

Edward A. Chow, M.D.
President

David B. Singer
Vice President

Cecilia Chung
Commissioner

Judith Karshmer, Ph.D., PMHCNS-BC.
Commissioner

James Loyce, Jr., M.S.
Commissioner

David Pating, M.D.
Commissioner

David.J. Sanchez, Jr., Ph.D.
Commissioner

**HEALTH COMMISSION
CITY AND COUNTY OF SAN
FRANCISCO**

**Edwin M. Lee, Mayor
Department of Public Health**



Barbara A. Garcia, M.P.A.
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MINUTES

HEALTH COMMISSION MEETING

Tuesday, December 20, 2016, 4:00 p.m.

LAGUNA HONDA HOSPITAL AND REHABILITATION CENTER

Administration Building Gerald Simon Theatre

375 Laguna Honda Boulevard

San Francisco, CA 94116-1411

1) CALL TO ORDER

Present: Commissioner Edward A. Chow M.D., President
Commissioner Cecilia Chung Commissioner
Commissioner James Loyce, Jr., M.S.
Commissioner David Pating, M.D.
Commissioner David J. Sanchez Jr., Ph.D.

Excused: Commissioner Judith Karshmer, Ph.D, PMHCNS-BC
Commissioner David B. Singer, Vice President

The meeting was called to order at 4:07pm.

2) APPROVAL OF THE MINUTES OF THE HEALTH COMMISSION MEETING OF DECEMBER 6, 2016.

Action Taken: The minutes were unanimously approved.

3) DIRECTORS REPORT

Colleen Chawla, Deputy Director of Health and Director of Policy and Planning, gave the report. The full report can be viewed at: <http://www.sfdph.org/dph/comupg/aboutdph/insideDept/dirRpts/default.asp>

President-elect Identifies His Choice for Secretary of Health and Human Services and for Administrator of the Centers for Medicare and Medicaid Services

President-Elect Donald Trump has selected Representative Tom Price to serve as Secretary of the Department of Health and Human Services. Representative Price has represented Georgia's 6th District in the U.S. House of Representatives since 2005. He is currently the chair of the House Budget Committee and serves on the House Ways and Means Committee, including the Subcommittee on Health. The selection of Representative Price underscores the administration's intention to repeal and replace the Affordable Care Act as Representative Price has introduced legislation to repeal the ACA in each congressional session since 2009. As an orthopaedic

surgeon, Representative Price has a background in clinical care and had previously served in a medical director position at Grady Health, a safety net hospital Atlanta.

President-Elect Trump has also selected Seema Verma as Administrator of the Centers for Medicare and Medicaid Services. Ms. Verma worked with Vice President-Elect Pence to help design the Healthy Indiana Plan, the state's Medicaid expansion under the Affordable Care Act and also participated on the Republican Governors Public Policy Committee on Medicaid Reform. Ms. Verma is President and Founder of a health policy consulting firm, SVC, Inc., which works with governmental agencies and private companies, including safety net hospitals, on policies related to the Affordable Care Act, health insurance, and Medicaid. Ms. Verma previously served as Vice President of Planning for the Health & Hospital Corporation of Marion County and as a Director with the Association of State and Territorial Health Officials.

Both of these positions require Senate confirmation.

Mayor Lee Announces City's five-year financial plan

Mayor Edwin M. Lee has announced the City's Five-Year Financial Plan for Fiscal Years (FY) 2017-18 through 2021-22. Over the next five years, the Financial Plan projects that the City will experience continued economic growth; however, the plan also notes that revenue growth is slowing. The Financial Plan shows that the cost of City services is projected to outpace revenue growth during the five-year period. If the City does not take corrective action, the gap between revenues and expenditures will increase to approximately \$848 million by FY 2021-22.

The City's budget deficit for the upcoming two fiscal years, FY 2017-18 and FY 2018-19, is projected to reach approximately \$400 million. The City currently projects revenue growth of \$560 million, or 11% over the five year period of this Financial Plan. However, the Financial Plan shows that the cost of City services are projected to outpace revenue growth during the five year period. The Financial Plan proposes a package of balanced solutions to address the gap, including managing employee wage and benefits costs, capital and debt restructuring, identifying additional revenues, limiting non-personnel inflation, and implementing ongoing department solutions.

