1) **CALL TO ORDER**

Present: Commissioner Cecilia Chung, Chair
Commissioner Edward Chow, MD, Member

Excused: Commissioner Dan Bernal, Member

The meeting was called to order at 2:07pm.

2) **APPROVAL OF THE MINUTES OF THE HEALTH COMMISSION FINANCE AND PLANNING COMMITTEE MEETING OF APRIL 2, 2019**

   Action Taken: The Committee unanimously approved the April 2, 2019 meeting minutes.

3) **MONTHLY CONTRACTS REPORT**

Michelle Ruggels, Director of the SFDPH Business Office, presented the report.

**Commissioner Comments:**

Regarding the AIDS Emergency Fund contract, Commissioner Chow asked if the 1,900 clients served by the contract are unduplicated each year. Dean Goodwin, HIV Health Services, stated that there are both new and returning clients that utilize the program's grants. He noted there is no lifetime limit on the number of grants an individual can receive.
4) **REQUEST FOR APPROVAL OF A NEW CONTRACT WITH McKESSON CORPORATION TO PROVIDE PHARMACY DISTRIBUTION SERVICES OF A BROAD RANGE OF PHARMACEUTICALS TO BE USED BY THE DEPARTMENT IN THE PROVISION OF SERVICES. THE TOTAL CONTRACT AMOUNT IS $381,382,991 WHICH INCLUDES A 12% CONTINGENCY AND A HOLDOVER OPTION TO EXTEND THE CONTRACT FOR 1 YEAR. THE TERM OF THE CONTRACT INCLUDING HOLDOVER OPTION IS FOR THE PERIOD OCTOBER 1, 2019 TO SEPTEMBER 30, 2024. (60 MONTHS).**

David Woods, ZSFG Chief Pharmacy Officer, presented the item.

Commissioner Chow asked for more information regarding the mechanism by which the vendor makes revenue in the contract. Dr. Woods stated that if the SFPDH spends more than $3M per month, it receives a 5% discount. The vendor makes its revenue on generic pharmaceuticals, which cost less than what they charge.

Commissioner Chung asked for clarification of what SFPDH entities purchase medicine through this vendor. Dr. Woods stated that SFDPH hospitals, outpatient clinics, jail clinics, and mental health clinics purchase through this vendor.

**Action Taken:** The Committee unanimously voted to recommend that the full Health Commission approve the contract.

5) **REQUEST FOR APPROVAL OF A NEW CONTRACT WITH MCKESSON PLASMA & BIOLOGICS (MPB) TO PROVIDE PHARMACY DISTRIBUTION SERVICES FOR SPECIALTY DRUGS AND GENE THERAPIES TO BE USED BY THE DEPARTMENT IN THE PROVISION OF SERVICES. THE TOTAL CONTRACT AMOUNT IS $295,934,790 WHICH INCLUDES A 12% CONTINGENCY AND A HOLD-OVER OPTION TO EXTEND THE CONTRACT FOR 1 YEAR. THE TERM OF THE CONTRACT INCLUDING HOLDOVER OPTION IS FOR THE PERIOD OCTOBER 1, 2019 TO SEPTEMBER 30, 2024 (60 MONTHS).**

David Woods, ZSFG Chief Pharmacy Officer, presented the item.

Commissioner Comments:
Commissioner Chung asked for clarification regarding how the process works for a SFDPH client filling a prescription. Dr. Woods stated that through the SFDPH 340B program with Walgreens, a patient can receive his/her prescription and the SFDPH replaces the medicines in the Walgreens pharmacy.

**Action Taken:** The Committee unanimously voted to recommend that the full Health Commission approve the contract.

6) **REQUEST FOR APPROVAL OF A NEW CONTRACT WITH STOLTENBERG CONSULTING INC. TO PROVIDE REMOTE MYCHART PATIENT PORTAL INFORMATION TECHNOLOGY SUPPORT TO DPH EPIC MYCHART USERS IN SUPPORT OF THE EPIC EHR GO-LIVE COMMAND CENTER. THE TOTAL PROPOSED CONTRACT AMOUNT IS $360,000 WHICH INCLUDES A 12% CONTINGENCY FOR THE INITIAL TERM OF MAY 1, 2019 TO APRIL 30, 2022 (36 MONTHS). THE CONTRACT HAS AN OPTION TO EXTEND THE INITIAL TERM FOR A MAXIMUM OF 24 ADDITIONAL MONTHS IF THERE IS A CONTINUED NEED FOR THE SERVICES. THE FULL TERM OF THE CONTRACT INCLUDING OPTIONS IS FROM MAY 1, 2019 TO APRIL 30, 2024 (60 MONTHS).**

Albert Yu, San Francisco Health Network Chief Medical Officer, presented the item.

