SUMMARY OF REQUEST FOR SITE APPROVAL TO THE HEALTH COMMISSION

<table>
<thead>
<tr>
<th>Date:</th>
<th>March 3, 2015</th>
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<tbody>
<tr>
<td>Provider Agency</td>
<td>San Francisco AIDS Foundation (SFAF)</td>
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| Program(s)          | 1. Magnet Clinic  
                       | 2. Substance Use Services  
                       | 3. Mental Health Services |
| Provider Contact    | Courtney Mulhern Pearson |
| DPH Division/Section| Community Behavioral Health Services (CBHS) & HIV Health Services (HHS) |
| Business Office, Compliance Manager| Gilda Mansour 255-3661 |
| Business Office, Compliance Director| Duane Einhorn 255-3471 |

Request for site approval for relocation of contracted Magnet Clinic and expansion of Substance Use and Mental Health Services of San Francisco AIDS Foundation (SFAF) (as required by Chapter 79 of the San Francisco Administrative Code, the Citizens’ Right-to-Know Act of 1998, also referred to as “Prop. I”).

Relocation From: 4122 18th Street  
To: 474 Castro Street

About the Move: SFAF is opening a new location at 474 Castro Street, which will expand mental health and substance abuse services, in addition to the existing program location at 1035 Market Street and completely relocate the Magnet Program, currently at 4122 18th Street to 474 Castro Street. This consolidation will allow for a more visible presence, greater efficiencies in service delivery and expansion of the range of services offered. The new location is nearby (within ¼ a mile from) the Castro Muni/Metro station. See the attached map of public transport.

Programs: SFAF currently provides mental health and substance abuse services and HIV testing and support service. Each service is funded by a mix of General Funds, Short Doyle Medi-Cal (for mental health services) and Drug Medi-Cal (for substance use services). It is estimated that the Magnet Program and substance abuse services will begin 474 Castro Street on March 1, 2015. It is estimated that mental health services will begin in July 1, 2015.

Zoning: SFAF went through an extensive process with the San Francisco Planning Department. See Planning Department file number 130263 for resolution. The new site is compliant with the Americans with Disabilities Act.

Sign Posting: Signs were posted on February 13, 2015 at 474 Castro Street announcing a hearing by the Health Commission on March 3, 2015 and Community Meeting held on February 19, 2015. The signs comply with the requirements of San Francisco Administrative Code Chapter 79.5 (copy of signs attached).

Community Meeting: One Community Meeting was held on February 19, 2015 at 100 Collingwood Street at 5:30 pm. Two individuals in addition to the non-DPH/non-SFAF employees attended. Neither attendee had any concerns about or opposition to the services to be provided at 474 Castro Street. The meeting adjourned at 6:00 pm. See attached agenda and sign-in sheet.

Recommendation: The requirements of the processes required under the Administrative Code and the Department’s Good Neighbor Policy have been met. DPH recommends approval of the relocation and expansion of these programs to the new location.
NOTICE OF COMMUNITY MEETING

to discuss the new location for use by
San Francisco AIDS Foundation
on Thursday, February 19th 2015 at 5:30
located at
100 Collingwood Street
The Department of Public Health funded programs will be located at
474 Castro Street

For further information or to submit comments, please contact

Gilda Mansour | Business Office of Contract Compliance | SFDPH |
415.255.3661 | gilda.mansour@sfdph.org
NOTICE OF INTENT TO APPROVE A CITY PROJECT AT THIS LOCATION

The Finance Committee & Health Commission will consider San Francisco AIDS Foundation move to 474 Castro Street

The Finance Committee & Health Commission Meeting will be held at 101 Grove Street

on

Tuesday, March 3rd, 2015

For further information or to submit comments, please contact Gilda Mansour | Business Office of Contract Compliance | SFDPH | 415.255.3661 | gilda.mansour@sfdph.org
Thank you for joining the Department of Public Health (DPH) at this Community Meeting as part of Proposition I. DPH would like to formally state its support for this project, as it serves to meet the mission of DPH, which is to protect and promote the health of all San Franciscans.

