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Commissioner

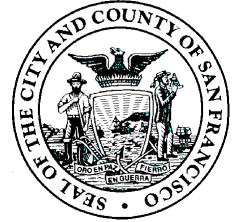
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Commissioner

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Commissioner

David.J. Sanchez, Jr., Ph.D.
Commissioner

**HEALTH COMMISSION
CITY AND COUNTY OF SAN
FRANCISCO**

**London N. Breed Mayor
Department of Public Health**



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Acting Director of Health

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Executive Secretary

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NOTE MEETING LOCATION

AGENDA

HEALTH COMMISSION

FINANCE AND PLANNING COMMITTEE

TUESDAY NOVEMBER 6, 2018 2:00 p.m.

Zuckerberg San Francisco General Hospital

1001 Potrero Avenue, Carr Auditorium

San Francisco, CA 94110

COMMITTEES OF THE HEALTH COMMISSION CONSIST OF THREE MEMBERS OF THE COMMISSION. IF A QUORUM OF THE HEALTH COMMISSION IS PRESENT, IT CONSTITUTES A SPECIAL MEETING OF THE COMMISSION. IF ADDITIONAL COMMISSIONERS ATTEND THE MEETING OF A COMMITTEE CREATING A QUORUM OF THE FULL HEALTH COMMISSION, THEY MAY PARTICIPATE IN THE DISCUSSION ON AN ITEM ON THE AGENDA BUT MAY NOT VOTE WITH THE MEMBERS OF THE COMMITTEE. THE COMMITTEE'S RECOMMENDATIONS SHALL BE REPORTED TO THE FULL HEALTH COMMISSION FOR DISCUSSION AND POSSIBLE ACTION. THE HEALTH COMMISSION SECRETARY SHALL MAKE A NOTE OF THE PRESENCE OF THE ADDITIONAL COMMISSIONERS IN THE MINUTES, AND DISCUSSION SHALL BE LIMITED TO ITEMS NOTICED ON THIS AGENDA.

Commissioner Cecilia Chung, Chair
Commissioner Dan Bernal, Member
Commissioner Edward Chow, MD, Member

1) CALL TO ORDER

2) PROPOSED ACTION: APPROVAL OF THE MINUTES OF THE HEALTH COMMISSION FINANCE AND PLANNING COMMITTEE MEETING OF OCTOBER 2, 2018
**Minutes of the meeting of October 2, 2018.*

3) FOR ACTION: MONTHLY CONTRACTS REPORT
(Michelle Ruggels, Director of the SFDPH Business Office)
**Health Commission November 2018 Contracts Report*

4) **FOR ACTION:** REQUEST FOR APPROVAL OF A NEW CONTRACT WITH DevCOOL INC. TO PROVIDE DATA FILES AND THE RELATED LICENSES TO BE USED IN THE NEW ELECTRONIC HEALTH RECORD (EHR). USED IN BILLING AND PATIENT CARE, THESE DATA FILES ARE ESSENTIAL AS THEY CONNECT PATIENTS WITH THE CORRECT CLASSIFICATIONS IN ACCORDANCE WITH NATIONAL MEDICAL STANDARDS. THE TOTAL CONTRACT AMOUNT IS \$1,285,610 WHICH INCLUDES A 12% CONTINGENCY AND AN OPTION TO EXTEND THE CONTRACT FOR 4 YEARS. THE TERM OF THE CONTRACT INCLUDING OPTIONS IS FOR THE PERIOD NOVEMBER 1, 2018 TO DECEMBER 31, 2027 (122 MONTHS).

5) **FOR ACTION:** REQUEST FOR APPROVAL OF A NEW CONTRACT WITH HURON CONSULTING GROUP LLC TO PROVIDE AN INTERIM CHIEF INFORMATION SECURITY OFFICER (CISO), WHILE THE DEPARTMENT OF PUBLIC HEALTH HIRES A PERMANENT CIVIL SERVICE CISO. THE TOTAL CONTRACT AMOUNT IS \$395,584, AND THE INITIAL CONTRACT TERM IS FROM NOVEMBER 1, 2018 THROUGH JUNE 30, 2019 (7 MONTHS).

6) **EMERGING ISSUES**

7) **PUBLIC COMMENT**

AT THIS TIME, MEMBERS OF THE PUBLIC MAY ADDRESS THE COMMISSION ON ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE COMMISSION THAT ARE NOT ON THIS MEETING AGENDA. WITH RESPECT TO AGENDA ITEMS, YOUR OPPORTUNITY TO ADDRESS THE COMMISSION WILL BE AFFORDED WHEN THE ITEM IS REACHED IN THE MEETING. EACH MEMBER OF THE PUBLIC MAY ADDRESS THE COMMISSION FOR UP TO THREE MINUTES. THE BROWN ACT FORBIDS A COMMISSION FROM TAKING ACTION OR DISCUSSING ANY ITEM NOT APPEARING ON THE POSTED AGENDA, INCLUDING THOSE ITEMS RAISED AT PUBLIC COMMENT.

8) **ADJOURNMENT**

Explanatory documents are available at the Health Commission Office, 101 Grove Street, Room #309, telephone 554-2666. If any materials related to an item on this agenda have been distributed to the Health Commission after distribution of the agenda packet, those materials are available for public inspection at the Health Commission Office at the address above during normal business hours.

Accessible Meeting Policy

Carr auditorium is wheelchair accessible and is located off of 22nd street. Public parking is available on 23rd Street, near the entrance to the main SFGH hospital building.

American Sign Language interpreters and readers are available during the meeting upon request. Minutes of the meeting/event are available in alternative formats also upon request. Please call Interpreter Services at 206-5133 at least 5 business days in advance of need. Late requests will be honored if possible.

A sound enhancement system is also available upon request by calling the Plant Services Department at 206-8550 at least 72 hours prior to the meeting/event. Late requests will be honored if possible. To allow individuals with environmental illness or chemical sensitivity to attend meetings/events, individuals are requested to refrain from wearing perfume or other scented products.

Public Transportation

The hospital is accessible by wheelchair-friendly Muni Lines **#9 San Bruno**, **#9X San Bruno Express**, **#19 Polk** (stops 2 blocks away), **#33 Stanyan**, and **#48 Quintara-24th St**. For further information regarding Muni transportation, please call 923-6142, 673-MUNI, and 923-6366 (TDD).

Cell Phone and/or Sound Producing Electronic Device Usage at Hearings

The ringing of and use of cellular phones, pagers and similar sound producing electronic devices are prohibited during public meetings. Please be advised that the Chair/President may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phones, pagers, or other similar sound producing electronic devices (Sunshine Ordinance 67A.1).

San Francisco Lobbyist Ordinance

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Governmental Conduct Code 2.100) to register and report lobbying activity.

For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at: 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415) 581-2300; fax (415) 581-2317; and web site: www.sfgov.org/ethics.

Know Your Rights Under the Sunshine Ordinance

The Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Frank Darby by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at sotf@sfgov.org

Citizens may obtain a free copy of the Sunshine Ordinance by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at <http://www.sfgov>