The Financial Plan includes a detailed focus on the potential impact of an economic downturn on the City's five year outlook. The City is closely monitoring changes in the economy as well as federal funding. This report does not assume significant changes in funding from the federal government; however, particular areas of concern include changes or repealing of the Affordable Care Act and increased need for service or reductions in funding related to the City's immigrant population and Sanctuary City status. If an economic slowdown were to occur or the City experienced a loss of federal funding, the City would be required to take more significant measures to bring budgets back into balance.

Announcement of Director of San Francisco's Whole Person Care Program

A five-year, multimillion dollar Medi-Cal waiver program titled Whole Person Care has been awarded to San Francisco focusing on San Francisco adults who have experienced long-term bouts of homelessness and high use of urgent emergency healthcare services. The Whole Person Care program will span a number of City and County of San Francisco agencies who serve this vulnerable population including the Mayor's Office, the Department of Health, the Department of Homelessness and Supportive Housing, and the Department of Aging and Adult Services, as well as community based organizations and managed care plans.

Maria X Martinez has been appointed the Director of the Whole Person Care. She will report to Roland Pickens, Director of the San Francisco Health Network and will support the interagency work steered by myself and Jeff Kositsky, Director of the Department of Homelessness and Supportive Housing. We hope the implementation of Whole Person Care will have a far-reaching impact in the way that San Francisco serves its most vulnerable

populations and are excited about the interagency innovations it will bring. Please join me in welcoming Ms. Martinez to her new position.

Research building moves ahead at Zuckerberg San Francisco General Hospital

The UCSF Research building is moving closer to completing its application process. The facility will hold some 800 UCSF employees who are currently working in older, seismically unsafe buildings around the hospital campus. According to UCSF rules, they must work in seismically safe buildings by 2019. City real estate staff have submitted an application for approval of the ground lease between the Department of Public Health and UCSF under the City's General Plan. In early 2017, the Board of Supervisors will again vote on the ground lease and disposition agreement. To mitigate the effect of removing a hospital parking lot, UCSF will reimburse the city \$10 million, that the Municipal Transit Agency and the Department of Public Health can then put toward expanding an existing parking garage for the hospital and making transit improvements in the area.

Comprehensive Crisis Team provides grief counseling and technical help for Oakland fire response

With so many lives lost and impacted, the need for crisis counseling after the recent Oakland Ghost-ship fire has been very high. Our own Behavioral Health's Edwin Batongbacal was able to help by putting Alameda County officials in touch with our Crisis Team Director, Stephanie Felder, who assisted with offering counseling assistance for survivors of the fire who live in San Francisco. The Crisis Team also supplied Alameda County with technical information relating to the provision of crisis counseling after a major event. The Alameda County Behavioral Services staff were very thankful and expressed the desire to continue to work collaboratively in the future.

Newly Developed Mental Health Outreach Materials for Cultural Populations

In January of 2017, Behavioral Health Services will have newly developed cultural adaptations of mental health outreach materials to reach members of the Punjabi, African American and Chinese American communities. The following materials will be available to use for outreach and engagement to raise awareness and reduce stigma around mental health; a Mental Health Guide Flyer for Chinese American Communities, a Mental Health Guide Brochure for African American Communities, and a Suicide Prevention Poster and Brochure for the Punjabi Community. These materials were developed under the Each Mind Matters campaign, which is part of the Statewide Mental Health Services Act's Prevention and Early Intervention Initiative around mental health stigma and discrimination reduction.

Mental Health Services Act FY 16/17 Annual Update

Counties across the State are required to prepare and submit a Three-Year Program and Expenditure Plan and Annual Updates for Mental Health Services Act (MHSA) programs and Expenditures. Draft Plans and Annual Updates are prepared and circulated for review and comment for at least 30 days. The San Francisco Department of Public Health invites you to review the draft FY 16/17 Annual Update to the Three-year (FY14/15 – 16/17) Plan. You may review the report here:

<http://10.80.12.69/dph/files/CBHSdocs/MHSAdocs/FY2016-2017AnnualReport.pdf>

City and County of San Francisco gears up for new Financial Services Program (F\$P)

The City is hard at work delivering a new financial system that will bring 17 interconnected modules to replace about 90 legacy systems around the City. The Financial System Project (F\$P) is a Citywide initiative led by the Controller's Office to implement a comprehensive enterprise resource planning system, which includes financial, supply chain management and reporting and analytics functionality. The City has selected PeopleSoft Financial Management and Supply Chain Management, along with Oracle Business Intelligence, as the new system. F\$P will be the primary financial system for the City and its business partners. All city workers will be part of this new system. The F\$P Team is on track for a Go-Live target of July 2017.

