SUMMARY OF CONTRACT REQUEST TO THE HEALTH COMMISSION

Contractor: Prominence Advisors, Inc.  
Division/Section: SFDPH, Information Technology
Address: 23556 N Kingston Row, Lincolnshire, IL 60069
Contact: Greg Cook, President, Prominence Advisors, Inc.

Request for approval of a new contract with Prominence Advisors, Inc. (Prominence), in the amount of $3,500,000, to provide as-needed professional services in support of Phase 2 of The Electronic Health Record project. This request has an initial term of November 1, 2020 through October 31, 2023 (3 years).

X Profit  Non-Profit  LBE  X RFQ– Number:  2-2020  Date:  2/26/2020
X New  Renewal  Mod  Sole Source

Number of years DPH has been doing business with this organization: 0

CONTRACT INFORMATION:

Prior Transaction  Proposed Transaction  Annualized Difference*

Funding Sources:
- General Fund
- TOTAL DPH REVENUES
- 12% Contingency Amount
- CONTRACT TOTAL
- ANNUAL AMOUNT OF CONTRACT (estimate)

Agency Funds
- Contract FTE

PROPOSED:

Mode(s) of Service & Unit of Service Definition

<table>
<thead>
<tr>
<th>No. Of Clients</th>
<th>Unit Cost</th>
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<tbody>
<tr>
<td>N/A Duplicated</td>
<td>(Hourly) Initial Term</td>
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<tr>
<td>N/A Unduplicated</td>
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Coordinated Care Management (Must be Epic Certified)
EpicCare Ambulatory (Must be Epic Certified)
EpicCare Inpatient (Must be Epic Certified)
Cadence (Must be Epic Certified)
ADT (Must be Epic Certified)
Willow Ambulatory (Must be Epic Certified)
Cogito (Must be Epic Certified)
Research Informatics (Must be Epic Certified)
Epic Datalink (Must be Epic Certified)
Other Epic Applications (Must be Epic Certified)
MS SQL Reporting Report Writers
MS SQL Reporting Senior Data Architects
MS SQL Reporting Tableau Developers
Interface Engineers
Project Managers
Travel

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**Explanation of Service Change and Variances:**
This is a new contract.

**Monitoring Report/Program Review & Follow-up:**
The contract services will be monitored by The Departments Information Technology unit. The SFDPH Program Administrator will be responsible for assisting and tracking all information related to the accomplishment of the project.

**Nondiscrimination and Cultural Competency:**
The Department will work closely with the contractor to ensure that, as applicable, their cultural competency plan is current and in compliance with Departmental procedures.

**Other Significant Issues:**
Prominence Advisors (Prominence) was selected as a qualified proposer and placed in a pool of providers under RFQ-2-2020 Establishment Of Pre-Qualified Lists For Various Services In Support Of Phase 2 Of The Electronic Health Record Project, Category 1. The Department then issued a Request for Proposals to the qualified pool members for Category 1 (CAT1-P1-2-2020) and Prominence was one of nine selected firms for a task based contract. Each of the selected firms specialize in one or more of the following services which were requested under Category 1: Specialized Consulting and Support Epic Electronic Health Record, IT Project Managers, Epic Certified Application analysts, Interface Engine engineers and business analysts experienced in HL7, MS SQL Reporting Analysts, EMPI Integration Analysts, and General Analysts/Managers with verifiable background and skills to support Epic Phase 2 Activities. Dependent upon whether Prominence bids on the individual Tasks assigned from the RFP, Prominence may or may not be awarded Tasks within this RFP.

Prominence is an Epic consulting firm with deep expertise and understanding of Epic Implementations, clinical care workflows, healthcare operations, healthcare revenue cycle, process transformation and business intelligence. Every Prominence Advisor have more than 5 years of experience and a minimum of 2 certifications. Collectively, Prominence has demonstrated this capability by successfully supporting over 100 integrated delivery networks and academic medical centers to implement Epic, including 7 of the top 10 academic healthcare institutions in the nation.

**Listing of Board of Directors, Owners of 10% or More of the Firm, and Executive Director:**

**Board of Directors**
Bobby Bacci, Executive Director
Austin Montgomery, Board of Directors
Greg Cook, Board of Directors

**Owners of 10% or more of the Firm:**
Bobby Bacci, Executive Director
Austin Montgomery, Board of Directors
Greg Cook, Board of Directors

**Executive Director**
Bobby Bacci, Executive Director

**Recommendations:**
The Department recommends approval of this contract.