AGENDA
HEALTH COMMISSION
FINANCE AND PLANNING COMMITTEE
TUESDAY JUNE 4, 2019  2:00 p.m.
101 Grove Street, Room  300
San Francisco, CA  94102


Commissioner Cecilia Chung, Chair
Commissioner Dan Bernal, Member
Commissioner Edward Chow, MD, Member

1)  CALL TO ORDER

2)  PROPOSED ACTION:  APPROPRIATION OF THE MINUTES OF THE HEALTH COMMISSION FINANCE AND PLANNING COMMITTEE MEETING OF MAY 7, 2019
*Minutes of the meeting of May 7, 2019

3)  FOR ACTION:  MONTHLY CONTRACTS REPORT
(Michelle Ruggels, Director of the SFDPH Business Office)
4) FOR ACTION: REQUEST FOR APPROVAL OF A NEW CONTRACT WITH FAMILY SERVICE AGENCY OF SF THAT INCLUDES TWO NEW PROGRAMS – BEAMUP AND TAY ACUTE LINKAGE. THE TOTAL PROPOSED CONTRACT AMOUNT IS $3,378,202 WHICH INCLUDES A 12% CONTINGENCY. THE REQUESTED CONTRACT TERM IS 9/30/18 – 3/31/22 (3.6 YRS) WITH AN OPTION TO EXTEND THE INITIAL TERM OF 1.5 YEARS BY 4.5 YEARS FOR A MAXIMUM OF 6 YEARS.
(Marlo Simmons, MPH Deputy Director, Behavioral Health Services, SFHN)

5) FOR ACTION: REQUEST FOR APPROVAL OF A NEW CONTRACT WITH RUBIXIS, INC. TO MANAGE THE BILLING AND COLLECTION OF THE CERNER INVISION ACTIVE ACCOUNTS RECEIVABLE USED BY THE DEPARTMENT OF PUBLIC HEALTH. THE TOTAL CONTRACT AMOUNT IS $7,500,000 WHICH INCLUDES A 12% CONTINGENCY AND THE OPTION TO EXTEND THE CONTRACT FOR 4 ADDITIONAL YEARS. THE TERM OF THE CONTRACT INCLUDING THE OPTION TO EXTEND IS FOR THE PERIOD JUNE 1, 2019 TO MAY 31, 2028 (108 MONTHS).
(Timothy Arnold, Patient Accounting Director, ZSFG)

6) FOR ACTION: REQUEST FOR APPROVAL OF A NEW CONTRACT WITH KPMG LLP (KPMG) TO PROVIDE COMPREHENSIVE BUSINESS CONTINUITY DISASTER RECOVERY (BCDR) MANAGEMENT SERVICES, TO SAFEGUARD CRITICAL SUPPORT SYSTEMS AND INFORMATION TECHNOLOGY OPERATIONS. THE TOTAL PROPOSED CONTRACT AMOUNT IS $994,352 WHICH INCLUDES A 12% CONTINGENCY FOR THE INITIAL TERM OF JUNE 1, 2019 TO MAY 31, 2021. THE CONTRACT HAS AN OPTION TO EXTEND THE INITIAL TERM FOR A MAXIMUM OF 36 ADDITIONAL MONTHS IF THERE IS A CONTINUED NEED FOR THE SERVICES. THE FULL TERM OF THE CONTRACT INCLUDING OPTIONS IS FROM JUNE 1, 2019 TO MAY 31, 2024 (60 MONTHS).
(Mark Upchurch, SFDPH Chief Information Security Officer)

7) FOR DISCUSSION: ANNUAL SOLE SOURCE CONTRACTS REPORT FOR SUBMISSION TO THE BOARD OF SUPERVISORS UNDER CHAPTER 67 OF THE SAN FRANCISCO ADMINISTRATIVE CODE (THE SUNSHINE ORDINANCE).
(Michelle Ruggels, Director of the SFDPH Business Office)
*SFPDH Annual Sole Source Contracts Report Under Chapter 67

8) FOR ACTION: ANNUAL SFDPH SOLE SOURCE CONTRACTS LIST UNDER CHAPTER 21.42 OF THE SAN FRANCISCO ADMINISTRATIVE CODE
(Michelle Ruggels, Director of the SFDPH Business Office)
*SFPDH Annual Sole Source Contracts List Under Chapter 21.42

