



## AGENDA

### SF BEHAVIORAL HEALTH CENTER ADULT RESIDENTIAL FACILITY WORKING GROUP

The Working Group is convened through December 31, 2021, to advise the Board of Supervisors and the Mayor on issues relating to resident care, training, workplace conditions, and staffing at the San Francisco Behavioral Health Center Adult Residential Facility. Public comment will be heard at the top of each agenda item. All other general public comment at the conclusion of the meeting.

**Thursday, March 5, 2020, 9:30 a.m.**  
**San Francisco Behavioral Health Center**  
**887 Potrero Avenue, Main Conference Room**  
**San Francisco, CA 94110**

1) ROLL CALL & INTRODUCTIONS

2) FOR ACTION: REVIEW AND APPROVAL OF FEBRUARY 6, 2020 MEETING MINUTES  
[5min] *Troy Williams and Monica Diaz, Co-Chairs*

3) FOR DISCUSSION: REVIEW OF MARCH 1<sup>st</sup> 2020 REPORT  
[5min] *Troy Williams and Monica Diaz, Co-Chairs*

4) FOR DISCUSSION: RISK MANAGEMENT AND PATIENT SAFETY TRAININGS  
[15min] *Sara Larson and Linda Simms, SFBHC ARF Working Group Members*  
Follow-up discussion and report to Working Group.

5) FOR DISCUSSION: MEDICATION MANAGEMENT TRAINING  
[10min] *Adela Morales and Sharifa Rahman, SFBHC ARF Working Group Members*  
Follow-up discussion and report to Working Group.

6) FOR DISCUSSION: ADULT RESIDENTIAL CARE FACILITY  
[35min] *Troy Williams and Monica Diaz, Co-Chairs*  
Continued discussion on ARF issues pertaining to Resident Care, training, Workplace Condition and Staffing.

7) FOR DISCUSSION: TOPIC SUGGESTION FOR NEXT MEETING

8) GENERAL PUBLIC COMMENT

AT THIS TIME, MEMBERS OF THE PUBLIC MAY ADDRESS THE COMMISSION ON ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE COMMISSION THAT ARE NOT ON THIS MEETING AGENDA. WITH RESPECT TO AGENDA ITEMS, YOUR OPPORTUNITY TO ADDRESS THE COMMISSION WILL BE AFFORDED WHEN THE ITEM IS REACHED IN THE MEETING. EACH MEMBER OF THE PUBLIC MAY ADDRESS THE COMMISSION FOR UP TO THREE MINUTES. THE BROWN ACT FORBIDS A COMMISSION FROM TAKING ACTION OR DISCUSSING ANY ITEM NOT APPEARING ON THE POSTED AGENDA, INCLUDING THESE ITEMS RAISED AT PUBLIC COMMENT.

9) ANNOUNCEMENTS

10) ADJOURN

## **NEXT MEETING: Thursday April 2, 2020, time 9:30 a.m.**

### **SF BEHAVIORAL HEALTH CENTER ADULT RESIDENTIAL FACILITY WORKING GROUP**

LOCATION: San Francisco Behavioral Health Center, 887 Potrero Avenue, Main Conference Room  
Transitions Division, 887 Potrero Avenue, San Francisco, CA 94110

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#### **Accessible Meeting Policy**

San Francisco Behavioral Health Center is wheelchair accessible and is located off of 21st street. Public parking is available on 23rd Street, near the entrance to the main ZSFG hospital building.

American Sign Language interpreters and readers are available during the meeting upon request. Minutes of the meeting/event are available in alternative formats also upon request. Please call Interpreter Services at (628)206-5133 at least 5 business days in advance of need. Late requests will be honored if possible.

A sound enhancement system is also available upon request by calling the Plant Services Department at (628)206-8550 at least 72 hours prior to the meeting/event. Late requests will be honored if possible. To allow individuals with environmental illness or chemical sensitivity to attend meetings/events, individuals are requested to refrain from wearing perfume or other scented products.

#### **Public Transportation**

The San Francisco Behavioral Health Center is accessible by wheelchair-friendly Muni Lines #9 San Bruno, #9R San Bruno Rapid, #33 Stanyan, #19 Polk (stops 3 blocks away,) and #48 Quintara-24th St. For further information regarding Muni transportation, please call 311 and (415) 923-6366 (TDD).

#### **Cell Phone and/or Sound Producing Electronic Device Usage at Meetings**

The ringing of and use of cellular phones, pagers and similar sound producing electronic devices are prohibited during public meetings. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phones, pagers, or other similar sound producing electronic devices (Sunshine Ordinance 67A.1).

#### **San Francisco Lobbyist Ordinance**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Governmental Conduct Code 2.100) to register and report lobbying activity.

For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at: 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415) 581-2300; fax (415) 5812317; and web site: [www.sfgov.org/ethics](http://www.sfgov.org/ethics).

#### **Know Your Rights Under the Sunshine Ordinance**

The Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Frank Darby by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at [sotf@sfgov.org](mailto:sotf@sfgov.org)

Citizens may obtain a free copy of the Sunshine Ordinance by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at <http://www.sfgov.org/ethics>.