



AGENDA

SF BEHAVIORAL HEALTH CENTER ADULT RESIDENTIAL FACILITY WORKING GROUP

The Working Group is convened through December 31, 2021, to advise the Board of Supervisors and the Mayor on issues relating to resident care, training, workplace conditions, and staffing at the San Francisco Behavioral Health Center Adult Residential Facility. Public comment will be heard at the top of each agenda item. All other general public comment at the conclusion of the meeting.

Thursday, November 5, 2020 - 9:30 a.m. to 11 a.m.

Remote Meeting via [Microsoft Teams Live Event](#)

To protect working group members and members of the public during the COVID-19 health emergency, the SFBHC ARF Working Group will hold a remote meeting. Members of the public are encouraged to also participate in this meeting remotely. Please see the information on page 2 of this agenda for remote meeting access and instructions for making public comment.

1) ROLL CALL & INTRODUCTIONS

2) FOR ACTION: REVIEW AND APPROVAL OF OCTOBER 1, 2020 MEETING MINUTES
[10 min] *David Woods and Monica Diaz, Co-Chairs*

3) FOR DISCUSSION: WORKING GROUP MEMBERSHIP CHANGES
[5 min] *David Woods, Co-Chair*
The Working Group will be informed of membership changes.

4) FOR ACTION: WORKING GROUP MEETING TIME CHANGE
[10 min] *Monica Diaz, Co-Chair*
The Working Group will discuss the duration of each meeting.

5) FOR DISCUSSION: TRAINING UPDATES
[30 min] *Sharifa Rahman, SEIU, Adela Morales, RCFE Director, and Linda Sims, BHC Director*
Updates on Medication Management, Safety and Other Trainings

6) FOR DISCUSSION: STAFFING AT THE ADULT RESIDENTIAL FACILITY
[25 min] *Monica Diaz, Co-Chair, Linda Sims, BHC Director, and Joanna Cheung, ARF Director*
ARF staffing model and hiring updates.

7) TOPIC SUGGESTION FOR NEXT MEETING

8) GENERAL PUBLIC COMMENT

AT THIS TIME, MEMBERS OF THE PUBLIC MAY ADDRESS THE WORKING GROUP ON ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE WORKING GROUP THAT ARE NOT ON THIS MEETING AGENDA. WITH RESPECT TO AGENDA ITEMS, YOUR OPPORTUNITY TO ADDRESS THE WORKING GROUP WILL BE AFFORDED WHEN THE ITEM IS REACHED IN THE MEETING. EACH MEMBER OF THE PUBLIC MAY ADDRESS THE WORKING GROUP FOR UP TO TWO MINUTES. THE BROWN ACT FORBIDS A COMMISSION FROM TAKING ACTION OR DISCUSSING ANY ITEM NOT APPEARING ON THE POSTED AGENDA, INCLUDING THESE ITEMS RAISED AT PUBLIC COMMENT.

9) ANNOUNCEMENTS

10) ADJOURN

Next Meeting

December 3rd, 2020 Remote Meeting on [MS Teams Live Event](#)

Public Call-In Number: [+1 415-906-4659](#) United States, San Francisco (Toll) | Conference ID: **486 636 758#**

SF BEHAVIORAL HEALTH CENTER ADULT RESIDENTIAL FACILITY WORKING GROUP

View the meeting online at: [Microsoft Teams \(click here to join the meeting\)](#)

If you are unable to use the provided link, email casie.aniya@sfdph.org to request a link.

Note you may experience a slight delay depending on your internet connection.

Public Comment Call-In: [+1 415-906-4659](#) United States, San Francisco (Toll) | Conference ID: **486 636 758#**

There is no delay when listening to the meeting using this number.

[Recording from the October 1st, 2020 meeting.](#)

Information Regarding Providing Public Comment

- Each individual may comment 1 time per agenda item.
- Each individual may speak for up to 2 minutes; after which time the line is automatically silenced.
- To make public comment on a specific agenda item, dial in using the information above.
- When the item is called, please wait for the Working Group Secretary to ask for public comment.
- Ensure you are in a quiet location.
- Before you speak, mute the sound of any equipment around you including televisions, radios, and computers. It is especially important that you mute your computer so there is no echo sound when you speak.
- When the Working Group Secretary calls, "Next Caller," you are encouraged to state your name clearly. As soon as you speak, your 2-minute allotment will begin.
- After you speak, you will go back to listening mode. You may stay on the line to provide public comment on another item.

San Francisco Lobbyist Ordinance

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Governmental Conduct Code 2.100) to register and report lobbying activity.

For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at: 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415) 581-2300; fax (415) 5812317; and web site:

www.sfgov.org/ethics.

Know Your Rights Under the Sunshine Ordinance

The Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Frank Darby by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at sotf@sfgov.org

Citizens may obtain a free copy of the Sunshine Ordinance by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at <http://www.sfgov.org/ethics>.