AGENDA
HEALTH COMMISSION MEETING
Tuesday, May 1, 2018, 4:00 p.m.
101 Grove Street, Room 300
San Francisco, CA  94102

1) CALL TO ORDER

2) PROPOSED ACTION: APPROVAL OF THE MINUTES OF THE HEALTH COMMISSION MEETING OF APRIL 17, 2018
*Minutes of the meeting of April 17, 2018

3) FOR DISCUSSION: DIRECTOR’S REPORT
(Barbara Garcia, Director of Health)
- Legislation
- Programs
- Budget
- Departmental News
- Announcements
*Director’s Report

4) GENERAL PUBLIC COMMENT
At this time, members of the public may address the Commission on items of interest to the public that are within the subject matter jurisdiction of the Commission that are not on this meeting agenda. With respect to agenda items, your opportunity to address the Commission will be afforded when the item is reached in the meeting. Each member of the public may address the Commission for up to three minutes. The Brown Act forbids a commission from taking action or discussing any item not appearing on the posted agenda, including those items raised at public comment.

5) FOR DISCUSSION: FINANCE AND PLANNING COMMITTEE
The Committee Chair will give a brief update on matters discussed and/or recommendations made in this Committee including: the May 2018 contracts report and new contract requests.
6) **FOR ACTION:**

- **CONSENT CALENDAR**
  - May 2018 Contracts Report
  - Request for approval of a new contract with the American Medical Association to provide annual access to Current Procedural Terminology (CPT®) codes produced by the American Medical Association for use in the new Electronic Health Record in the amount of $598,315, which includes a 12% contingency. The term of the contract is for the period March 31, 2018 to February 28, 2023 (60 months).
  - Request for approval of a new contract with Healthcare IT Leaders LLC, to provide as-needed IT Backfill, Supplemental Staffing, Consultants, Project Managers, or Project Leads for Applications, Active Directory, Service Desk, and/or Service Desk Technicians in support of the Electronic Health Record project in the amount of $9,300,000. The term of the contract is for the period May 1, 2018 through July 31, 2020 (27 months).
  - Request for approval of a new contract with Huron Consulting Group Inc. to provide as-needed IT Backfill, Supplemental Staffing, Consultants, Project Managers, or Project Leads for Applications, Active Directory, Service Desk, and/or Service Desk Technicians in support of the Electronic Health Record project in the amount of $9,300,000. The term of the contract is for the period May 1, 2018 through July 31, 2020 (27 months).
  - Request for approval of a new contract with Optimum Healthcare IT, LLC, to provide as-needed IT Backfill, Supplemental Staffing, Consultants, Project Managers, or Project Leads for Applications, Active Directory, Service Desk, and/or Service Desk Technicians in support of the Electronic Health Record project in the amount of $9,300,000. The term of the contract is for the period May 1, 2018 through July 31, 2020 (27 months).

7) **FOR DISCUSSION:**

- **SDFPH Non-Hospital Employee Recognition Awards**
  (James Loyce, Jr., Health Commission Vice President)

  The Health Commission recognizes individuals and teams of employees for their contributions to the SDFPH.

8) **FOR DISCUSSION:**

- **2018 and Beyond Transition of Cannabis Permitting from the SDFPH to the Office of Cannabis**
  (Israel Nieves-Rivera, Cannabis Policy Lead)

  The Health Commission will hear an update on SDFPH Cannabis related activities and timelines.

9) **OTHER BUSINESS:**

  Opportunity when Commissioners, the Director, and the public may bring up topics for discussion, providing that any action is delayed until proper notice can be granted.

10) **FOR DISCUSSION AND:**

    **J OINT CONFERENCE COMMITTEE REPORTS**

    **POSSIBLE ACTION:**

    The Health Commission will hear a brief summary of the April 24, 2018 ZSFG JCC meeting.

11) **ADJOURNMENT**

* Explanatory documents are available at the Health Commission Office, 101 Grove Street, Room #309, telephone 554-2666. If any materials related to an item on this agenda have been distributed to the Health Commission after distribution of the agenda packet, those materials are available for public inspection at the Health Commission Office at the address above during normal business hours.
**Accessible Meeting Policy**
Meetings are held in the Auditorium, Room #300, at 101 Grove Street, in San Francisco, CA. The Auditorium is wheelchair accessible through the Grove Street entrance. The closest accessible station for Muni and BART is the Civic Center station. The nearest accessible BART station is Civic Center (Market/Grove/Hyde Streets). Accessible MUNI Metro lines are the J, K, L, M, and N (Civic Center or Van Ness Stations). MUNI bus lines serving the area are the 47 Van Ness, 9 San Bruno, and the 6, 7, 71 Haight/Noriega. For more information about MUNI accessible services, call (415) 923-6142. For information about MUNI services, call 673-6864. There is accessible parking in the vicinity of City Hall at Civic Center Plaza and adjacent to Davies Hall and the War Memorial Complex. Accessible curbside parking is available on Dr. Carlton B. Goodlett Place and Grove Street and at the southwest corner of Grove and Polk Streets.

American Sign Language interpreters and readers and/or language interpreters are available with advance notice of three business days. The Department of Public Health will make every effort to accommodate requests for sound enhancement systems and alternative formats for meeting minutes and agendas. Please make these requests as far in advance as possible. For all requests contact the Department of Public Health, Equal Employment Opportunity Program, telephone 554-2595 or the Health Commission office at 554-2666. Late requests will be honored if possible.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

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The ringing of and use of cellular phones, pagers and similar sound producing electronic devices are prohibited during public meetings. Please be advised that the Chair/President may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phones, pagers, or other similar sound producing electronic devices (Sunshine Ordinance 67A.1).

**Know Your Rights under the Sunshine Ordinance**
Government’s duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the sunshine ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force Administrator by mail to, 1 Dr. Carlton b. Goodlett Place, Room 244, San Francisco, CA 94102, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at sotf@sfgov.org. Citizens may obtain a free copy of the Sunshine Ordinance by contacting the Sunshine Ordinance Task Force or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at http://www.sfbos.org/sunshine.

**Lobbyist Ordinance**
Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (Administrative Code Section 16.520-534) to register and report lobbying activity. For more information about the Lobbyist Ordinance, contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 252-3100; fax (415) 252-3112 or visit its website at http://www.sfgov.org/ethics.