Here's a video that explains the new system:

<https://www.youtube.com/watch?v=vKInCVkBX3k&feature=youtu.be>

a video that assures staff it won't be scary:

<https://www.youtube.com/watch?v=hhGAPLJdQJ0&feature=youtu.be>

and a video explaining how we'll role map staff to the new system:

<https://www.youtube.com/watch?v=SSVly6ESDDg&feature=youtu.be>

Surgeon General e-Cigarette Report

Over 50 years ago, the U.S. Surgeon General made history publishing the first report clearly outlining the now commonly understood links between cigarette smoking and cancer/heart disease. On December 8, the current U.S. Surgeon General released the first ever e-cigarette report, which raises public health concerns about e-cigarette use among U.S. youth and young adults. The report comes amid alarmingly growing rates of youth and young adult use of e-cigarettes. In San Francisco, 16 percent of all 11th graders had ever used e-cigarettes in 2014, but this rose to 23 percent by 2016. During that same short two-year time period, the percentage of non-traditional high school students who had ever used an e-cigarette increased from 28 percent to 42 percent. E-cigarette use is now far outpacing cigarette use among youth, and it is becoming clear that nicotine addiction in any form is a growing public health problem. "All Americans need to know that e-cigarettes are dangerous to youth and young adults," said U.S. Surgeon General Dr. Vivek H. Murthy, in releasing the report. "Any tobacco use, including e-cigarettes, is a health threat, particularly to young people."

In 2014 San Francisco Department of Public Health provided research and policy guidance to the Board of Supervisors and the Mayor in creating regulations to protect San Franciscans from emerging e-cigarette products. These protections include prohibiting use of e-cigarette products indoors and requiring e-cigarette retailers to keep kids safe by not selling to minors. The proliferation of e-cigarette flavors that appeal to young people continues to be a major concern related to youth experimentation and use of e-cigarettes. The new report is paired with a public education campaign just launched which lays out the facts about e-cigarettes to parents, teachers, students, and policymakers. <https://e-cigarettes.surgeongeneral.gov/>

DPH leaders graduate from joint CCSF and MEA Leadership Development Program

The fall 2016 cohort of the joint City and County of San Francisco and Municipal Executives Association Leadership Development Program included five managers from the SFDPH. Jennifer Carton-Wade (Laguna Honda), Quoc Nguyen (Laguna Honda), Joshua Nossiter (MCAH), Diana Ramirez (ZSFG) and Sylvia Shih (ZSFG) completed a series of workshop trainings led by Department of Human Resources between September and November 2016. The interactive workshops focused on communicating, coaching and facilitating for successful engagement with colleagues, supervisors, teams and individuals. A ceremony highlighting this accomplishment was held with supervisors present to cheer them on.

Laguna Honda completes first Value Stream Mapping Workshop

Laguna Honda held its first value stream mapping workshop with Rona Consulting Group in November. The week long workshop focused on improving the facility's admission process for new residents. Members of the team included workshop leaders Madonna Valencia, Chief Nursing Officer and John Grimes, Chief Operations Officer, as well as other interdisciplinary department managers. Together, the team followed five admissions and took part in observations in the Gemba, or where the work was being done by tracing the work of 62 staff members and interviewing 24 of them. The team regrouped after days of observations to create a current state map. This map depicted activities, both value added and non-valued added, being done by staff over the course of a new admission. The team then proposed a future state map where many current wastes in the process were minimized or eliminated. Both maps were presented in a report-out that was widely attended by the Laguna Honda community. Rona Consulting Group will be back on-site after the New Year to hold Kaizen workshops that will allow Laguna Honda to take deep dives into primary opportunity areas with its future state map.

