MINUTES
HEALTH COMMISSION
FINANCE AND PLANNING COMMITTEE
TUESDAY, JANUARY 6, 2015 2p.m.
101 Grove Street, Room 302 or 300
San Francisco, CA  94102

1)  CALL TO ORDER

Present:  Commissioner Cecilia Chung, Chair
Commissioner Edward Chow, MD, Member

Excused:  Commissioner David Singer, Member

The meeting was called to order at 2:07pm.


Action Taken:  The Committee unanimously approved the minutes of the December 2, 2014 Finance and Planning Committee meeting.

3)  REQUEST FOR SITE APPROVAL FOR RELOCATION OF TWO OF LARKIN STREET YOUTH SERVICES’ PROGRAMS (MEDICAL CLINIC, WHICH IS RUN BY DPH, AND DROP-IN CENTER) TO 134 GOLDEN GATE AVENUE (AS REQUIRED BY CHAPTER 79 OF THE SAN FRANCISCO ADMINISTRATIVE CODE, THE CITIZENS’ RIGHT-TO-KNOW ACT OF 1998, ALSO REFERRED TO AS “PROP. I”).

Gilda Mansour, SFDPH Compliance Manager, presented the request.

Commissioner Comments/Follow-Up:
Commissioner Chow asked for clarification on the reason for the move. Sherilyn Adams, Larkin Street Youth Services CEO, stated that the reason for the move is a raise in rent at the agency’s current location; she added that the new location will enable the agency to expand services.

Action Taken:  The Committee recommended that the full Health Commission approve the relocation request.
4) **HEALTH COMMISSION CONTRACT REVIEW POLICY**

Greg Wagner, Chief Financial Officer, presented the revised draft policy.

**Commissioner Comments/Follow-Up:**
Commissioner Chow requested that the term “gifts” be taken out of item “4H” because they are dealt with separately.

Director Garcia thanked the Committee members for their work on this policy which gives the DPH staff a new structure for the contract review process.

Commissioner Chung requested that the Committee receive an update on the policy six months after it has been approved by the full Health Commission.

5) **MONTHLY CONTRACTS REPORT**

Michelle Ruggels, Director of Operations for Community Programs, gave the report.

**Commissioner Comments/Follow-Up:**
Commissioner Chung asked the difference between the City-wide and Single Point case management programs. Ms. Ruggels stated that the Single Point program has a higher staff-to-client ratio and specifically targets high utilizers of services (e.g. emergency room).

Commissioner Chow asked for clarification on the terms of the first three contracts on the report since they originally were funded through a 2009 RPF. Ms. Ruggels stated that the DPH is extending the term for these contracts for two additional years, which is an option from the original RFP.

**Action Taken:** The Committee recommended that the full Health Commission approve the January 2015 Contracts Report.

6) **SFDPH DRAFT ANNUAL REPORT FY2013-14**

Sneha Patil, Health Planner, presented the draft report.

**Comments/Follow-Up:**
Commissioner Chow and Chung noted that the list of contractors on page 37 is incomplete.

Commissioner Chow suggested that graphs should indicate timeframes for the data they contain.

Commissioner Chow stated that title for the graph on page 10 needs to be clearer.

Commissioner Chow requested that Health Commission resolution 12-10, “Resolution Adopting the Five-Year Budget Priorities and the Five-year Budget Evaluation Criteria,” be cited as the origin of the three budget priorities mentioned on page 8 of the report.

Commissioner Chow requested that a graph showing Healthy San Francisco de-enrollment by category be added if possible. Mr. Wagner noted that MediCal enrollment rules have changed since the Affordable Care Act was implemented.

Director Garcia suggested that a brief introduction be added to each section for clarity.

Commissioner Chow stated that on page 33, a budget amount is listed from FY 10/11 but this should be changed to FY 12/13.
Commissioner Chow asked the purpose of the report. Colleen Chawla, Deputy Director of Health and Director of Policy and Planning, stated that report summarizes the DPH accomplishments during the previous fiscal year.

7) **EMERGING ISSUES**
Commissioner Chung asked for information on the roll that the DPH plays in reminding people about the 2/15/15 deadline for Covered California open enrollment. Roland Pickens, Director of the San Francisco Health Network, stated that the Network is negotiating a contract with Chinese Health Plan which would enable DPH to enroll people into Covered California directly. He added that the Network is attempting to secure a vendor to assist in developing a marketing strategy to reach the MediCal population.

Mr. Wagner stated that the DPH continues to encourage clients to enroll in Covered California; this effort may result in more MediCal clients being served by DPH.

Commissioner Chung asked for an update on how the Governor’s new goals relate to San Francisco; this includes realignment. She also requested updates on programs to prevent LGBQT youth suicides.

8) **PUBLIC COMMENT**
There was no public comment.

9) **ADJOURNMENT**
The meeting was adjourned at 3:54pm.