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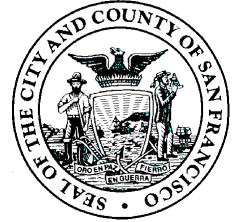
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**David J. Sanchez, Jr., Ph.D.**  
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**HEALTH COMMISSION  
CITY AND COUNTY OF SAN  
FRANCISCO**

**London N. Breed Mayor  
Department of Public Health**



**Greg Wagner**  
Acting Director of Health

**Mark Morewitz, M.S.W.**  
Executive Secretary

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**NOTE MEETING LOCATION**

**AGENDA**

**HEALTH COMMISSION MEETING**

**Tuesday, November 6, 2018, 4:00 p.m.  
Zuckerberg San Francisco General Hospital  
1001 Potrero Avenue, Carr Auditorium  
San Francisco, CA 94110**

**1) CALL TO ORDER**

**2) PROPOSED ACTION: APPROVAL OF THE MINUTES OF THE HEALTH COMMISSION MEETING OF OCTOBER 16, 2018**

*\*Minutes of the meeting of October 16, 2018*

**3) FOR DISCUSSION: DIRECTOR'S REPORT**

(Greg Wagner, Acting Director of Health)

- Legislation
- Programs
- Budget
- Departmental News
- Announcements

*\*Director's Report*

**4) GENERAL PUBLIC COMMENT**

AT THIS TIME, MEMBERS OF THE PUBLIC MAY ADDRESS THE COMMISSION ON ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE COMMISSION THAT ARE NOT ON THIS MEETING AGENDA. WITH RESPECT TO AGENDA ITEMS, YOUR OPPORTUNITY TO ADDRESS THE COMMISSION WILL BE AFFORDED WHEN THE ITEM IS REACHED IN THE MEETING. EACH MEMBER OF THE PUBLIC MAY ADDRESS THE COMMISSION FOR UP TO THREE MINUTES. THE BROWN ACT FORBIDS A COMMISSION FROM TAKING ACTION OR DISCUSSING ANY ITEM NOT APPEARING ON THE POSTED AGENDA, INCLUDING THOSE ITEMS RAISED AT PUBLIC COMMENT.

**5) FOR DISCUSSION: FINANCE AND PLANNING COMMITTEE**

THE COMMITTEE CHAIR WILL GIVE A BRIEF UPDATE ON MATTERS DISCUSSED AND/OR RECOMMENDATIONS MADE IN THIS COMMITTEE INCLUDING: THE NOVEMBER 2018 CONTRACTS REPORT AND NEW CONTRACT REQUESTS.

