1) **CALL TO ORDER**

Present: Commissioner Edward A. Chow M.D., President  
Commissioner Cecilia Chung  
Commissioner Judith Karshmer, Ph.D., PMHCNS-BC  
Commissioner David Pating, M.D.  
Commissioner David J. Sanchez Jr., Ph.D.  
Commissioner Belle Taylor-McGhee

Excused: Commissioner David B. Singer, Vice President

The meeting was called to order at 4:08 pm.

2) **APPROVAL OF THE MINUTES OF THE HEALTH COMMISSION MEETING OF NOVEMBER 4, 2014.**

Action Taken: The Health Commission unanimously approved the minutes of the November 4, 2014 meeting.

3) Barbara Garcia, Director of Health, gave the report. The full report can be viewed at:  
http://www.sfdph.org/dph/comupg/aboutdph/insideDept/dirRpts/default.asp

**Ebola Update**

While the risk of an Ebola outbreak in the U.S. remains very low, the City and County of San Francisco is taking preparedness for Ebola very seriously. The Department of Public Health (DPH) has prioritized Ebola planning and preparation by monitoring the situation closely and taking direct action to ensure the highest level of readiness.

DPH’s expert physicians and staff in the Population Health Division and the San Francisco Health Network are working closely with San Francisco General Hospital, all other local hospitals, labs, and clinical providers, San Francisco International Airport (SFO), the Department of Emergency Management (DEM), and the city’s first
responders (e.g., fire, police, 9-1-1 dispatchers, and ambulance transport) to ensure that a highly coordinated response is in place and ready to put into operation, should a case of Ebola occur in San Francisco.

The health sector is pulling together to address the situation. One example is a recent drill at San Francisco General Hospital that included EMS, the Fire Department and Portero Hill Health Center in a simulation scenario of receiving a patient with suspected Ebola. This activity allowed all steps in the process to be tested, from patient screening and transport to the use of Personal Protective Equipment and proper isolation and treatment.

Developing issues include the monitoring of incoming travelers, risk assessment, isolation and quarantine. The Department is keeping abreast of guidelines coming from the CDC and the state Health Department. The main theme of this work is to conduct individual assessments and develop case-specific monitoring plans that include potential isolation and treatment. We are keeping the health care community abreast of these developments.

Internal communications to DPH staff also are a high priority. We have issued a series of fact sheets and email messages and SFGH has held three staff town halls, which will be complemented by town halls for staff at 101 Grove, in the ambulatory care division and at Laguna Honda early this month.

**Covered California Open Enrollment Starts November 15th**
Covered California open enrollment for plans effective in 2015 will be held from November 15, 2014 to February, 15 2015. During this time consumers may renew or change their existing Covered California plans, or purchase plans for the first time. New for the 2015 plan year, Covered California will offer integrated pediatric dental services through all health plans and separate stand-alone dental plans for adults. Persons earning between 139-400% of the federal poverty level (FPL, $16,105-$46,860 per year for individuals, $26,321 - $79,160 per year for a family of three) are eligible for federal subsidies to reduce their plan costs. San Franciscans have the choice of plans from Anthem, Blue Cross, Chinese Community Health Plan, Health Net, and Kaiser. As a reminder, Medi-Cal enrollment continues year-round for individuals and families earning below 138% of FPL.

**Filipino American History Month Celebration**
Mayor Lee and a Host Committee celebrated Filipino American History Month on Tuesday, October 28, 2014, in San Francisco’s City Hall.

**Community Transformation Initiative Transforms over 250+ places for health in 3 years**
From 2011-2013, the Community Transformation Initiative and its twelve community partners and agencies have transformed over 250+ places in San Francisco—schools, streets, child care sites, multi-unit housing, primary care clinics, businesses, parks, corner stores and more—to prevent chronic disease and address health inequities. San Francisco was one out of sixteen sites national selected as a Community Transformation Implementation Award recipient by the Centers of Disease Control & Prevention.

The Initiative strengthened the work of existing community organization who are leaders in implementing evidence-based strategies in four priority areas: healthy eating, active living, quality clinical preventative services and tobacco free living. These priority areas are aligned with national and local public health directives and priorities. Funded community partners addressed chronic disease prevention through creating policy-system-environmental level change and partnering with community advocates and community health workers. Though the Community Transformation Grant ended, the legacy and impact of our community partners’ inspiring will continue, as will the commitment of the Department of Public Health and the leadership of San Francisco Health Improvement Partnership to improving health for San Franciscans.
We want to congratulate and acknowledge all the organizations that were “All in for Health” and part of the Community Transformation Initiative: Bay Area Community Resources-Sunset Project, Boys & Girls Clubs of San Francisco, Breastfeeding Coalition, Children’s Council of San Francisco, City College of San Francisco, Healthy Retail SF, Healthy Mothers Workplace Coalition, Legal Aid Society Employment Law Center, Portola Family Connections, Recreation and Parks Department, Rise-and-Shine Studios, San Francisco Health Improvement Partnerships, San Francisco Unified School District, San Francisco Public Health Foundation, Walk San Francisco, Youth Leadership Institute, and YMCA.