Over 500 Turkeys distributed to Bayview Residents in need

We know that many Bayview residents suffer from food insecurity, and that it contributes to poor health (2013 SF Food Security Task Force Assessment of Food Security). This year, Glide Memorial and the Community Living Campaign partnered with the Department of Public Health and other community agencies to provide over 500 holiday turkeys to Bayview Residents. Recipients were pre-selected, were based on need, and were identified by community based organizations, who also helped organize the donations and coordinate deliveries. SFDPH has learned that food insecurity runs deep in many of the faith-based agencies in the area and included local congregations among the recipients. Turkeys were distributed out to more than 19 community organizations including: Southeast Health Center, Community Youth Center, SFUSD, Bayview YMCA, Reducing Stigma in the Southeast (RSSE), Bayview Home Delivery, Imani Breast Cancer Organization, Rafiki Coalition for Health & Wellness, Thutmose Temple, Samoan Solutions, Alice Griffith Housing, Young Community Developers, Omega Boys Club/Stay Alive & Free, Olivet Baptist Church, Latino Mother's Group, Children of La Raza, Sojourner Truth Foster Family, Cornerstone Missionary Baptist, and Union Spring Missionary Baptist Church.

Zuckerberg San Francisco General Holiday Party and toys for the kids

Thirty-three years ago motorcyclist Thomas Perkins was taken to ZSFG after an accident. After he recovered, he recruited 80 of his friends to drop off toys at the hospital on their motorcycles. They have carried on this tradition annually ever since. On Sunday, December 4th, the Dudley Perkins gang rode in once again with their annual toy donation for ZSFG pediatric patients. Their donations are supplemented with gifts from staff. The Children's Holiday Party, where the gifts are distributed, was held December 15th. The party is an annual celebration for pediatric patients and their families where they have the opportunity to meet and take a photo with Santa Claus, enjoy holiday food, get their face painted, engage in arts and crafts and enjoy performers. Thank you to all of you who make this happen each year.

FACES for the Future is looking for placement sites and preceptors

After a very successful run, the FACES program is once again looking for staff that would be interested in hosting students for upcoming winter and spring rotations. FACES for the Future is a program that exposes young people to careers in the healthcare field. Their goal is to increase the diversity of San Francisco's healthcare workforce by growing skilled, multilingual and multicultural candidates with lived experiences required to work with underserved populations. FACES student internship placements can range from job shadowing to developing informational materials for outreach. SFDPH has benefitted tremendously from having these bright, talented, diverse students' contributions.

**SAN FRANCISCO HEALTH NETWORK
ZUCKERBERG SAN FRANCISCO GENERAL
HOSPITAL & TRAUMA CENTER**

December 2016

Governing Body Report - Credentialing Summary
(12/12/16 MEC)

	12/2016	07/2016 to 07/2017
<i>New Appointments</i>	4	166
Reinstatements		
<i>Reappointments</i>	38	284
Delinquencies:		
Reappointment Denials:		
Resigned/Retired:	10	141
<i>Disciplinary Actions</i>		
Administrative Suspension		
<i>Restriction/Limitation-Privileges</i>		
Deceased		
<i>Changes in Privileges</i>		
Voluntary Relinquishments	9	55
Additions	9	56
Proctorship Completed	19	117

Current Statistics – as of 12/2/16		
Active Staff	557	
<i>Courtesy Staff</i>	525	
Affiliated Professionals (non-physicians)	269	
TOTAL MEMBERS	1,351	

<i>Applications in Process</i>	17
Applications Withdrawn Month of December 2016	0
SFGH Reappointments in Process 1/2017 to 3/2017	113

LAGUNA HONDA HOSPITAL AND REHABILITATION CENTER

DECEMBER 2016

Health Commission - Director of Health Report
(December 1, 2016 Medical Exec Committee)

	December	(FY 2016-2017) Year-to-Date
<i>New Appointments</i>	0	7
Reinstatements	0	0
<i>Reappointments</i>	2	23
Delinquencies:	0	0
Reappointment Denials:	0	0
Resigned/Retired	0	9
<i>Disciplinary Actions</i>	0	0
<i>Administrative Suspension</i> <i>(for month of November)</i>	0	6
<i>Restriction/Limitation-Privileges</i>	0	0
Deceased	0	0
<i>Changes in Privileges</i>		
Additions	0	0
Voluntary Relinquishments	0	0
Proctorship Completed	1	5
Proctorship Extension	0	1

Current Statistics – as of 11/29/2016	
Active Medical Staff	35
As-Needed Medical Staff	11
<i>External Consultant Medical Staff</i>	46
<i>Courtesy Medical Staff</i>	2
<i>Affiliated Professionals</i>	15
TOTAL MEMBERS	109

Applications in Process	1
Applications Withdrawn this month	0

Commissioner Comments:

Commissioner Chow requested that the draft MHSA plan be brought to the Health Commission for comment and feedback. Ms. Chawla stated that she and Mr. Morewitz have scheduled the item for the January 17, 2017 Community and Public Health Committee.