- 6) **FOR ACTION:** **CONSENT CALENDAR**
- NOVEMBER 2018 CONTRACTS REPORT
  - REQUEST FOR APPROVAL OF A NEW CONTRACT WITH DEVCOOL INC. TO PROVIDE DATA FILES AND THE RELATED LICENSES TO BE USED IN THE NEW ELECTRONIC HEALTH RECORD (EHR). USED IN BILLING AND PATIENT CARE, THESE DATA FILES ARE ESSENTIAL AS THEY CONNECT PATIENTS WITH THE CORRECT CLASSIFICATIONS IN ACCORDANCE WITH NATIONAL MEDICAL STANDARDS. THE TOTAL CONTRACT AMOUNT IS \$1,285,610 WHICH INCLUDES A 12% CONTINGENCY AND AN OPTION TO EXTEND THE CONTRACT FOR 4 YEARS. THE TERM OF THE CONTRACT INCLUDING OPTIONS IS FOR THE PERIOD NOVEMBER 1, 2018 TO DECEMBER 31, 2027 (122 MONTHS).
  - REQUEST FOR APPROVAL OF A NEW CONTRACT WITH HURON CONSULTING GROUP LLC TO PROVIDE AN INTERIM CHIEF INFORMATION SECURITY OFFICER (CISO), WHILE THE DEPARTMENT OF PUBLIC HEALTH HIRES A PERMANENT CIVIL SERVICE CISO. THE TOTAL CONTRACT AMOUNT IS \$395,584, AND THE INITIAL CONTRACT TERM IS FROM NOVEMBER 1, 2018 THROUGH JUNE 30, 2019 (7 MONTHS).
- 7) **FOR DISCUSSION:** **ZUCKERBERG SAN FRANCISCO GENERAL (ZSFG) EMPLOYEE RECOGNITION AWARDS**  
(David J Sanchez, Jr. Ph.D ZSFG JCC Member)
- THE HEALTH COMMISSION RECOGNIZES INDIVIDUALS AND TEAMS OF EMPLOYEES FOR THEIR CONTRIBUTIONS TO ZSFG.
- 8) **FOR DISCUSSION:** **FY 2017-18 ZUCKERBERG SAN FRANCISCO GENERAL (ZSFG) ANNUAL REPORT**  
(Susan Ehrlich, MD, MPP, ZSFG Chief Executive Officer)
- THE ZSFG ANNUAL REPORT HIGHLIGHTS ACHIEVEMENTS AND IMPORTANT EVENTS DURING THE FISCAL YEAR 2017-18.
- 9) **FOR ACTION:** **ENVIRONMENT OF CARE ANNUAL REPORT**  
(Susan Ehrlich, MD, MPP, ZSFG Chief Executive Officer)
- THE ZSFG DISCUSSED THE ENVIRONMENT OF CARE ANNUAL REPORT AT ITS SEPTEMBER 25, 2018 AND OCTOBER 23, 2018 MEETINGS. THE ZSFG JCC RECOMMENDED THAT THE FULL HEALTH COMMISSION APPROVE THE ENVIRONMENT OF CARE REPORT AT ITS OCTOBER 23, 2018 MEETING. APPROVAL IS REQUESTED.
- 10) **FOR ACTION:** **ZUCKERBERG SAN FRANCISCO GENERAL (ZSFG) PERFORMANCE IMPROVEMENT AND PATIENT SAFETY POLICY**  
(Susan Ehrlich, MD, MPP, ZSFG Chief Executive Officer)
- DISCUSSION AND VOTE ON CHANGES MADE TO THE ZSFG PERFORMANCE IMPROVEMENT AND PATIENT SAFETY POLICY. THE INTENT OF THE PERFORMANCE IMPROVEMENT AND PATIENT SAFETY PROGRAM IS TO PROMOTE A CULTURE OF SAFETY AND PROVIDE A SYSTEMATIC, COORDINATED, AND CONTINUOUS APPROACH TO OPTIMIZING CLINICAL OUTCOMES AND PATIENT SAFETY. THE ZSFG JCC RECOMMENDED THAT THE FULL HEALTH COMMISSION APPROVE THE POLICY AT ITS OCTOBER 23, 2018 MEETING APPROVAL REQUESTED.
- 11) **FOR ACTION:** **ZUCKERBERG SAN FRANCISCO GENERAL (ZSFG) HOSPITAL PLAN FOR PROVISION OF CARE POLICY**  
(Susan Ehrlich, MD, MPP, ZSFG Chief Executive Officer)
- DISCUSSION AND VOTE ON CHANGES MADE TO THE ZSFG HOSPITAL PLAN FOR PROVISION OF CARE POLICY. THE PURPOSE OF THIS POLICY IS TO DEFINE ORGANIZATION-WIDE PROCESSES AND ACTIVITIES THAT MAXIMIZE THE COORDINATION AND PROVISION OF CARE TO PATIENTS AT SFGH. THE GOAL OF THIS PLAN IS TO COORDINATE PATIENT CARE IN A MANNER THAT IS SEAMLESS FROM THE PATIENT'S PERSPECTIVE. THE ZSFG JCC RECOMMENDED THAT THE FULL HEALTH COMMISSION APPROVE THE PLAN AT ITS OCTOBER 23, 2018 MEETING APPROVAL REQUESTED.

**12) FOR ACTION: ZSFG MEDICAL STAFF BYLAWS REVISION  
(Dr. Clare Horton MD, ZSFG Chief of Staff)**

THE HEALTH COMMISSION WILL CONSIDER A REVISION TO THE ZSFG MEDICAL STAFF BYLAWS AUTHORIZING PHYSICIAN PRIVILEGES FOR "EMERGENCY SITUATIONS. THE ZSFG JCC RECOMMENDED THAT THE FULL HEALTH COMMISSION APPROVE THE REVISION AT ITS OCTOBER 23, 2018 MEETING. APPROVAL IS REQUESTED.

