San Francisco Food Security Task Force (FSTF)

Strategic Plan for Multi-Sector Collaboration to Ensure Food Security in San Francisco

SP Implementation Work Group Meeting
January 8, 2020

Meeting Objectives
- Update on status of Priority 2: Shared Measurement
- Discuss and determine next steps for Priority 4: Information and Referrals
- Agree on drafting a project charter for this work group

Agenda

1. Welcome, Introductions, Approval of Minutes, Action Items (15 min.)
2. Priority 2: Shared Measurement (15 min.) - Update
3. Priority 4: Information and Referrals (45 min.) - Discussion
4. SP Work Group Project Charter, Next Steps (15 min.)

Vision: Food Secure San Francisco

1. Sustainability (human and financial) (FSTF Driven)
2. Shared Measurement (FSTF Driven)
3. Adequate Community Resources (Multi-Stakeholder Driven)
4. Information and Referrals (Multi-Stakeholder Driven)

Action Items Last Meeting
- Lilliana/Meg/Tina: Start a list of groups giving referrals and include the name of agency, contact name(s), and whether or not there is a feedback mechanism
- Suzanne/Emily: Find a room for monthly work group meetings to be held 11am-12:30pm on the first Wednesday of each month (unless a holiday)
- FSTF Members: Consider chairing this work group. It’s a great opportunity to develop and demonstrate leadership on the critical area of food security!
- All: Send the following information on groups you know of that give food referrals in SF to CalFreshIntern@sfmfoodbank.org

UPDATE: Priority 2: Shared Measurement
- SF does not have a shared, population level tool to measure food (in)security
- The Budget & Legislative Analyst is working on something that we can leverage
- Paula (DPH) and Meg (Food Bank) will anchor this priority
- Plan to discuss in February work group meeting

AGENDA: Priority 4: Information and Referrals (I&R)

- Review
  - Strategic Planning output
  - Preliminary list of groups giving referrals (handout)
- Discuss
  - What is the current status of I&R in SF? Any additional information needed?
  - What is working, and what’s not working?
  - Possible solutions and/or additional information needed
- Next Steps
  - Action items
  - Others to bring into this discussion?
Strategic Planning Discussion

- Priority on Information and Referrals (I&R) emerged in the Strategic Planning Working Group that convened twice in 2018.
- Need seen as:
  - Clients are not clear on what they qualify for
  - Many people working with clients (211, etc.) don’t necessarily know
  - There should be “no wrong doors” for clients in need of food
  - We should understand the success of referrals
- Next Steps brainstormed and incorporated into strategic plan (next slide)

4. Information and Referrals Next Steps

**Multi-Stakeholder** driven next steps:

**Year 1 & 2:**

1. **Referral Advocates:** FSTF to champion the need for food to be included in all existing referral efforts (e.g., DPH Resource & Referral), while advocating for bi-directional feedback, client evaluation, and multi-generational approach.

2. **Best Practices Analysis:** FSTF/others to research best practices from other/current information referral efforts including: Our Children Our Families Council SF (OCOF) service inventory group, 211 in San Diego, DPH’s efforts to update resources and referral around food, etc.

**Longer-Term:**

1. **Seat at the Table:** FSTF (or emergent structure) will participate in a multi-stakeholder Information & Referrals approach to:
   - **Key Actors:** Determine key actors/stakeholders to structure the initiative
   - **Implementation Plan:** Engage actors/agencies to develop a user journey for current link system, develop a vision for seamless I&R, prototype & iterate, secure funding.

Preliminary List of Organizations Making Referrals

- See handout (spreadsheet with 27 organizations)
- Are there groups missing?
- Next Steps for the list

Next Steps

- **Draft a Work Group Charter** (any volunteers?)
- **Other Next Steps**