

**MINUTES
OF THE
HEALTH COMMISSION MEETING**

**Tuesday, August 19, 1997
3:00 p.m.
at
101 Grove Street, Room #300
San Francisco, CA 94102**

1) CALL TO ORDER

The regular meeting of the Health Commission was called to order by President Edward A. Chow, M.D., at 3:10 p.m.

Present: Commissioner Debra A. Barnes
Commissioner Edward A. Chow, M.D.
Commissioner Roma P. Guy, M.S.W.
Commissioner Lee Ann Monfredini
Commissioner Harrison Parker, Sr., D.D.S.
Commissioner David J. Sanchez, Jr., Ph.D.

Absent: Commissioner Ron Hill

2) APPROVAL OF MINUTES OF THE MEETING OF AUGUST 5, 1997

Action Taken: The Commission unanimously adopted the minutes of August 5, 1997.

3) CONSENT CALENDAR OF THE BUDGET COMMITTEE

(Commissioner Lee Ann Monfredini)

Note: Commissioner Parker attended the Budget Committee meeting.

(3.1) PH-Disease Control - Request for approval to accept and expend a grant in the amount of \$170,024 from the Western Consortium for Public Health for the period of October 1, 1997 through September 30, 1998, to provide acute hepatitis surveillance.

(3.2) PH-Tobacco Free Project - Request for retroactive approval of seven contract modifications with a total amount of \$810,553, to provide comprehensive tobacco control services, for the period of July 1, 1997 through June 30, 1998, as follows:

1. SF Study Center - \$469,247. (DPH contracted with Study Center for services totaling \$2,009,134 during FY 1996-97).
2. Chinese Progressive Association - \$44,000. (DPH contracted with CPA for services totaling \$99,000 during FY 1996-97).
3. Columbia Park Boys and Girls Club - \$50,000. (DPH contracted with CPBGC for services totaling \$68,000 during FY 1996-97).
4. Polaris Research and Development, Inc. - \$50,000. (DPH contracted Polaris for services totaling \$943,407 during FY 1996-96).
5. Polaris Research and Development, Inc. - \$77,306. (DPH contracted Polaris for services totaling \$943,407 during FY 1996-96).
6. O'Rorke Public Relations and Advertising - \$70,000. (DPH contracted with O'Rorke for services totaling \$257,400 during FY 1996-97).
7. American Lung Association of San Francisco and San Mateo Counties - \$50,000. (DPH contracted with ALA for services totaling \$209,997 during FY 1996-97).

(3.3) PH-AIDS Office - Request for approval to accept a Joint Software Development and Licensing Agreement between the AIDS Office "Reggie Project", Department of Public Health and the San Francisco AIDS Foundation.

(3.4) PH-AIDS Office - Request for retroactive approval of contract renewal with Shanti Project, in the amount of \$72,880, for van transportation services for the period of July 1, 1997 through June 30, 1998. (DPH contracted with Shanti for services totaling \$876,263 during FY 96-97).

(3.5) PH-Environmental Health - Request to amend Hazardous Materials Unified Program Ordinance consistent with State Health and Safety Code to mandate a single inspection, to consolidate billing and fee system, and to modify the fee structure.

Commissioner Parker suggested all business be encouraged to receive an orientation on these regulations.

Commissioner Sanchez encouraged the Department to relook at these new fees in 6 months and receive feedback from the business community.

Commissioner Barnes reviewed the reasons for increased/decreased fees.

Commissioner Parker noted that the fees are determined by specific criteria and are not arbitrarily determined.

(3.6) PH-Environmental Health - Request for retroactive approval of third modification to the contract with the Public Health Institute (PHI) in the amount of \$157,783 for the analysis of data and primary prevention activities for the Childhood Lead Prevention Program for the period of July 1, 1997 through June 30, 1998. Total amount of contract, including this modification, is \$322,783 for the period of March 1, 1995 through June 30, 1998. (DPH contracted with PHI for services totaling \$116,000 during FY 1996-97).

