. The Food Security Task Force Strategic Plan 2019-2021
https://www.sfdph.org/dph/files/mtgsGrps/FoodSecTaskFrc/docs/FSTF_Strategic_Plan.pdf
2. The 2018 Assessment of Food Security in San Francisco, developed by the San Francisco Food Security Task Force, provides a comprehensive assessment of food security issues, challenges/gaps, successes and recommendations. <https://www.sfdph.org/dph/files/mtgsGrps/FoodSecTaskFrc/docs/FSTF-2018-Assessment-Of-FoodSecurity.pdf>

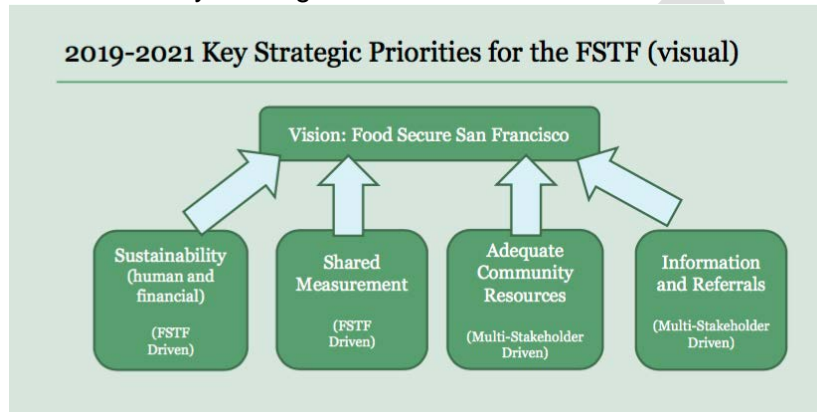
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| | <ol style="list-style-type: none">3. Process and findings of the foundational research done as part of the Food Security Task Force Strategic Plan 2019-2021 https://www.sfdph.org/dph/files/mtgsGrps/FoodSecTaskFrc/docs/4_29_19_FSTF_Strategic_Plan_Final.pdf4. The SF Food Security Task Force FY 2019-2020 Work Plan provides details on how the FSTF implementation of the strategic plan fits into the broader FSTF work plan. (ADD WEBSITE LINK. I only see a copy of the old 2018-2019 Work Plan at this URL: https://www.sfdph.org/dph/comupg/knowlcol/FSTF/meetings.asp) |
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Scope of Work

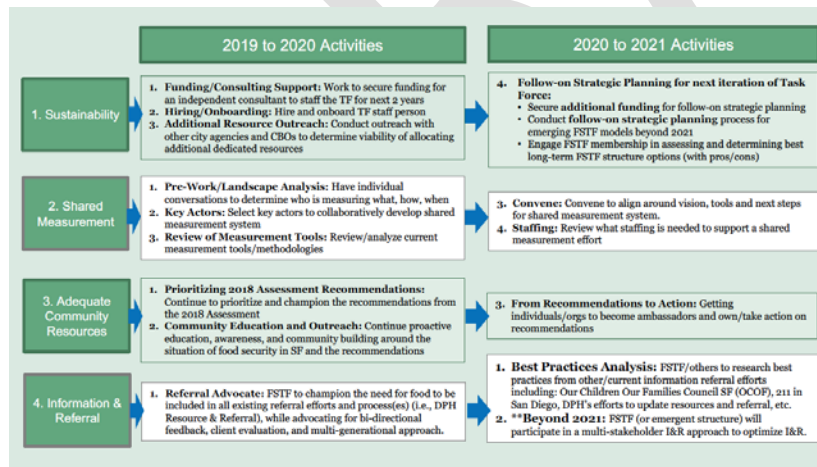
Scope of Work:

A. Develop implementation plans for 2 to 4 priorities included in the *Food Security Task Force 2019 to 2021 Strategic Plan* based on the activities included in the strategic plan.