**13) OTHER BUSINESS**

OPPORTUNITY WHEN COMMISSIONERS, THE DIRECTOR, AND THE PUBLIC MAY BRING UP TOPICS FOR DISCUSSION, PROVIDING THAT ANY ACTION IS DELAYED UNTIL PROPER NOTICE CAN BE GRANTED.

**14) FOR DISCUSSION: JOINT CONFERENCE COMMITTEE REPORTS**

THE HEALTH COMMISSION WILL HEAR A BRIEF SUMMARY OF THE OCTOBER 23, 2018 ZSFG JCC MEETING.

**15) FOR DISCUSSION: COMMITTEE AGENDA SETTING**

OPPORTUNITY WHEN COMMISSIONERS, THE DIRECTOR, AND THE PUBLIC MAY BRING UP TOPICS FOR DISCUSSION, PROVIDING THAT ANY ACTION IS DELAYED UNTIL PROPER NOTICE CAN BE GRANTED.

**16) CLOSED SESSIONS**

A) Public comment on whether to convene in closed session and all matters pertaining to the closed session.

B) Vote on whether to hold a Closed Session (San Francisco Administrative Code Section 67.11)

C) Closed Session Pursuant to Evidence Code Sections 1156, 1156.1, 1157, 1157.5 and 1157.6; Health and Safety Code Section 1461; and California Constitution, Article I, Section 1.

**DISCUSSION AND POSSIBLE ACTION:**

- 1) Credentialing Matters  
(Clare Horton MD, Chief of Staff)
  
- 2) Affirm, reject, or modify ZSFG Medical Executive Committee Decision  
Re: Physician Investigation  
(Clare Horton MD, Chief of Staff)

**RECONVENE IN OPEN SESSION:**

1. Possible report on action taken in closed session (Government Code Section 54957.1(a)2 and San Francisco Administrative Code Section 67.12(b)(2).)
2. Vote to elect whether to disclose any or all discussions held in closed session (San Francisco Administrative Code Section 67.12(a).) (Action Item)

**17) ADJOURNMENT**

\* Explanatory documents are available at the Health Commission Office, 101 Grove Street, Room #309, telephone 554-2666. If any materials related to an item on this agenda have been distributed to the Health Commission after distribution of the agenda packet, those materials are available for public inspection at the Health Commission Office at the address above during normal business hours.

### **Accessible Meeting Policy**

Carr auditorium is wheelchair accessible and is located off of 22<sup>nd</sup> street. Public parking is available on 23<sup>rd</sup> Street, near the entrance to the main SFGH hospital building.

American Sign Language interpreters and readers are available during the meeting upon request. Minutes of the meeting/event are available in alternative formats also upon request. Please call Interpreter Services at 206-5133 at least 5 business days in advance of need. Late requests will be honored if possible.

A sound enhancement system is also available upon request by calling the Plant Services Department at 206-8550 at least 72 hours prior to the meeting/event. Late requests will be honored if possible. To allow individuals with environmental illness or chemical sensitivity to attend meetings/events, individuals are requested to refrain from wearing perfume or other scented products.

### **Public Transportation**

The hospital is accessible by wheelchair-friendly Muni Lines **#9 San Bruno**, **#9X San Bruno Express**, **#19 Polk** (stops 2 blocks away), **#33 Stanyan**, and **#48 Quintara-24<sup>th</sup> St.** For further information regarding Muni transportation, please call 923-6142, 673-MUNI, and 923-6366 (TDD).

### **Cell Phone and/or Sound Producing Electronic Device Usage at Hearings**

The ringing of and use of cellular phones, pagers and similar sound producing electronic devices are prohibited during public meetings. Please be advised that the Chair/President may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phones, pagers, or other similar sound producing electronic devices (Sunshine Ordinance 67A.1).

### **San Francisco Lobbyist Ordinance**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Governmental Conduct Code 2.100) to register and report lobbying activity.

For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at: 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415) 581-2300; fax (415) 581-2317; and web site: [www.sfgov.org/ethics](http://www.sfgov.org/ethics).

### **Know Your Rights Under the Sunshine Ordinance**

The Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Frank Darby by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at [sotf@sfgov.org](mailto:sotf@sfgov.org)

Citizens may obtain a free copy of the Sunshine Ordinance by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at <http://www.sfgov>