(3.7) PH-Mental Health - Request for retroactive approval of contract renewal with Instituto Familiar de la Raza, Inc. (Instituto), in the amount of \$2,036,755 per year, to provide outpatient mental health services to the Latino community, severely emotionally disturbed (SED) children and their families, and to serve as a fiscal intermediary for the Family Mosaic Program for the period of July 1, 1997 through June 30, 2001. (DPH contracted with Instituto for services totaling \$2,700,488 during FY 1996-97).

Commissioner Barnes requested a copy of Exhibit A.

Commissioner Sanchez commended the contractor for its excellent work.

(3.8) CHN-Homeless - Request for retroactive approval of contract renewal with Community Housing Partnership (CHP) as fiscal agent for Caduceus Outreach Services (COR) for \$95,480 per year, to provide recruitment and training to pro-bono psychiatrists and a sole source request and new contract with Community Housing Partnership for \$68,750 per year, to provide support services to the homeless for a total amount of \$164,230 per year, for the period of July 1, 1997 through June 30, 1999. (DPH contracted with CHP for services totaling \$95,480 during FY 1996-97).

Commissioner Monfredini requested a progress report back to the Commission in 90 days regarding Board compliance.

Action Taken: The Commission unanimously approved the Consent Calendar of the Budget.

Commissioner Guy raised a process issue, pointing out that the Commission is approving a retroactive contract prior to a required progress report on program issues being submitted to the Department.

Commissioner Monfredini stated that the number of retroactive contracts has noticeably decreased. The Budget Committee will follow up on the progress report on program issues; and, if necessary, the Budget Committee will bring an update on the contract back to the Budget Committee.

4) DIRECTOR'S REPORT (Provides information on activities and operations of the Dept.).
(Mitchell H. Katz, M.D., Interim Director of Health)

ADMINISTRATION

Medicaid Waiver

I am pleased to report that the State Department of Health Services supports the City and County's concept paper for a federal Medicaid demonstration project (1115 Waiver). Earlier this month, the State suggested that the City and County initiate the development of a waiver proposal. The State did not provide the City with a time frame for completing the waiver proposal. You may recall, that it was back in December 1995 that the City first expressed its interest in developing a 1115 Waiver as a result of the State's pursuit of an 1115 Waiver for Los Angeles County.

As you know, under Section 1115 of the Federal Social Security Act, States may carry out a broad range of Medicaid research and demonstration projects. Federal eligibility rules, minimum benefit requirements, freedom of choice, provider reimbursement rules may be waived. States have used 1115 Waivers to curb the growth of Medicaid expenditures and/or expand Medicaid coverage to more low-income persons.

The State's letter does not mean that San Francisco has secured a 1115 Waiver -- such waivers can only be approved by the Federal Health Care Financing Administration. The State will submit the waiver proposal on behalf of the County. In addition, development of an 1115 Waiver is a detailed and complex process -- a planning structure will be needed. Other jurisdictions which have pursued waivers have taken anywhere from 1 to 2 years to plan, develop and implement their projects.

There are a number of planning initiatives which the City and County has underway -- Medi-Cal managed care, long-term care planning and universal health care coverage. The City will need to determine how to integrate planning efforts into the rubric of an 1115 Waiver.

State Budget

Last night the Governor signed the State's 1997-98 spending plan. As expected, the Governor vetoed budget language which would have re-enacted the State funded prenatal care program for undocumented women. The Governor did, however, maintain funding for prenatal care services until October 1, 1997 -- the scheduled termination of the program. The Governor also vetoed the Legislature's proposal to shift \$30 million in funding from the prenatal program to various indigent health care programs.

In addition, the Legislature approved approximately thirty (30) trailer bills containing statutory changes necessary to implement the budget. The Governor is in the process of reviewing these trailer bills -- it is expected that some of these are likely to be vetoed.

- The following health-related items were approved by the Governor:
- \$75 million reduction in the intergovernmental transfer for State administrative costs in the Disproportionate Share Hospitals, expected to result in \$1.9 in additional revenues to San Francisco General Hospital.
- \$40 million for substance abuse and mental health treatment services for CalWORKS (the State's version of the federal Temporary Assistance for Needy Families program) recipients.
- Three-year State-funded food stamp program for legal permanent resident children under age 18 and seniors 65 and older, if they were in the U.S. before August 22, 1996.