9) FOR DISCUSSION: SFPDH ANNUAL CONTRACTS CONTINGENCY REPORT FOR SUBMISSION TO THE BOARD OF SUPERVISORS
(Michelle Ruggels, Director of the SFDPH Business Office)
*SFPDH Annual Contracts Contingency Report
10) FOR DISCUSSION: SFDPH REVENUE AND EXPENDITURE PROJECTION REPORT – 3RD QUARTER FY2018-19
   (Greg Wagner, SFDPH CFO)

   THE COMMITTEE WILL REVIEW THE FY2018-19 THIRD QUARTER REVENUE AND EXPENDITURE REPORT.

11) EMERGING ISSUES

12) PUBLIC COMMENT

   AT THIS TIME, MEMBERS OF THE PUBLIC MAY ADDRESS THE COMMISSION ON ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE COMMISSION THAT ARE NOT ON THIS MEETING AGENDA. WITH RESPECT TO AGENDA ITEMS, YOUR OPPORTUNITY TO ADDRESS THE COMMISSION WILL BE AFFORDED WHEN THE ITEM IS REACHED IN THE MEETING. EACH MEMBER OF THE PUBLIC MAY ADDRESS THE COMMISSION FOR UP TO THREE MINUTES. THE BROWN ACT FORBIDS A COMMISSION FROM TAKING ACTION OR DISCUSSING ANY ITEM NOT APPEARING ON THE POSTED AGENDA, INCLUDING THOSE ITEMS RAISED AT PUBLIC COMMENT.

13) ADJOURNMENT

   * Explanatory documents are available at the Health Commission Office, 101 Grove Street, Room #309, telephone 554-2666, or at the Joint Conference Committee meeting. If any materials related to an item on this agenda have been distributed to the Finance Committee after distribution of the agenda packet, those materials are available for public inspection at the Health Commission Office at the address above during normal business hours.

   Accessible Meeting Policy

   Meetings are held in Room 302, 101 Grove Street, in San Francisco, CA. Room 220 is wheelchair accessible through the Grove Street entrance. Take the elevator to the 2nd floor. The closest accessible station for Muni and BART is the Civic Center station. The nearest accessible BART station is Civic Center (Market/Grove/Hyde Streets). Accessible MUNI Metro lines are the J, K, L, M, and N (Civic Center or Van Ness Stations). MUNI bus lines serving the area are the 47 Van Ness, 9 San Bruno, and the 6, 7, 71 Haight/Noriega. For more information about MUNI accessible services, call (415) 923-6142. For information about MUNI services, call 673-6864. There is accessible parking in the vicinity of City Hall at Civic Center Plaza and adjacent to Davies Hall and the War Memorial Complex. Accessible curbside parking is available on Dr. Carlton B. Goodlett Place and Grove Street and at the southwest corner of Grove and Polk Streets.

   American Sign Language interpreters and readers and/or language interpreters are available with advance notice of three business days. The Department of Public Health will make every effort to accommodate requests for sound enhancement systems and alternative formats for meeting minutes and agendas. Please make these requests as far in advance as possible. For all requests contact the Department of Public Health, Equal Employment Opportunity Program, telephone 554-2595 or the Health Commission office at 554-2666. Late requests will be honored if possible.

   In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

   Cell Phone and/or Sound Producing Electronic Device Usage at Hearings

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The ringing of and use of cellular phones, pagers and similar sound producing electronic devices are prohibited during public meetings. Please be advised that the Chair/President may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phones, pagers, or other similar sound producing electronic devices (Sunshine Ordinance 67A.1).

**San Francisco Lobbyist Ordinance**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Governmental Conduct Code 2.100) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at: 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 252-3100; fax (415) 252-3112; and web site: [www.sfgov.org/ethics](http://www.sfgov.org/ethics).

**Know Your Rights Under the Sunshine Ordinance**

The Government’s duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people’s business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people’s review.

For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at sotf@sfgov.org. Citizens may obtain a free copy of the Sunshine Ordinance by contacting the Sunshine Ordinance Task Force or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at [http://www.sfgov.org/sunshine.htm](http://www.sfgov.org/sunshine.htm).