1. 2019-2021 Key Strategic Priorities for the FSTF:



2. 2019 to 2020 Activities and 2020 to 2021 Activities:



	<p>B. Make significant progress in carrying out the implementation plans for 2 to 4 of the Strategic Priorities in the <i>Food Security Task Force 2019 to 2021 Strategic Plan</i>.</p> <p><i>Reference document: https://www.sfdph.org/dph/files/mtgsGrps/FoodSecTaskFrc/docs/FSTF_Strategic_Plan.pdf</i></p> <p>Measurable objectives:</p> <p>Priority 1: Develop implementation plan to ensure multisector collaboration toward shared, measurable outcomes continues to eliminate food insecurity in San Francisco.</p> <p>Priority 2: Implementation plan for priority related to shared measurement is developed. FSTF makes a recommendation for a shared measurement system for food security in San Francisco and advocates for this recommendation.</p> <p>Priority 3: TBD</p> <p>Priority 4: Implementation plan for FSTF role in improving food related I&R in SF</p> <ul style="list-style-type: none"> From the strategic plan: Referral Advocates: FSTF to champion the need for food to be included in all existing referral efforts and process(es) (i.e., DPH Resource & Referral), while advocating for bi-directional feedback, client evaluation, and multi-generational approach. From the strategic plan: Best Practices Analysis: FSTF/others to research best practices from other/current information referral efforts including: Our Children Our Families Council SF (OCOF) service inventory group, 211 in San Diego, DPH's efforts to update resources and referral around food, etc. <p><i>For the latest information, see Implementation Workgroup documents for more details.</i></p>
Structure and Membership	<p>Work Group Structure and Membership:</p> <ol style="list-style-type: none"> 1. Work Group will be chaired by a FSTF member. 2. Work Group will include FSTF members and non-members. 3. Minimum time commitment is a monthly, 1.5 hour meeting. 4. Work Group will report to the FSTF.
Timeline	<p>Schedule:</p>

Initial meeting was January 2020.

For meeting schedule, go to FSTF webpage at <https://www.sfdph.org/dph/comupg/knowlcol/FSTF/meetings.asp> (scroll to the bottom for “Sub-Committee Meetings.”)

Appendix A: Food Security Task Force 2019-2021 Strategic Plan

(ADD WEBSITE LINK – The most current strategic plan does not seem to be posted on this site:

<https://www.sfdph.org/dph/comupg/knowlcol/FSTF/default.asp>

I only see high-level PPT overview here: https://www.sfdph.org/dph/files/mtgsGrps/FoodSecTaskFrc/docs/FSTF_Strategic_Plan.pdf)

Is this sufficient for the charter?

Appendix B: Food Security Task Force Strategic Plan Implementation Work Group Members

1. Kelly Batson, United Way Bay Area/211
2. Cissie Bonini, EatSF
3. Sarah Chan, San Francisco Department of Disability and Aging Services
4. Meg Davidson, SF Marin Food Bank
5. Tina Gonzalez, SF Marin Food Bank
6. Geoffrey Grier, SF Recovery Theatre
7. Jim Illig, Kaiser Permanente/SFHIP
8. Paula Jones, San Francisco Department of Public Health
9. Michelle Kim, Department of Children Youth & their Families
10. Ave Lambert, CUESA
11. Gary Lau, SF Marin Food Bank
12. Alex Mitra, St. Mary's Medical Center/SFHIP
13. Rita Mouton-Patterson, Hospitality House
14. Anne Quaintance, Meals on Wheels
15. Priti Rane, San Francisco Department of Public Health (WIC)
16. Kathleen Reed, Independent Consultant
17. Raegan Sales, Children's Council
18. Liliana Sandoval, SF Marin Food Bank
19. Lauren Small, Leah's Pantry

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20. Emma Steinberg, Pediatric Hospital
 21. Tiffany Tu, Department of Children Youth & their Families
 22. Kate Weiland, Sutter California Pacific Medical Center/SFHIP
 23. Chester K. Williams Jr., Community Living Campaign

Appendix C: Food Security Task Force Members

1. Margot Antonetty, Department of Homelessness and Supportive Housing
2. Jeimil Belamide, Human Services Agency, CalFresh
3. Sarah Chan, San Francisco Department of Disability and Aging Services
4. Meg Davidson, SF Marin Food Bank
5. Geoffrey Grier, SF Recovery Theatre
6. Mei Ling Hui, San Francisco Recreation & Parks
7. Paula Jones, San Francisco Department of Public Health (**Vice-Chair**)
8. Michelle Kim, Department of Children Youth & their Families
9. Ave Lambert, CUESA
10. Jennifer LeBarre, San Francisco Unified School District
11. Kim Madsen, Project Open Hand
12. Rita Mouton-Patterson, Hospitality House
13. Anne Quaintance, Meals on Wheels (**Chair**)
14. Priti Rane, San Francisco Department of Public Health (WIC)
15. Raegan Sales, Children's Council
16. Hilary Seligman, UCSF Center for Vulnerable Populations at SF General Hospital
17. Chester K. Williams Jr., Community Living Campaign