The Governor vetoed a number of Legislative initiatives designed to continue services for residents impacted by the federal Welfare Reform Act. The Governor objected to an \$8 million augmentation to continue Social Security Income/State Supplemental Payment (SSI/SSP) benefits to disabled children who became ineligible

for SSI due to the Welfare Reform Act. The Governor stated that he saw no “compelling argument” for continuing to provide benefits for children with maladaptive behaviors. In addition, the Governor vetoed the Legislature’s proposal to create a State assistance program (cash grants) for legal immigrants who arrived in the State after August 22, 1996 -- the signing of the federal Welfare Reform Act.

The Governor’s veto message does not address the following issues:

- continued full-scope Medi-Cal eligibility for legal permanent residents who arrived in the U.S. after August 22, 1996,
- continued funding for community mental health services for undocumented residents, and
- continued long-term care services for undocumented persons currently residing in long-term care facilities. A court order requires new applicants (including undocumented residents) to continue receiving long-term care services. The State is appealing this Court order.

Therefore, there is the possibility that these services may be continued. We will keep the Health Commission apprised of any new developments with respect to the State budget.

San Francisco Long-Term Nursing Care Symposium

The West Bay Hospital Conference of the Hospital Council of Northern and Central California is sponsoring a symposium on long-term nursing care in San Francisco. Conference co-sponsors include: the San Francisco Medical Society, the San Francisco Department of Public Health and the San Francisco Commission on the Aging.

The intent of the symposium is to educate the community and health care providers about the issues and concerns surrounding long-term care needs in the future. The symposium will address the following questions:

- What kind of emphasis should be placed on community-based in-home care?
- How will seismic retrofit regulations impact nursing facility care availability?
- What financial issues are associated with converting acute beds to nursing care beds?
- What is the purpose of the Long-Term Care Pilot Project Task Force?

Mr. Anthony Wagner will be speaking at the symposium along with Mr. Bill Haskell who will present findings from the San Francisco Nursing Facility Bed Study. The symposium will take place on Friday, August 29, 1997 at the UCSF Laurel Heights Conference Center Auditorium, located at 3333 California Street.

COMMUNITY HEALTH NETWORK

Appointments

- Diane Miller Appointed CHN Director of Planning and Marketing

Richard Cordova, Executive Administrator for the Community Health Network (CHN), announced the appointment Diane Miller as the new CHN Director of Planning and Marketing. Diane began her career at San Francisco General Hospital in 1981 as an administrator for Ambulatory Care Services. Since 1990, she has served as the Director of Planning for SFGH with outstanding achievements in the development of the

SFGH strategic plan, program and organizational planning, marketing, communications, and community relations. Diane had already brought her considerable talents as planner, analyst, and facilitator to the Community Health Network, when she participated in the successful completion of Phase 1 of the CHN Organizational Restructuring Plan in November of 1996.

As the Director of Planning and Marketing, Diane has responsibility for strategic and program planning, marketing, program development, policy development, and program evaluation functions of the network. One of her immediate priorities is the initiation of a strategic planning process which would assess and develop the mission, goals, and objectives of the evolving integrated delivery system of the CHN.

- Wendy Paye Appointed Director of the CHN Medical Staff Services

Dr. Robert Mackersie, Chief of Staff, and Richard Cordova, Executive Administrator of the CHN and SFGH announced the appointment of Wendy Paye as the Director of the CHN Medical Staff Services Department (MSSD).

Ms. Paye, who was hired after a long recruitment process, comes from Scripps Memorial Hospital in San Diego where she had been the Director of Medical Staff Services for the past eight years. She also brings with her eight years of Quality Assurance and four years of Risk Management experience. She received her certification as a Certified Medical Staff Coordinator (CMSC) in 1987, her certification as a Certified Professional in Healthcare Quality (CPHQ) in 1989, and obtained her law degree in 1995.