Commissioner Comments:
Commissioner Chow noted that the contract has a three year term. Dr. Yu stated that the SFDPH will evaluate the effectiveness of the vendor each year and can extend the contract for two additional years.
Commissioner Chung asked if the service is technical support for patients. Dr. Yu stated that the service is technical support for patients and the SFDPH will be billed for every call that is resolved.

Commissioner Chow asked if the service will be available in languages other than English. Dr. Yu stated that when language access is needed, ZSFG interpreter services will be utilized.

Commissioner Chung asked if the patient portal will be available in languages other than English. Dr. Yu stated that EPIC only offers the patient portal in English.

Commissioner Chow asked if the SFDPH has checked with UCSF regarding its patient portal experience with EPIC. Dr. Yu stated that the SFDPH has engaged with UCSF and Kaiser to learn about their experiences with the EPIC patient portal system. The SFDPH plans to conduct a marketing initiative after the initial EPIC rollout.

Commissioner Chow noted that as the Health Commission monitors the EPIC rollout, the patient portal process should also be included.

Commissioner Chung stated that the Community and Public Health Committee may be interested in monitoring the patient portal experience as well.

**Action Taken:** The Committee unanimously voted to recommend that the full Health Commission approve the contract.

7) **REQUEST FOR APPROVAL OF SIX NEW CONTRACTS FOR AS-NEEDED FACILITIES MAINTENANCE SERVICES IN THE FOLLOWING SERVICE AREAS: FOR LOW VOLTAGE SERVICES AND ELECTRICAL SERVICES, WITH SIERRA ELECTRIC; FOR MECHANICAL SERVICES, WITH ABCO MECHANICAL CONTRACTORS AND EMCOR SERVICES; FOR CONCRETE SERVICES, WITH YERBA BUENA ENGINEERING; FOR ROOFING SERVICES WITH PIONEER CONTRACTORS; FOR TERMS OF MARCH 1, 2019 THROUGH FEBRUARY 28, 2022 (36 MONTHS).**

Terry Saltz, ZSFG Capital Programs and Facilities Administrator, presented the item.

**Commissioner Comments:**
Commissioner Chow asked how the contracts are monitored. Mr. Saltz stated that the vendors are all known to the SFDPH and have a history of acceptable performances.

**Action Taken:** The Committee unanimously voted to recommend that the full Health Commission approve the contract.

8) **DRAFT 2017 SAN FRANCISCO HOSPITALS CHARITY CARE REPORT**

Gretchen Paule, Senior Program Health Planner, presented the item.

**Commissioner Comments:**
Commissioner Chow thanked Ms. Paule for the report. He made the following comments:

- For the presentation to the full Commission, use data from page 17 of the Report, “Traditional Charity Care Patients in Local Hospital Zip Codes for FY 2017.”
- For slide 9, add total of Charity Care and Healthy San Francisco numbers together to show that the total number of individuals are decreasing but the cost is increasing.
- Suggested that this report be developed more quickly so the data remains a valuable planning tool. He added that he understands that prior to the report being developed, all hospitals need to submit data.
- Encouraged further study of the traditional charity care population to better understand why they have not enrolled in Healthy San Francisco.
• Add a footnote regarding ZSFG data to indicate that it is included to give a clearer understanding of the dataset

Commissioner Chung suggested that as potential changes are made to the Affordable Care Act, including the recent HHS “religious freedom” policy, the SFDPH track how these changes impact our charity care data.

Jim Illig, Kaiser, stated that the group of hospital representatives involved thought it important to separate out ZSFG in the data because its data impacts the overall data. He noted that SB1152 requires that all homeless patients have to medically treated, clothed, fed, and transported to temporary shelter or housing; this will increase the amount of Charity Care in San Francisco.

9) **EMERGING ISSUES**
   This issue was not discussed.

10) **PUBLIC COMMENT**
   There was no public comment.

11) **ADJOURNMENT**
   The meeting was adjourned at 3:21pm.