4) GENERAL PUBLIC COMMENT

There was no public comment.

5) COMMUNITY AND PUBLIC HEALTH COMMITTEE

Commissioner Pating, Chair, stated that the Committee heard two updates: Bridge HIV and the San Francisco Health Network (SFHN) Primary Care.

He noted that Bridge HIV is the world renowned HIV Research arm of the SFDPH and is the only public health department in the United States conducting HIV clinical research. He noted that Dr. Susan Buchbinder, Director of Bridge HIV, presented information on new clinical studies of HIV vaccines and injectable Pre Exposure Prophylaxis (PrEP) options.

Commissioner Pating stated that Dr. Hali Hammer, Director of SFHN Primary Care, shared that there has been an expansion of the patient call center which enables the process for patients making appointments or seeking nurse's advice, more expeditious and effective.

6) LAGUNA HONDA HOSPITAL AND REHABILITATION CENTER (LHH) EMPLOYEE RECOGNITION AWARDS

Commissioner Chow introduced this item and thanked all LHH staff for their ongoing dedication and hard work. The following LHH employees/teams were recognized for their contributions to the hospital:

- Quality of Life Committee
- Colleen Riley MD
- Health Information Systems (HIS) Leadership Team
- Idy Chan
- Patient Flow Team

7) LAGUNA HONDA HOSPITAL AND REHABILITATION CENTER (LHH) ANNUAL REPORT

Mivic Hirose, Chief Executive Administrator, gave the presentation.

Commissioner Comments:

Commissioner Chow thanked Ms. Hirose for her leadership and acknowledged all LHH staff for the stellar care provided to the hospital's residents.

Commissioner Loyce thanked all LHH staff for their dedication and excellent care.

Commissioner Sanchez stated through its interdisciplinary focus, LHH has continued to improve its models and programs.

Commissioner Pating stated that the dedication and caring provided by LHH staff is an incredible gift to the LHH residents.

Commissioner Chow asked for more information regarding the low number of respondents for the resident and family survey. Ms. Hirose stated that the survey was available in three languages and had a criteria of residents

being cognitively able to understand and respond to questions. She noted the sample size is small because there are many LHH residents who are not able to cognitively understand and respond. Commissioner Chow noted that the average length of stay at LHH has increased and asked for more information on this topic. Ms. Hirose stated that that long-term discharge planning is complex due to the service level of many LHH residents. She added that applications to the Community Living Fund takes time to process which adds delays.

8) LAGUNA HONDA HOSPITAL GIFT FUND MANAGEMENT POLICY

ChiaYu Ma, Deputy Financial Officer, presented the policy.

Action Taken: The Health Commission unanimously approved the revised policy.

9) OTHER BUSINESS

This item was not discussed.

10) JOINT CONFERENCE COMMITTEE REPORTS

This item was deferred to the January 3, 2017 meeting.

11) COMMITTEE AGENDA SETTING

This item was not discussed.

12) CLOSED SESSION

- A) Public comments on all matters pertaining to the closed session
- B) Vote on whether to hold a closed session (San Francisco Administrative Code Section 67.11) and to invoke the attorney-client privilege (San Francisco Administrative Code Section 67.10(d))
- C) Closed session pursuant to Evidence Code Sections 1157(a) and (b); 1157.7; Health and Safety Code Section 1461; Government Code Section 54957, and California Constitution, Article I, Section 1

CONSIDERATION OF LHH STAFF CREDENTIALING REPORT

- D) Closed Session Pursuant to San Francisco Administrative Code Section 67.10(d) and California Government Code Sections 54956.9 and 54956.9(e)(3)

Willie Crawford v. City and County of San Francisco, et al.
United States District Court, Case No. 16-cv-01301-CW

- E) Closed sessions.

(After a closed session, if one occurs, the Health Commission shall adopt a motion either to disclose or not to disclose.)

- F) Reconvene in Open Session:
 - 1.) Possible report on action taken in closed session. (Government Code section 54957.1(a)(2) and San Francisco Administrative Code section 67.12(b)(2).)

- 2.) Motions and vote on whether to disclose any or all of the closed session discussions, San Francisco Administrative Code Section 67.12(a)

Action Taken: The Health Commission voted to not disclose the discussions held in closed session.

13) ADJOURNMENT

The meeting was adjourned at 5:17pm.