Mr. Paye played a major role in developing and implementing the centralized credentialing program for six hospitals in the San Diego area including affiliated IPA's (approx. 2600 physicians and allied health professionals). Additionally, she was responsible for implementing a new medical staff computer system which serves four hospitals.

Ms. Paye's first tasks will be to oversee the installation of the CHN's new "MSO" software program (medical staff data base) and to create a Central Verification Office (CVO) as part of the Medical Staff Services Department. With Ms. Paye's past experience we feel confident that these tasks will be accomplished with little disruption to the daily responsibilities that the MSSD provides the CHN.

Diversion Statistics

Critical Care Diversion for the period August 1 through 16, 1997 is as follows: Critical Care diverted for 7.3% or 29 hours and 45 minutes. The Emergency Department diverted for 4% or 16 hours and 25 minutes.

Laguna Honda Hospital Pharmacy Director Recognized

Through a program designed to recognize excellence among practitioner-members, the California Society of Health Pharmacists (CSHP) has designated Sharon E. Kotabe, Pharm.D., Practitioner Fellow of the Society. Dr. Kotabe has served as the LHH Pharmacy Director since 1993 and also holds Fellowship recognition with the American Society of Consultant Pharmacists since 1996.

The CSHP Practitioner Recognition Program recognizes members who have made significant and sustained contributions not only to the Society, but to pharmacy as a profession. The six-member credentialing committee reviewed the practice histories of pharmacists nominated by CSHP's regional chapters and individual members. Dr. Kotabe will be recognized as Practitioner Fellow during CSHP'S Annual Meeting which will be held October 16-19 in San Jose.

Dr. Kotabe was also the recipient of the 1996 Public Managerial Leadership Award presented by the San Francisco Chamber of Commerce.

PUBLIC HEALTH

Nelly Lee Wins 1997 Public Managerial Excellence Award

The Department is very proud to announce that Nelly Lee, Supervisor, Budget Analysis and Fiscal Systems, was awarded one of the five citywide 1997 Public Managerial Excellence Awards. Nelly has worked for the City for 19 years. In her current position she maintains a complex budget of \$245 million dollars, with 14 separate program areas, including the Department of Health's Central Administration Offices. We are also fortunate to have this excellent, hardworking leader who is also one of the City's FAMIS experts.

I am sure that the Commission joins me in congratulating Nelly, as well as the other Health Department nominees who included Joe Goldenson, M.D., Michael Reiter, Pharm.D., Dwight Starr and Charles Stinson, M.D.

Hepatitis C Subject of Regional Conference

This Friday, August 22, the Department will join approximately 10 agencies from the substance abuse community who will be hosting the first regional conference on Hepatitis C, called the "Exploding Hidden Epidemic of the 1990's." Hepatitis C has been the subject of an increasing amount of recent media attention. Hepatitis C is a newly identified virus, infecting an estimated 3.9 million people. According to estimates, 70-80% of all current and past injection drug users are infected with hepatitis C and most of them do not know it. Its carriers may have no symptoms. People at risk include persons who have had blood transfusion prior to 1989, injection drug users and hemo-dialysis patients. There is still much about the transmission of the disease we do not know at this time, but we do know that Hepatitis C can be sexually transmitted.

Tomás Aragón, MD, Director of Community Health Epidemiology Section of the Health and Safety Branch, will be facilitating a plenary session. The conference is expecting to draw a mix of 900 physicians, nurses, counselors, case managers, outreach workers and substance abuse patients, clients and family members to attend.

Health Advisory Issued for Raw Clams, Oysters and Mussels

After 11 cases of vibrio parahaemolyticus have been reported in San Francisco over the past two months, the Department issued a health advisory late Monday afternoon, advising consumers not to eat raw oysters, clams and mussels and advising restaurants not to serve them. The vibrio bacteria causes severe watery diarrhea and stomach cramps, with nausea, vomiting, fever and headache often present. Incubation is between 12 and 24 hours. While symptoms are severe, full recovery occurs in 1-7 days.

The outbreak does not appear to be due to improper handling of shellfish, but rather due to contamination of waters where the shellfish are harvested. We are working with the Food and Drug Branch of CA Health Services to survey the state and region for similar events.

