

**ASTHMA TASK FORCE
SAN FRANCISCO BOARD OF SUPERVISORS**

**Schools, Child Development, and Home based Childcare Settings Committee
Minutes**

Date: September 20, 2005

Location: Bayview Plaza, 3801 3rd St., Suite 210

Members Present: J. McKown, N. Gendel, A. Nath,
Members Absent: M. Hoemke, R. Toney, M. Higgins

Advisory Present: A. Hanson
Staff present: A. Nath

Item	Meeting Notes/Decisions	Outcomes
	<p>Welcome, Introductions & Sign In Facilitator: J. McKown Timekeeper: A. Nath Recorder: A. Nath</p>	
I.	<p>Review Agenda, Correct/Approve Minutes & Set Time Update Committee Email list: Anjali and Tirtza have contacted emails in question and are ensuring lists are updated. Stacey has been added to ATF email list. Anjali asked if members would agree to adding agenda item to discuss general approach to SFUSD-related efforts. Discussion was held between items III.C. and III. D.</p>	<p>August meeting was cancelled; review of July minutes held over.</p>
II.	<p>Meeting Reports a. Prop H— We have received emails updating us on the Prop H meetings. Appear to be issues around quorum which have taken up a lot of time at meetings. Don't seem to have a good sense of how to best advocate for IAQ coordinator position with all that is going on with Prop H. Member suggested checking in with Novella Smith who was a strong supporter of the task force on Prop H committee.</p>	<p>a. A. Nath will check in with Novella Smith regarding status of Prop H</p>
III.	<p>Updates—pending business a. Child Development Workgroup—Stacey and Anjali met with Deanna Rossi over the summer to discuss priority areas in addressing the needs of childcare providers in San Francisco. Agreed to focus on ensuring the city resolution passed in 2002 gets implemented in “city-funded” childcare sites. Neil described the various funding sources from the city that go into childcare. Need to get clarification on language of resolution, intent, and best approach to move forward. Ardis confirmed that trainings have happened in SFUSD CDCs but not through this resolution. b. Info. For Med. Provider offices about new AAP policy of SFUSD – - Anjali mentioned additional revisions suggested by Peg Strub. Ardis stated that no more changes will be made to the forms this year and that perhaps changes can be suggested later in the year in preparation for next Fall. - Julie and Anjali informed members about the discussion held in Planning Committee. Funding from Supervisors to reproduce folders is now available. ATF Chair, Gloria Thornton, has informed the task force that Blue Cross’ efforts to distribute the folders to 30 sites was successful and received positive feedback. Karen Cohn suggested idea of a phone sticker with SFUSD Nurse of the Day phone and fax on it. Ardis indicated that she likes this idea. however. medical providers should be encouraged to return completed</p>	<p>a. S. Herrera and A. Nath will work with N. Gendel to clarify what “city-funded” childcare providers means and to determine next steps.</p> <p>b. M. Hoemke will contact A. Hanson as needed and also to confirm final folder contents and instructions. A. Nath to get provider feedback from Gloria Thornton.</p>

medical forms to the schools themselves and not the Nurse of the Day. May still be useful to have contact info for Nurse of the Day to answer general questions. Marie is facilitating discussions around this topic and is arranging for a conference call. Ardis has indicated that it is not necessary for her to participate in this workgroup but that the group should certainly check in with her to ensure that the final folder contents are the correct ones and that proper instructions are provided along with the folders in accordance to the procedures SFUSD has established (forms go to the school, schools contact Nurse of the Day).

c. SFUSD IAQ T4S Resolution—Discussed issues we are facing in attempting to communicate with district on moving forward with development of a plan, hiring a district IAQ/TfS coordinator, forming an IAQ Advisory Committee. Still trying to find out whether funds for a part time district IAQ coordinator were included in Facilities budget. Neil reminded members that he heard from Jill Wynns months ago that there is no way those funds would appear in the budget this year or probably next year. Discussed need for plans B, C, and D. Anjali suggested that DAT should be involved in the IAQ committee. Neil suggested that a committee focused on broader environmental health issues for schools would be beneficial. Neil also pointed out that YMAC (youth who have been advocating for cleaner bathrooms and toilet seat covers in schools) asked for \$80-90k and may have been successful [check], indicating monies are available sometimes when the “right” messenger asks for them. Committee discussed ways of ensuring that funds get put towards hiring a coordinator/ensuring Tools for Schools gets implemented by working with the right messengers who can mobilize to influence the district to move forward (YMAC, PAY, Coleman, PPS, PAC, Student Advisory Council, student delegates on Bd of Ed. [2 of them], teachers who lead environmental classes, students in those classes, etc.).

The main goals at this point are to:

1. Mobilize the community, 2. Advocate for funding, 3. Ensure the IAQ committee gets up and running and should be done independent of whether a coordinator gets hired or not. Member suggested assessing how effective our previous educational meetings were to gain support and advocacy by the “targets” as we worked to get the policy passed in order to determine what will be the most effective things we can do at this point.

Discussion on general approach to SFUSD (added)

Members looked at list of topics related to the District’s building facilities that Neil and Anjali had drafted over the summer in order to determine best way to approach district at this juncture. Given there are many issues, several of which are in fact closely related, members discussed the best ways to maintain regular contact with SFUSD staff (regular meetings with Facilities Director, attending district meetings that are already established. etc). Question was posed: What do we have to do to convince SFUSD staff that they want to meet with us?

d. Asthma Action Plan Resolution - put on hold

e. Preparing for October DAT meeting – Members felt the following topics were appropriate to bring up at the next DAT meeting:

c. **A. Nath** will maintain contact with S. Rosenblum, EPA, for update on T4S & SFUSD implementation process.

e. **A. Nath** will email Trish to inform her of our questions and ask if they may

	<ul style="list-style-type: none"> <input type="checkbox"/> Pose the question: “How can we best work and communicate with SFUSD to see through efforts related to environmental health/IAQ issues (Tools for Schools, High Performance Guidelines, Environmentally Preferred Janitorial Products, etc.) <input type="checkbox"/> Update DAT on the Board of Supervisor funding allocations for the reproduction of the SFUSD medical form folders for medical providers. (30 reached, 60-80 more to be reached, Nurse of the Day sticker idea). Members agreed it would be useful to bring feedback to committee received by outreach efforts to initial 30 providers. <input type="checkbox"/> Ask if anyone can provide clarity on Asthma Nurse position. <p>Members agreed that we should request our questions be added to the IAQ agenda piece in order to discuss items that tie into IAQ, TfS, HPGs, EPPs.</p> <p>f. Meeting with Superintendent Ackerman— Members felt that at the meeting with the Superintendent we should 1.) highlight briefly the great things going on in the district; 2.) get some clarification on the stability/existence of the Asthma Nurse position and whether it a budget line item for this year; 3.) Talk about things that are not progressing (Tools for Schools, High Performance Guidelines, Environmentally Preferred Janitorial Products, etc.) and where her assistance would be helpful in moving efforts forward and in meeting with key district staff.</p>	be added to IAQ agenda item.
IV.	<p>Update Committee Timeline Briefly reviewed committee’s segment of draft CAFA workplan to facilitate discussion on the relationship between issues we are working in collaboration with SFUSD on.</p>	
V.	<p>Announcements – None</p>	
	<p>Next Committee Meetings:</p> <ul style="list-style-type: none"> <input type="checkbox"/> October 18, 2005, Bayview Plaza, 3801 3rd St., Suite 210 <input type="checkbox"/> DAT meetings: 10/11/05, 12/13/05, 2/14/05, 5/9/05: 10-noon, SFUSD Board Room, 555 Franklin St. 	