AGENDA
HEALTH COMMISSION MEETING
Tuesday, June 5, 2018, 4:00 p.m.
101 Grove Street, Room 300
San Francisco, CA  94102

1) CALL TO ORDER

2) PROPOSED ACTION: APPROVAL OF THE MINUTES OF THE HEALTH COMMISSION MEETING OF MAY 15, 2018
*Minutes of the meeting of May 15, 2018

3) FOR DISCUSSION: DIRECTOR’S REPORT
(Barbara Garcia, Director of Health)
• Legislation
• Programs
• Budget
• Departmental News
• Announcements
*Director’s Report

4) GENERAL PUBLIC COMMENT
At this time, members of the public may address the Commission on items of interest to the public that are within the subject matter jurisdiction of the Commission that are not on this meeting agenda. With respect to agenda items, your opportunity to address the Commission will be afforded when the item is reached in the meeting. Each member of the public may address the Commission for up to three minutes. The Brown Act forbids a commission from taking action or discussing any item not appearing on the posted agenda, including those items raised at public comment.

5) FOR DISCUSSION: FINANCE AND PLANNING COMMITTEE
The Committee Chair will give a brief update on matters discussed and/or recommendations made in this Committee including: the June 2018 contracts report, new contract requests, 2017-18 DPH Sole source request under Administrative Code 21:41, 2017-18 Board of Supervisor’s Sole source report under the
6) **FOR ACTION:**

- **CONSENT CALENDAR**
  - JUNE 2018 CONTRACTS REPORT
  - 2017-18 DPH Sole Source Request under Admin Code 21.41
  - REQUEST FOR APPROVAL OF A NEW CONTRACT WITH THE 314E CORPORATION, TO PROVIDE AS-NEEDED IT BACKFILL, SUPPLEMENTAL STAFFING, CONSULTANTS, PROJECT MANAGERS OR PROJECT LEADS FOR APPLICATIONS, ACTIVE DIRECTORY, SERVICE DESK, AND/OR SERVICE DESK TECHNICIANS IN SUPPORT OF THE ELECTRONIC HEALTH RECORD PROJECT IN THE AMOUNT OF $9,300,000. THE TERM OF THE CONTRACT INCLUDING OPTIONS IS FOR THE PERIOD MAY 25, 2018 TO JULY 31, 2020 (26 MONTHS).
  - REQUEST FOR APPROVAL OF A NEW CONTRACT WITH VIRTENGLIENCE INCL, TO PROVIDE AS-NEEDED IT BACKFILL, SUPPLEMENTAL STAFFING, CONSULTANTS, PROJECT MANAGERS, OR PROJECT LEADS FOR APPLICATIONS, ACTIVE DIRECTORY, SERVICE DESK, AND/OR SERVICE DESK TECHNICIANS IN SUPPORT OF THE ELECTRONIC HEALTH RECORD PROJECT IN THE AMOUNT OF $9,300,000. THE TERM OF THE CONTRACT INCLUDING OPTIONS IS FOR THE PERIOD JUNE 1, 2018 - JULY 31, 2020 (25 MONTHS).
  - REQUEST FOR APPROVAL OF A NEW CONTRACT WITH CAREMESSAGE TO PROVIDE ALL SOFTWARE, IMPLEMENTATION SUPPORT AND ONGOING MAINTENANCE NECESSARY FOR THE OPERATION OF A HIPAA SECURE PATIENT OUTREACH/MESSAGING SYSTEM CAPABLE OF APPOINTMENT REMINDERS AND PATIENT OUTREACH FUNCTIONS. THE CAREMESSAGE SERVICE IS IN SUPPORT OF THE DEPARTMENT OF PUBLIC HEALTH NEW ELECTRONIC HEALTH RECORDS (EHR) SYSTEM. THE TOTAL CONTRACT AMOUNT IS $1,162,661. THE TERM OF THE CONTRACT IS FOR THE PERIOD JUNE 1, 2018 THROUGH MAY 31, 2023 (60 MONTHS).
  - REQUEST FOR APPROVAL OF A NEW CONTRACT WITH EXPERIAN HEALTH LLC, IN THE AMOUNT OF $2,739,380, WHICH INCLUDES A 12% CONTINGENCY, TO PROVIDE A HEALTHCARE CLAIMS AND HEALTHCARE CLAIM PAYMENT REMITTANCE APPLICATION, INCLUDING BILLING SCRUBBING FOR THE SAN FRANCISCO DEPARTMENT OF PUBLIC HEALTH, FOR THE PERIOD JUNE 1, 2018 THROUGH MAY 31, 2023 (60 MONTHS).
  - REQUEST FOR APPROVAL OF A NEW CONTRACT WITH HARMONY HEALTHCARE IT TO PROVIDE HIPPA SECURE CUSTOMIZED DATA EXTRACTION AND TRANSFORMATION SERVICES FROM OUR LEGACY ELECTRONIC HEALTH RECORD SYSTEMS TO THE DEPARTMENT OF PUBLIC HEALTH EPIC ELECTRONIC HEALTH RECORDS (EHR) SYSTEM IN SUPPORT OF THE ELECTRONIC HEALTH RECORD PROJECT IN THE AMOUNT OF $5,061,067. THE TERM OF THE CONTRACT INCLUDING OPTIONAL PRODUCTS AND SERVICES FOR THE PERIOD JUNE 1, 2018 TO MAY 31, 2023 (60 MONTHS).
  - REQUEST FOR APPROVAL OF A NEW CONTRACT WITH MMODAL SERVICES LTD. TO PROVIDE SOFTWARE, IMPLEMENTATION SUPPORT AND ONGOING MAINTENANCE, AND HOSTING, NECESSARY FOR A DICTATION SYSTEM, TRANSCRIPTION SYSTEM, AND A SPEECH RECOGNITION SYSTEM, AND TRADITIONAL TRANSCRIPTION AND DICTATION SERVICES IN SUPPORT OF THE ELECTRONIC HEALTH RECORD PROJECT IN THE AMOUNT OF $7,478,684. THE TERM OF THE CONTRACT INCLUDING OPTIONS IS FOR THE PERIOD JUNE 1, 2018 TO MAY 31, 2023 (60 MONTHS).
  - REQUEST FOR APPROVAL OF A NEW CONTRACT WITH SURESCRIPTS, LLC TO PROVIDE ACCESS TO THE SURESCRIPTS LLC, NETWORK FOR USE BY THE SDFPH PHARMACY UNIT IN SUPPORT OF THE SDFPH EHR PROJECT. THIS AGREEMENT SHALL BE IN THE AMOUNT OF $3,000,000 DOLLARS WITH OPTIONAL RENEWAL TERMS FOR THE PERIOD JUNE 1, 2018 TO MAY 31, 2018.