Second Annual LGBTQ Connect
On October 17, Project Homeless Connect (PHC), the Mayor’s Office of HOPE, AIDS Housing Alliance, and the LGBT Center combined forces to target services specific to the needs of the LGBTQ community. By using a known safe space like the LGBT Center and recruiting excellent existing resources, we were able to reach many individuals who had never been to a PHC event before. Last year's LGBTQ Connect proved to be an entry point to a very vulnerable community. This year, the event felt like a family reunion. The providers at the event were chosen based on responsiveness to the specific health and safety needs of the LGBTQ homeless population. Thank you to all the community volunteers and PHC staff for your spirit of caring for all people who are vulnerable and alone.

4) GENERAL PUBLIC COMMENT
There was no public comment.

5) COMMUNITY AND PUBLIC HEALTH COMMITTEE
Commissioner Taylor-McGhee, Committee Chair, stated that the Committee heard a presentation on the SFDPH Preterm Birth Initiative; data from the presentation indicate that there remains significant health disparities in the number of pre-term births for African American women in San Francisco. Commissioner Taylor-McGhee also stated that Dr. Tomas Aragon, SFDPH Health Officer, led an Ebola preparedness presentation.

Commissioner Comments/Follow-Up:
Commissioner Chow requested that future presentations of the Preterm Birth Initiative break-out data so that the Asian population is represented.

6) CONSENT CALENDAR
There were no items on the consent calendar for this meeting.

7) HEALTH COMMISSION COMMITTEE ASSIGNMENTS
Edward Chow MD, Health Commission President, noted the changes made to the Health Commission committee assignments. (see Attachment)

8) SAN FRANCISCO GENERAL HOSPITAL (SFGH) EMPLOYEE RECOGNITION AWARDS
The Health Commission recognized the following individuals and teams for their contribution to SFGH:

Lean Pharmacy Team
- Ana Zepeda
- Elizabeth Bermudez
- Danielle Schott
- Rosemary Redmond
- Kam Yan
- Robert Thomas
- Ivory Trinh
- Marlaney Palma

- Christine Liu
- Vanita Partish
- Paul Knaus
- Angela Tsai
- Brandi Frazier
- Andy Chau
- Elena Tinloy

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9) **2014 SAN FRANCISCO GENERAL HOSPITAL (SFGH) ANNUAL REPORT**
Sue Currin, Chief Executive Officer; Kathy Jung, Hospital Associate Administrator; and Troy Williams, Chief Quality Officer; gave the report.

Commissioner Comments/Follow-Up:
Commissioner Karshmer thanked the SFGH team for their impactful work.

Commissioner Taylor-McGhee congratulated the SFGH team on providing excellent services.

Commissioner Sanchez thanked all the SFGH for their dedication. He added that the improvement in the outpatient pharmacy services is a remarkable achievement.

Commissioner Chow thanked all the SFGH staff for their ongoing work to provide high quality services which impact so many San Franciscans. He added that in the next year, SFGH will be moving to a beautiful state-of-the-art new building which will expand its service capacity.

10) **ENVIRONMENT OF CARE ANNUAL REPORT**
Kathy Jung, Hospital Associate Administrator, introduced the item.


11) **SAN FRANCISCO GENERAL HOSPITAL (SFGH) PERFORMANCE IMPROVEMENT AND PATIENT SAFETY POLICY**
Troy Williams, SFGH Chief Quality Officer, presented the policy for approval.

Action Taken: The Health Commission unanimously approved the SFGH Performance Improvement and Patient Safety Policy.
12) **SAN FRANCISCO GENERAL HOSPITAL (SFGH) HOSPITAL PLAN FOR PROVISION OF CARE POLICY**

Troy Williams, SFGH Chief Quality Officer, presented the policy for approval.

**Commissioner Comments/Follow-Up:**
Commissioner Pating asked if the policy includes changes made in the way LGBT data is collected. Ms. Currin stated that the Health Commission approved a new policy regarding collecting LGBT data earlier in the year; necessary changes to SFDPH data collection systems are being made so that in 2015, this data will be collected and used in analysis.

**Action Taken:** The Health Commission unanimously approved the SFGH Hospital plan for Provision of Care Policy.

13) **OTHER BUSINESS**
This item was not discussed.

14) **JOINT CONFERENCE COMMITTEE REPORTS**
No JCC meetings took place since the last full health commission meeting. Therefore, no reports were made for this item.

15) **COMMITTEE AGENDA SETTING**
This item was not discussed.

