1) CALL TO ORDER
Present: Commissioner Cecilia Chung, Chair
Commissioner Sonia Melara, MSW, Member
Commissioner David Singer, Member
Commissioner Edward Chow, MD


Action Taken: The minutes of the April 1, 2014 Health Commission Finance and Planning Committee meeting were unanimously approved.

3) DISCUSSION OF HEALTH COMMISSION PROCESS TO REVIEW SFDPH CONTRACTS
Greg Wagner, SFDPH CFO, gave the presentation.

Commissioner Comments/Follow-Up:
Commissioner Singer thanked Mr. Wagner for the presentation and requested that the Contracts Report highlight non-sole-source contracts and contracts with a large change of the contract amount.

Commissioner Chung requested the following additions to the Contracts Report:
1. The report should describe contracts that are a pass through mechanism and/or those that are funded through the Board of Supervisors “Add-back” process.
2. Information should be added regarding any relevant policy changes at the federal, state or local level that impacts a contract and the relevant amount of General Fund that will be needed to support the contract.
3. HIV contracts would ideally note the HIV Planning Council prioritization order.
Commissioner Chow requested that the Contracts Report include information on whether contracts that are being renewed contain information regarding whether the contractor met its objectives on the previous contract and other relevant monitoring report information.

4) **MONTHLY CONTRACTS REPORT** 
Michelle Ruggels, Director of Operations for Community Programs, presented the Report.

**Commissioner Comments/Follow-Up:**
Commissioner Chow asked for clarifying information regarding the Toyon contract. Valerie Inouye, SFGH Chief Financial Officer, stated that SFGH hired a staff person to work on a similar scope of work so less is spent on the contract. She added that the contract amount was increased to work on the rebuttal to CMS reports; she noted that CMS is approximately ten years behind on their cost reports.

Regarding the MedImpact Healthcare Systems contract, Commissioner Chow asked if the services will be rebid soon. Dave Woods, Director of Pharmacy, stated that the services were rebid last year and new vendor was chosen. The requested contract extension enables the current services to continue until the new contract is in place.

Commissioner Chow asked for confirmation that the services in the two UCSF contracts on the report are not contained in the Affiliation Agreement between SFDPH and UCSF. Greg Wagner, SFDPH CEO, stated that UCSF is able to participate in the competitive bidding process when RFPs are released; these services are separate and distinct than what is contained in the Affiliation Agreement. Ms. Ruggels stated that as a general rule, the UCSF services are on the SFGH campus are included in the Affiliation Agreement; services off the SFGH campus are not included in the agreement.

Commissioner Singer asked for the criteria in which a contract has to be approved by the Board of Supervisors. Ms. Ruggels stated that contracts that are over $10M or ten years must be approved by the Board of Supervisors.

Commissioner Singer asked how cost-of-living increases are handled in contracts. Mr. Wagner stated that cost-of-living increases are handled centrally through the annual budget process; the Mayor and/or the Board of Supervisors set aside a certain amount of money as an earmark for these increases.

Commissioner Chung asked for the plan to deal with Ryan-White services as the reauthorization is uncertain at this time. Bill Blum, Director of HIV Services, stated that the HIV Planning Council has a contingency plan for reduced Ryan White funding.

**Action Taken:** The Committee unanimously recommended that the full Health Commission approve the May Contracts Report.
5) **REQUEST FOR APPROVAL OF A NEW CONTRACT WITH THE SAN FRANCISCO POSSIBLE ACTION:** **PUBLIC HEALTH FOUNDATION, FUNDED BY THE GENERAL FUND IN THE AMOUNT OF $200,480, WHICH INCLUDES A 12% CONTINGENCY, TO PROVIDE THE SUSTAINABLE COMMUNITIES INDEX PROGRAM SUPPORT, FOR THE PERIOD OF MARCH 1, 2014 THROUGH JUNE 30, 2015 (1.4 YEARS).**

Michelle Ruggels, Director of Operations for Community Programs, presented the contract request.

**Action Taken:** The Committee unanimously recommended that the full Health Commission approve the contract request.

6) **REQUEST FOR APPROVAL OF A NEW CONTRACT WITH THE SAN FRANCISCO PUBLIC HEALTH FOUNDATION, FUNDED BY THE CENTERS FOR DISEASE CONTROL AND PREVENTION (CDC) IN THE AMOUNT OF $437,220, WHICH INCLUDES A 12% CONTINGENCY, TO PROVIDE FISCAL MANAGEMENT AND PROGRAM SUPPORT OF THE BRACE: EMPOWERING SAN FRANCISCO COMMUNITIES TO ADDRESS CLIMATE CHANGE, FOR THE PERIOD OF SEPTEMBER 1, 2013 THROUGH AUGUST 31, 2016 (3 YEAR FEDERAL GRANT).**

Michelle Ruggels, Director of Operations for Community Programs, presented the contract request.

**Commissioner Comments/Follow-Up:**
Commissioner Singer asked if the CDC has to approve the contingency on this contract. Mr. Wagner stated that the CDC does not have to approve the contingency amount. The contingency policy is an internal SFDPH mechanism.

**Action Taken:** The Committee unanimously recommended that the full Health Commission approve the contract request.

7) **REQUEST FOR APPROVAL OF A NEW CONTRACT WITH THE SAN FRANCISCO POSSIBLE ACTION:** **PUBLIC HEALTH FOUNDATION, FUNDED BY THE GENERAL FUND IN THE AMOUNT OF $168,000, WHICH INCLUDES A 12% CONTINGENCY, TO PROVIDE PROGRAM SUPPORT TO THE FOOD SYSTEM PROGRAM – ENSURING FOOD SECURITY AND HEALTHY EATING FOR ALL SAN FRANCISCANS,” FOR THE PERIOD OF APRIL 1, 2014 THROUGH JUNE 30, 2015 (1.3 YEARS).**

Michelle Ruggels, Director of Operations for Community Programs, presented the contract request.

**Action Taken:** The Committee unanimously recommended that the full Health Commission approve the contract request.

8) **HEALTHY SAN FRANCISCO ANNUAL REPORT DRAFT**

Kim Oka, Deputy Director of Managed Care, reviewed the draft report.

**Commissioner Comments/Follow-Up:**
Commissioner Singer asked if goals for Healthy San Francisco (HSF) were met. Roland Pickens, Director of the San Francisco Health Network, stated that Mathmatica, a consultant, analyzed HSF goals and found they were met.

Commissioner Singer asked how many unique individuals have been enrolled in HSF. Ms. Oka stated that approximately 130,000 have enrolled; 80,000 have disenrolled. Commissioner Singer requested that the final report give clarification on the disenrollment data.

Commissioner Chung requested that the report’s graph listing gender information include data on transgender participants.
Commissioner Singer asked for more information about complaints from HSF participants regarding quality of care. Albert Yu, MD, Director of Ambulatory Care, stated that if patterns are found with a particular provider, feedback is given to that provider.

9) **RFP UPDATE**
Jacquie Hale, Director of Office of Contract Management and Compliance, reviewed the report.

10) **EMERGING ISSUES**
This item was not discussed.

11) **PUBLIC COMMENT**
There was no public comment.

12) **ADJOURNMENT**
The meeting was adjourned at 3:56pm.