SUMMARY OF CONTRACT REQUEST TO THE HEALTH COMMISSION

Contractor: Professional Resource Enterprises, Inc. dba UNI

Address: 330 N Brand Blvd., Suite 1270
Glendale, CA 91203

Contact: Kham Seng

Division/Section: SFHN – ZSFG Nursing
SFHN Director: Roland Pickens

DPH Administrator: Terry Dentoni, Chief Nursing Officer
Program Manager: Gillian Otway
Contract Analyst: Arlene Lee

Phone: 206-3780
Phone: 554-2938

Request for approval of a new contract in the amount of $1,120,000 with Professional Resource Enterprises, Inc. dba UNI to provide as-needed supplemental traveling nurse personnel, back-fill and surge staffing for the term of May 1, 2017, through April 30, 2020 (3 years).

Profit ☑ Non-Profit ☐ LBE ☐ RFP – Number: 13-2015 ☑ Date: 3/18/2015
New ☑ Renewal ☐ Mod ☐ Sole Source – Approval Date: __________

Number of years DPH has been doing business with this organization: __________

0

CONTRACT INFORMATION:

<table>
<thead>
<tr>
<th>Funding Sources:</th>
<th>Prior Transaction</th>
<th>Proposed Transaction 5/1/17 – 4/30/2020</th>
<th>Annualized Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td></td>
<td>$1,000,000</td>
<td>$1,000,000</td>
</tr>
<tr>
<td>TOTAL DPH REVENUES</td>
<td></td>
<td>$1,000,000</td>
<td>$1,000,000</td>
</tr>
<tr>
<td>12% Contingency Amount</td>
<td></td>
<td>$120,000</td>
<td>$120,000</td>
</tr>
<tr>
<td>CONTRACT TOTAL</td>
<td></td>
<td>$1,120,000</td>
<td>$1,120,000</td>
</tr>
<tr>
<td>ANNUAL AMOUNT OF CONTRACT (estimate)</td>
<td></td>
<td>$373,333</td>
<td>$373,333</td>
</tr>
<tr>
<td>Agency Funds</td>
<td></td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Contract FTE</td>
<td></td>
<td>N/A</td>
<td>N/A</td>
</tr>
</tbody>
</table>

PROPOSED:

Mode(s) of Service & Unit of Service Definition

No. of Clients
Dup. Undp.

No. of Units

Unit Cost

<table>
<thead>
<tr>
<th>12 Hour Shift</th>
<th>Base Rate</th>
<th>Night Shift</th>
<th>Overtime Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>8 Hour Base Rate</td>
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</table>

Note: 1 UOS = 1 hour

Registered Nurse Specialty: as needed
Registered Nurse Non Specialty: as needed
Licensed Vocational Nurse: as needed
Certified Operating Technician: as needed
Certified Nursing Assistant: as needed
Coordinator: as needed
Screening Recruiter: as needed
Program Manager: as needed

HC MTG. 2/7/17
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CMS #7834
Explanation of Service Change and Variances:

This is a new contract.

Monitoring Report/Program Review & follow-up:

The contract will be monitored in accordance with all applicable Departmental procedures.

Nondiscrimination and Cultural Competency:

If required, the Contractor will participate in the cultural competency requirements for the upcoming year.

Other Significant Issues:

DPH is engaging Professional Resource Enterprises, Inc. dba UNI to provide temporary Traveling Nursing Personnel with expertise to the San Francisco Health Network (Zuckerberg San Francisco General Hospital and Trauma Center, Laguna Honda Hospital) and other Network facilities, as needed.

Contractor will provide for supplemental nurse staffing at times of high census, high acuity, and unusually high absenteeism and/or leaves of absence.

Each traveling personnel assignment is for a term of up to 13 thirteen weeks, with the option to extend by mutual agreement for an additional 13 weeks, or a reduced time assignment. 36 hours per week are guaranteed shifts for nursing personnel. The nursing personnel’s 72 hours per two weeks schedule is based on a specific unit/area’s staffing needs. Schedules pre-determined by the nursing unit manager of Hospitals.

Professional Resource Enterprises, Inc. dba UNI is a health care staffing agency in the San Francisco Bay Area with more than 22 years of service delivery to acute care hospitals, including teaching hospitals and high acuity trauma centers, skilled nursing facilities, mental health facilities, and outpatient clinics.

Professional Resource Enterprises, Inc. dba UNI was selected under RFQ 13-2015.

Listing of Board of Directors, Owners of 10% or More of the Firm, and Executive Director:

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kal Brar</td>
<td>Chief Executive Officer</td>
</tr>
<tr>
<td>Imelda Brar</td>
<td>Vice President/Director of Nursing</td>
</tr>
<tr>
<td>Veer Brar</td>
<td>Chief Operating Officer</td>
</tr>
</tbody>
</table>

There are three board members and no term limits.

Recommendations:

The Department recommends approval of this contract.