The Bureau of Environmental Health Management began telephoning restaurants and will follow up with a personal visit if the Inspectors are unable to reach restaurant owners and managers by phone. A strong

media interest and response helped us get the message out to the community. Restaurants were extremely supportive of our efforts and by Monday evening, raw seafood had already been removed from the menu of many restaurants.

Delta Hotel Fire

As the Commissioners are probably aware, the Delta Hotel on Sixth Street burned last Tuesday evening, killing one occupant, injuring more than a dozen and displacing approximately 180 others. Many of the residents of the Delta Hotel were Filipino veterans who were not fluent in English. Staff from our mental health services, Tom Waddell, the Homeless Death Prevention Team and the Department's homeless program have been administering emergency and routine medical care, counseling, translation, case management and relocation assistance to the displaced victims. As of August 17th, the temporary Red Cross shelter at Sixth Street and Folsom was closed and residents were provided transitional housing.

Our staff will continue to work with the Red Cross, other city agencies and community groups to coordinate an after care plan for long term care needs. Because most of the housing is temporary, and because we are working with a very vulnerable population of displaced residents, we are mindful of the stresses many individuals are experiencing. Supervisor Teng has organized a group of department heads including myself to help develop transitional and permanent housing options for this group. We will keep the Commission advised on the progress of the Delta Hotel residents as they relocate to permanent quarters.

Fire at Clementina Towers

A second fire on August 14 at Clementina Towers senior housing site resulted in the death of an On Lok client and hospitalized one other resident. Staff from two Mental Health programs—Central City Seniors and Chinatown Northbeach Mental Health Services—made immediate outreach calls on the day of the fire and will continue to follow up with a number of clients who reside at the Towers. At this time, it appears that the cause of both the Clementina Towers and Delta Hotel fires was due to cigarette smoking.

The July Department of Public Health statistics are available in the Commission Office.

President Chow requested information on any review of the emergency response (i.e., Police, Fire and Paramedics) to the two fires at the Delta Hotel and Clementina Towers.

Commissioner Barnes requested background information on the 1115 Waiver be given to the newest Commissioners. She and Commissioner Sanchez urged the Department to bring options and recommendations to the Commission regarding the 1115 Waiver.

President Chow stated that the Department will make an updated presentation on the 1115 Waiver to the Commission.

Commissioner Barnes requested an update on the State budget and its ramifications on the Department budget prior to the first quarterly Department of Public Health Budget Report.

Tangerine Brigham, Director of Policy and Planning, reported that the Department's planning strategy is to incorporate and integrate all the on-going planning (i.e., Universal Health Care, AB 1040, Medi-Cal Managed Care) with the 1115 Waiver planning process.

5) **OTHER BUSINESS/PUBLIC COMMENTS**

Speakers:

Gilbert Criswell, CUSP, had questions about the Postexposure Prophylaxis Study.

Nathan Nayman, Westbay Hospital Council, encouraged collaboration from the beginning of the planning process for the 1115 Waiver.

6) **DISCUSSION AND VOTE PURSUANT TO SUNSHINE ORDINANCE SECTION 67.8(3) AS TO WHETHER TO CONDUCT A CLOSED SESSION ON TWO ITEMS:**

A. Possible closed session held pursuant to Brown Act Section 54956.9, and Sunshine Ordinance Section 67.11:

Action Taken: The Commission unanimously voted to conduct a closed session on the two items.

1) Consideration of the Jeff Calhoun v. CCSF settlement in the amount of \$10,000.

Action Taken: The Commission unanimously approved the settlement in the amount of \$10,000.

2) Consideration of the Merkel et al v. CCSF settlement in the amount of \$10,500.

Action Taken: The Commission unanimously approved the settlement in the amount of \$10,500.

B. Discussion and vote pursuant to Brown Act Section 54956.9, and Sunshine Ordinance Section 67.14 on whether to disclose action taken or discussions held in closed session.

Action Taken: The Commission unanimously voted to disclose actions taken and not to disclose discussions held in closed session.

The meeting was adjourned at 4:10 p.m.

Sandy Ouye Mori

Executive Secretary to
the Health Commission