16) **CLOSED SESSIONS**
Prior to the Health Commission’s vote to go into closed session, Mr. Morewitz stated that the City Attorney advised that Director Garcia has authority to approve the settlement noted below because the amount is under $25,000. Therefore, the settlement was not discussed in closed session.

A) Public comment on whether to convene in closed session and all matters pertaining to the closed session. Cal Govt. Code Section 54954.3.

There was no public comment on this item.

B) **CONFERENCE WITH CITY ATTORNEY - Settlement of Lawsuit - Lawrence Librick - $20,000**

Motion that the Health Commission convene in closed session with the City Attorney for the purpose of conferring with, or receiving advice from, the City Attorney regarding the following existing litigation in which a proposed settlement is being considered by the Health Commission. Administrative Code Section 67.10(d) and California Government Code Sections 54956.9 and 54956.9(c) & (d)(1) permits this closed session. Discussion in open session concerning this matter would likely and unavoidably prejudice the position of the City in the pending lawsuit listed below:

**Lawrence Librick v Mission Mental Health, San Francisco Department of Public Health, Dominika Osmolska and Does 1-100**
**San Francisco Superior Court, Case No. CGC-14-537438**

C) **Personnel Evaluation: Barbara A. Garcia, Director Health**

Motion that the Health Commission convene in closed session for the purposes of evaluating the performance of the Director of Health, Barbara A. Garcia pursuant to California Government Code Section 54957(b) and San Francisco Administrative Code Section 67.10(b).
D) Closed session.

E) Reconvene in Open Session: Motion and vote on whether to disclose any or all of closed session discussion, San Francisco Administrative Code Section 67.12(a)

   Action Taken: The Commission voted to not to disclose the discussion held in closed session.

17) ADJOURNMENT
The meeting adjourned at 6:36pm.
<table>
<thead>
<tr>
<th><strong>Finance &amp; Planning Committee</strong></th>
<th>This Committee focuses on the fiduciary responsibilities of the Health Commission through oversight of DPH fiscal issues and policies.</th>
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</thead>
<tbody>
<tr>
<td>Cecilia Chung, Chair</td>
<td>1st Tuesdays of the Month from 2:00 or 3:00pm*</td>
</tr>
<tr>
<td>David Singer, MBA, Member</td>
<td>101 Grove Street, Room 302 or 220</td>
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<tr>
<td>Edward Chow, MD, Member</td>
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<tr>
<th><strong>Community &amp; Public Health Committee</strong></th>
<th>This Committee provides oversight of Departmental programs and issues that are not addressed through the SFGH or LHH Joint Conference Committees. This includes other services provided through the Population Health Division and the San Francisco Health Network.</th>
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</thead>
<tbody>
<tr>
<td>Belle Taylor McGhee, Chair</td>
<td>3rd Tuesdays of the Month; 2:00 or 3:00pm*</td>
</tr>
<tr>
<td>Cecilia Chung, Member</td>
<td>101 Grove Street, Room 302 or 220</td>
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<td>David Pating, MD, Member</td>
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<th><strong>Joint Conference Committee for San Francisco General Hospital (SFGH)</strong></th>
<th>This Committee provides oversight of SFGH programs, budget, policies, and activities.</th>
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<tr>
<td>Edward A. Chow, MD, Chair</td>
<td>4th Tuesdays of the Month; 3pm*</td>
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<tr>
<td>David Singer, MBA</td>
<td>SFGH: 1001 Potrero Avenue</td>
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<tr>
<td>David J. Sanchez, Jr., Ph.D., Member</td>
<td>Hospital Conference Room 7M30</td>
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<tr>
<th><strong>Joint Conference Committee for Laguna Honda Hospital (LHH)</strong></th>
<th>This Committee provides oversight of LHH programs, budget, policies, and activities.</th>
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<tr>
<td>Judith Karshmer, Ph.D, Chair</td>
<td>2nd Tuesdays of the Month; 1pm*</td>
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<tr>
<td>David Sanchez, Jr., Ph.D,</td>
<td>LHH: 375 Laguna Honda Boulevard</td>
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<tr>
<td>David Pating, MD, Member</td>
<td>John T. Kanaley Community Center</td>
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<tr>
<th><strong>San Francisco Health Plan Board of Directors</strong></th>
<th>Belle Taylor-McGhee</th>
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<th><strong>San Francisco General Hospital Foundation Board of Directors</strong></th>
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<th><strong>Public Health Foundation Board of Directors</strong></th>
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<tr>
<th><strong>In-Home Supportive Services (IHHS) Public Authority Governing Board</strong></th>
<th>Judith Karshmer, Ph.D</th>
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* Note: Meetings are sometimes canceled or rescheduled. Call the Commission Office at 554-2666 or visit www.sfdph.org to confirm meeting dates/times.