DPH representatives will facilitate the Community Meeting(s). The agenda for this Community Meeting is as follows:

<table>
<thead>
<tr>
<th>Community Meeting Agenda</th>
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<tbody>
<tr>
<td>A. Sign-in – All attendees to sign-in</td>
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<tr>
<td>B. Introductions – DPH and project representatives introductions/roles</td>
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<tr>
<td>C. About Prop I. &amp; Community Meeting(s) – DPH will present – also see 1. through 4 below</td>
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<tr>
<td>D. The Project – DPH and project representatives will present – also see 5. and on below</td>
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<tr>
<td>E. Question &amp; Answer – Citizens may ask questions of DPH and project representatives</td>
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1. **What is Proposition I.?**

   Proposition I., also known as the *Citizens’ Right-to-Know Act of 1998*, is intended to do the following:
   - Allow citizens the right to know about proposed city government projects that are paid for with taxpayer dollars.
   - Require that City projects subject to this Act not be implemented until adequate notice has been provided to the public prior to project approval.
   - To allow the public the opportunity to have a meaningful voice prior to the project approval.
   - To require formal notice requirements to enable interested citizens to bring their concerns to the attention of [the funding] City department(s) before final funding and project approval is granted.
   - To allow neighborhoods and project sponsors the opportunity to make sure City projects meet the needs of the neighborhoods in which the projects are to be located.

2. **What is the purpose of the Community Meetings?**

   The purpose of the Community Meetings is to provide citizens with the opportunity to:
   - Learn about the project;
   - Ask questions and receive answers; and
   - Meet the project provider.

3. **What are City departments required to do to comply with Prop I.?**

   To comply, the funding City department must:
   - Post a sign\(^1\) on the property project\(^2\) will be located at least 15 days prior to approval of a new or expanded project or different site;
   - Keep the sign posted through the date of approval\(^3\);

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\(^1\) In lieu of the signposting requirements in Section 79.5, a City officer, department, board or commission shall send mailed notice to the owner of each property within 300 feet of the lot line of the property on which the City Project is proposed. Notice shall be sent to the property owners reflected on the latest Citywide Assessor roll and neighborhood associations and organizations listed with the Planning Department where the site would be located within the indicated geographic area of interest of said association or organization. In addition, to the extent practicable, mailed notice shall be sent to the occupants of each property within 300 feet of the lot line of the property on which the City Project is proposed. The mailed notice shall include, at a minimum, all of the information required in Section 79.5(c). Mailed notice shall be sent at least 20 days prior to consideration of Approval of a City Project.

\(^2\) The following City Projects shall be exempt from this section: (a) A shelter for battered persons; (b) A State-authorized, certified, or licensed family care home, foster home, or group home serving six or fewer mentally disordered or otherwise disabled persons or dependent and neglected children, in accordance with California Welfare and Institutions Code Section 5116 or as set forth in Section 209.3(b) of the Planning Code; (c) A City Project undertaken solely to achieve compliance with the disabled access requirements of the Americans With Disabilities Act or the California Building Code; (d) Projects in the public right-of-way; (e) A Project at a fixed location that is outside of the City limits of the City and County of San Francisco.

\(^3\) No person shall remove or cause the removal of such sign during the period of time that posting is required herein without reasonable cause to believe that such removal is necessary to protect persons or property from injury.
SUMMARY OF REQUEST FOR SITE APPROVAL TO THE HEALTH COMMISSION

- Place the sign in a clearly visible place;4
- Provide the funding department’s approving board/commission; the date of approval and the procedure for obtaining additional information or submitting comments.

4. **What has DPH done to comply with Prop I?**

DPH has done the following:
- Posted signs in accordance with Prop I. on February 13, 2015
- Held one of Community Meeting on at 5:30 pm on February 19, 2015 at 100 Collingwood Street to provide for an opportunity for public comment.

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4 Contents and Size of Signs. The sign shall be at least thirty inches (30") by thirty inches (30"). The sign shall be entitled NOTICE OF INTENT TO APPROVE A CITY PROJECT AT THIS LOCATION. The lettering of the title shall be at least 1- 1/4-inch capital letters. All other letters shall be at least 3/4-inch uppercase and 1/2-inch lowercase. The sign shall provide an identification of the officer, department, board or commission that will determine whether to Approve the City Project; the date upon which Approval will be considered; and the procedure for obtaining additional information or submitting comments, which shall include, but not be limited to, a local contact person and telephone number where that person may be reached.