1) CALL TO ORDER
Present: Commissioner Edward Chow, MD, Member
Commissioner David Pating, MD

Excused: Commissioner Cecilia Chung, Chair
Commissioner David Singer, Member

The meeting was called to order at 2:07pm.


Action Taken: The Committee unanimously approved the minutes.

3) MONTHLY CONTRACTS REPORT
Michelle Ruggels, Director of Operations for Community Programs, presented the report.

Commissioner Comments/Follow-Up:
Regarding the San Francisco Community Health Authority Administration contract, Commissioner Chow stated that he expected the need for administrative services to decrease due to the decrease of Healthy San Francisco enrollees. Stella Cao, SFDPH Director of Managed Care, stated that there has been an increase in the City Option which required hiring of additional staff. Mr. Wagner stated that administrative service capacity needs to remain consistent even though enrollment numbers may fluctuate. He added that in addition to Healthy San Francisco functions, the contract also provides administrative services for the Bridge to Coverage program; and the subsidy program for Covered California.
Commissioner Chow stated that his expectation is that participant fees will cover the cost of the City Option budget. Mr. Wagner stated that this is still the DPH’s hope but the contract covers the cost as a precaution. Commissioner Pating stated that the explanation for this item should indicate that it is budget neutral.

Regarding the UCSF contract, Commissioner Pating asked why it is not set up as fee-for-service. Mr. Wagner stated that these patients have no insurance or any means to pay out of pocket. He noted that the costs are capped.

**Action Taken:** The Committee recommended that the full Health Commission approved the Contract Report.

4) **FY 2015-16 FIRST QUARTER REVENUE AND EXPENDITURE REPORT**
Greg Wagner, SFDPH Chief Financial Officer, presented the report.

**Commissioner Comments/Follow-Up:**
Commissioner Chow stated that the tables should be dated 9/30/15.

Commissioner Chow asked for a status update of the 1155 new Waiver. Colleen Chawla, Deputy Director of Health and Director of Policy and Planning, stated that the new waiver may start in January 2016 if the current waiver is not extended.

Commissioner Chow asked if the state realignment funding process is still unknown. Mr. Wagner stated that the process is attached to the new waiver so it is unknown at this time.

Commissioner Chow asked for information that is known about the new waiver. Ms. Chawla stated that the new waiver will likely keep hospital funding at its current rate. However, because milestones must be met, there may be a reduction of funding in the first year; then reductions in years four and five even if benchmarks are met.

Commissioner Pating stated the budget format makes it difficult to understand details. Commissioner Chow stated that the budget gives an overview; quarterly updates of the San Francisco Health Network gives more detailed data.

Commissioner Chow stated that under primary care, budget capitation is higher because of enrollment numbers. He suggested clarifying retention or new enrollee data. Mr. Wagner stated that this information can be provided through existing data.

5) **FY2014-15 SFDPH ANNUAL REPORT OUTLINE**
Sneha Patil, Health Program Planner, reviewed the outline.

**Commissioner Comments/Follow-Up:**
Commissioner Chow stated that the report should include a follow-up to the DPH integrated delivery system item from the last report.

Commissioner Pating stated that the report should be used to promote the DPH. He suggested highlighting primary care data, mental health services, and the Healthcare Security Ordinance. Ms. Chawla stated that specific promotional material is being developed for the San Francisco Health Network.

Commissioner Chow suggested highlighting the SFDPH oral health activities.
6) **UPDATE TO PROPOSED CHANGES TO CONTRACT REVIEW CRITERIA**
Greg Wagner, CFO, gave the presentation.

**Commissioner Comments/Follow-Up:**
Commissioner Chow stated that the policy is working well; he suggested that the list of contracts not reviewed by the Health Commission be shown to the Committee every six months.

Commissioner Pating suggested that DPH staff expand its explanation of a contract when there are complexities with the contract or vendor.

Commissioner Chow suggested that the DPH develop a profile of one large DPH vendor to show the total number of contracts; services provided; percent of agency budget made of City/DPH contracts; and percent of DPH service category comprised of this vendor’s contracts. He added that piloting this process using one agency may be beneficial to work towards the most effective tool.

Commissioner Pating stated that he is also interested in the quality of services and client outcomes provided by these large contractors.

7) **EMERGING ISSUES**
Director Garcia stated that the Mayor just presented his FY16-18 budget instructions; all Departments must present a 1.5% budget reduction. This will be $9M for the DPH.

8) **PUBLIC COMMENT**
There was no public comment.

9) **ADJOURNMENT**
The meeting was adjourned at 3:56pm.