



# AGENDA

## SF BEHAVIORAL HEALTH CENTER ADULT RESIDENTIAL FACILITY WORKING GROUP

The Working Group is convened through December 31, 2021, to advise the Board of Supervisors and the Mayor on issues relating to resident care, training, workplace conditions, and staffing at the San Francisco Behavioral Health Center Adult Residential Facility. Public comment will be heard at the top of each agenda item. All other general public comment at the conclusion of the meeting.

Thursday, November 4<sup>th</sup>, 2021 - 9:30 a.m. to 11:30 a.m.

Remote Meeting via [Microsoft Teams Live Event](#)

To protect working group members and members of the public during the COVID-19 health emergency, the SFBHC ARF Working Group will hold a remote meeting. Members of the public are encouraged to also participate in this meeting remotely. Please see the information on page 2 of this agenda for remote meeting access and instructions for making public comment.

### Meeting Administration

- 1) ROLL CALL & INTRODUCTIONS
- 2) FOR ACTION: REVIEW AND APPROVAL OF THE OCTOBER 7, 2021 MEETING MINUTES  
[5 min] *Andrea Turner and Monica Diaz, Co-Chairs*

### Training

- 3) FOR DISCUSSION: [STANDING ITEM] CPI TRAINING UPDATE  
[10 min] *Basil Price, Director of Security*  
*An update on the status of the Crisis Prevention Institute Training.*

### Staffing

- 4) FOR DISCUSSION: [STANDING ITEM] STAFFING MINIMUMS UPDATE  
[15 min] *Andrea Turner, Co-Chair / ZSFG Chief Operating Officer, Jeffrey Schmidt, Director of ZSFG Clinical Operations and Linda Sims, Director of the BHC*  
*An update on hiring in the ARF.*

### Workplace Conditions

- 5) FOR DISCUSSION: [STANDING ITEM] SECURITY RISK ASSESSMENT IMPLEMENTATION UPDATE  
[10 min] *Jeffrey Schmidt, Director of ZSFG Clinical Operations*  
*An update on the implementation of recommendations from the ARF Security Risk Assessment.*
- 6) FOR DISCUSSION: [STANDING ITEM] WORKPLACE VIOLENCE PREVENTION UPDATE  
[20 min] *Andrea Turner, Co-Chair / ZSFG Chief Operating Officer and Adrian Smith, ZSFG Chief Quality Officer*  
*An update on workplace violence prevention in the ARF, specifically on staff events.*
- 7) FOR DISCUSSION: HARM REDUCTION PRINCIPLES  
[20 min] *Adrian Smith, ZSFG Chief Quality Officer, Jeffrey Schmidt, Director of ZSFG Clinical Operations and Linda Sims, Director of the BHC*  
*An update on the principles of harm reduction*

### Resident Care

- 8) FOR DISCUSSION: [STANDING ITEM] RESIDENT CARE IN THE ARF UPDATE  
[20 min] *Sharifa Rahman, SEIU, and Kelly Morson, Local 21*  
*An update on the improvement plan implementation for resident care in the ARF*

- 9) FOR DISCUSSION: BOARD OF SUPERVISORS REPORT  
[15 min] *Jeffrey Schmidt, Director of ZSFG Clinical Operations, Sharifa Rahman, SEIU, and Kelly Morson, Local 21*  
*An update on the Board of Supervisors report.*

### Additional Meeting Items

10) TOPIC SUGGESTION FOR NEXT MEETING

11) GENERAL PUBLIC COMMENT

AT THIS TIME, MEMBERS OF THE PUBLIC MAY ADDRESS THE WORKING GROUP ON ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE WORKING GROUP THAT ARE NOT ON THIS MEETING AGENDA. WITH RESPECT TO AGENDA ITEMS, YOUR OPPORTUNITY TO ADDRESS THE WORKING GROUP WILL BE AFFORDED WHEN THE ITEM IS REACHED IN THE MEETING. EACH MEMBER OF THE PUBLIC MAY ADDRESS THE WORKING GROUP FOR UP TO TWO MINUTES. THE BROWN ACT FORBIDS A COMMISSION FROM TAKING ACTION OR DISCUSSING ANY ITEM NOT APPEARING ON THE POSTED AGENDA, INCLUDING THESE ITEMS RAISED AT PUBLIC COMMENT.

12) ANNOUNCEMENTS

13) ADJOURN

## Next Meeting

### December 2<sup>th</sup>, 2021 Remote Meeting on [MS Teams Live Event](#)

Public Call-In Number: [+1 415-906-4659](#) United States, San Francisco (Toll) | Conference ID: **908 628 206#**

### SF BEHAVIORAL HEALTH CENTER ADULT RESIDENTIAL FACILITY WORKING GROUP

**View the meeting online** at: [Microsoft Teams \(click here to join the meeting\)](#)

If you are unable to use the provided link, email [kathlyn.marquez@sfdph.org](mailto:kathlyn.marquez@sfdph.org) to request a link.

Note you may experience a slight delay depending on your internet connection.

**Public Comment Call-In:** [+1 415-906-4659](#) United States, San Francisco (Toll) | Conference ID: **908 628 206#**

There is no delay when listening to the meeting using this number.

[Recording from the October 7, 2021 meeting](#)

#### Information Regarding Providing Public Comment

- Each individual may comment 1 time per agenda item.
- Each individual may speak for up to 2 minutes; after which time the line is automatically silenced.
- To make public comment on a specific agenda item, dial in using the information above.
- When the item is called, please wait for the Working Group Secretary to ask for public comment.
- Ensure you are in a quiet location.
- Before you speak, mute the sound of any equipment around you including televisions, radios, and computers. It is especially important that you mute your computer so there is no echo sound when you speak.
- When the Working Group Secretary calls, "Next Caller," you are encouraged to state your name clearly. As soon as you speak, your 2-minute allotment will begin.
- After you speak, you will go back to listening mode. You may stay on the line to provide public comment on another item.

### San Francisco Lobbyist Ordinance

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Governmental Conduct Code 2.100) to register and report lobbying activity.

For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at: 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415) 581-2300; fax (415) 5812317; and web site:

[www.sfgov.org/ethics](http://www.sfgov.org/ethics).

**Know Your Rights Under the Sunshine Ordinance**

The Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Frank Darby by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at [sotf@sfgov.org](mailto:sotf@sfgov.org)

Citizens may obtain a free copy of the Sunshine Ordinance by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at <http://www.sfgov.org/ethics>.