SUMMARY OF CONTRACT REQUEST TO THE HEALTH COMMISSION

Contractor: San Francisco Public Health Foundation
Division/Section: PHD Environmental Health
Excc. Administrator: Barbara A. Garcia, MPA

Address: 375 Laguna Honda Blvd. B 303
San Francisco, CA 94116

Request for approval of a new contract with the San Francisco Public Health Foundation, funded by the Mayor’s Fund for the Homeless (MFH) in the amount of $775,040, which includes a 12% contingency, to provide program support to the HOPE Program – Ensuring services to the homeless and the costs incurred for promotion of the fund which supports homeless San Franciscans which include individuals who are HIV positive, for the period of July 1, 2014 through June 30, 2017 (3 years).

Number of years DPH has been doing business with this organization: New

CONTRACT INFORMATION:

Prior Transaction

Proposed Transaction

Funding Sources:
MFH Grant Fund (07/01/14-06/30/17)

$692,000

$775,040

12% Contingency

$83,040

TOTAL PROGRAM

$775,040

Contract FTE

NA

PROPOSED:

Mode(s) of Service & Unit of Service Definition

<table>
<thead>
<tr>
<th>UOS Term</th>
<th>No. Of Clients</th>
<th>Number Of Units</th>
<th>Unit Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>7/01/14-06/30/17</td>
<td>NA</td>
<td>54</td>
<td>$10,037</td>
</tr>
<tr>
<td>MFH-HOPE Program Grants (1 UOS = 1 program grant)</td>
<td>429</td>
<td>429</td>
<td>$350</td>
</tr>
<tr>
<td>MFH-HOPE Individual Grants (1 UOS = 1 individual grant)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

RFQ- Number: 22-2013 Date: 05/22/13

Owner: Non-Profit

RFQ - Approval Date: ____________________________

Contact: Penny Eardley, ED
Contract Analyst: Irene Carmona
Phone: 554-2652

Program Manager: Dee Schexnayder
Phone: 554-6992

Executive Administrator: Bevan Dufty
Phone: 554-6992

Program Manager: Dee Schemayder
Phone: 554-6992

Contact: Penny Eardley, ED
Contract Analyst: Irene Carmona
Phone: 554-2652

Program Manager: Dee Schemayder
Phone: 554-6992

Contact: Penny Eardley, ED
Contract Analyst: Irene Carmona
Phone: 554-2652
Explanation of Service Change and Variances:

Under this contract, the San Francisco Public Health Foundation, in collaboration with the SFDPH and the Office of the Mayor Housing Opportunity, Partnerships and Engagement (HOPE) program, will provide fiscal management and program support to the HOPE Program. The Mayors Fund for the Homeless (MFH) is a category six fund established by the City and County of San Francisco (Administrative Code Sec. 10.100-106) to receive donations to provide shelter, food and other assistance for the homeless. The HOPE Program grants are to be used exclusively for the purpose of providing food, shelter and supportive services to the homeless and for costs incurred for promotion of the fund. Funds which are donated for a specific project for the homeless shall be expended only for that project.

The San Francisco Public Health Foundation (SFPHF) will maintain the MFH financial controls, including disbursements, financial documentation of income to the MFH as well as expenditures. SFPHF will secure documentation of any and all expenditures.

Monitoring Report/Program Review & Follow-Up:
The contract services will be monitored by the Department as required.

San Francisco Public Health Foundation will work primarily with the SFDPH Program Liaison and the HOPE Administrator responsible for the Mayor’s Fund for the Homeless throughout the course of the project as appropriate. The HOPE Administrator will be responsible for assessing and tracking all information related to the accomplishment of each phase of the project.

Nondiscrimination and Cultural Competency:
The Department will work closely with the contractor to ensure that their cultural competency plan is current and in compliance with Departmental procedures.

Listing of Board of Directors and Executive Director:

<table>
<thead>
<tr>
<th>Penny Eardley, ED</th>
<th>Rachel Goldik, Vice President</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tim Mc Dowell</td>
<td>Coleen Chawla</td>
</tr>
<tr>
<td>Richard Bae</td>
<td>Robyn Frye</td>
</tr>
<tr>
<td>Josh Greenblatt</td>
<td>Mary Ann Jones Ph.D.</td>
</tr>
<tr>
<td>Sonia Melara</td>
<td>Amanda Schmutzler</td>
</tr>
<tr>
<td>Gayle Uchida</td>
<td></td>
</tr>
</tbody>
</table>

Recommendations:
The Department recommends approval of this contract.