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7) FOR ACTION: REVISED SFDPH NAMING OF FACILITIES POLICY
(Krishna Patel, Office of Policy and Planning)
THE HEALTH WILL CONSIDER A REVISED POLICY TO NAME SFDPH FACILITIES. APPROVAL IS REQUESTED.

8) FOR ACTION: REVISED HEALTH COMMISSION RULES AND REGULATIONS
(Edward A. Chow, MD, Health Commission President)
THE HEALTH COMMISSION WILL CONSIDER REVISED RULES AND REGULATIONS. THIS DOCUMENT WAS FIRST INTRODUCED AT THE APRIL 17, 2018 HEALTH COMMISSION MEETING. APPROVAL IS REQUESTED.

9) OTHER BUSINESS:
OPPORTUNITY WHEN COMMISSIONERS, THE DIRECTOR, AND THE PUBLIC MAY BRING UP TOPICS FOR DISCUSSION, PROVIDING THAT ANY ACTION IS DELAYED UNTIL PROPER NOTICE CAN BE GRANTED.

10) FOR DISCUSSION AND: JOINT CONFERENCE COMMITTEE REPORTS
POSSIBLE ACTION:
THE HEALTH COMMISSION WILL HEAR A BRIEF SUMMARY OF THE MAY 22, 2018 ZSFG JCC MEETING.

11) CLOSED SESSION
A) Public comments on all matters pertaining to the closed session
B) Vote on whether to hold a closed session (San Francisco Administrative Code Section 67.11) and to invoke the attorney-client privilege (San Francisco Administrative Code Section 67.10(d)

D). Closed Session pursuant to Cal. Government Code Sec. 54957(b) and S.F. Adm. Code Sec. 67.10(b):
PUBLIC EMPLOYEES PERFORMANCE EVALUATIONS: Health Commission Executive Secretary -- Mark Morewitz (ACTION)

E) Reconvene in Open Session: Motions and vote on whether to disclose any or all of the closed session discussions, San Francisco Administrative Code Section 67.12(a) (ACTION)

12) ADJOURNMENT
* Explanatory documents are available at the Health Commission Office, 101 Grove Street, Room #309, telephone 554-2666. If any materials related to an item on this agenda have been distributed to the Health Commission after distribution of the agenda packet, those materials are available for public inspection at the Health Commission Office at the address above during normal business hours.

Accessible Meeting Policy
Meetings are held in the Auditorium, Room #300, at 101 Grove Street, in San Francisco, CA. The Auditorium is wheelchair accessible through the Grove Street entrance. The closest accessible station for Muni and BART is the Civic Center station. The nearest accessible BART station is Civic Center (Market/Grove/Hyde Streets). Accessible MUNI Metro lines are the J, K, L, M, and N (Civic Center or Van Ness Stations). MUNI bus lines serving the area are the 47 Van Ness, 9 San Bruno, and the 6, 7, 71 Haight/Noriega. For more information about MUNI accessible services, call (415) 923-6142. For information about MUNI services, call 673-6864. There is accessible parking in the vicinity of City Hall at Civic Center Plaza and adjacent to Davies Hall and the War Memorial Complex. Accessible curbside parking is available on Dr. Carlton B. Goodlett Place and Grove Street and at the southwest corner of Grove and Polk Streets.
American Sign Language interpreters and readers and/or language interpreters are available with advance notice of three business days. The Department of Public Health will make every effort to accommodate requests for sound enhancement systems and alternative formats for meeting minutes and agendas. Please make these requests as far in advance as possible. For all requests contact the Department of Public Health, Equal Employment Opportunity Program, telephone 554-2595 or the Health Commission office at 554-2666. Late requests will be honored if possible.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

**Cell Phone and/or Sound Producing Electronic Device Usage at Hearings**
The ringing of and use of cellular phones, pagers and similar sound producing electronic devices are prohibited during public meetings. Please be advised that the Chair/President may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phones, pagers, or other similar sound producing electronic devices (Sunshine Ordinance 67A.1).

**Know Your Rights under the Sunshine Ordinance**
Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the sunshine ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force Administrator by mail to, 1 Dr. Carlton b. Goodlett Place, Room 244, San Francisco, CA 94102, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at sotf@sfgov.org. Citizens may obtain a free copy of the Sunshine Ordinance by contacting the Sunshine Ordinance Task Force or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at http://www.sfbos.org/sunshine.

**Lobbyist Ordinance**
Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (Administrative Code Section 16.520-534) to register and report lobbying activity. For more information about the Lobbyist Ordinance, contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 252-3100; fax (415) 252-3112 or visit its website at http://www.sfgov.org/ethics.