

HEALTH COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. 103-87

PROPOSED RESOLUTION ON SELECT CONTRACT POLICIES OF DPH

WHEREAS, the Budget Committee of the Health Commission has been working with the Department Staff in developing contract policies; and

WHEREAS, the formulation of the Department's contract policy on health services contracts and proprietary/professional services contracts affects the delivery of services by assuring quality of services, the needs of diverse communities, equal opportunity in contracting, and fiscal accountability; and

WHEREAS, all contract policies are in compliance with the MBE/WBE/LBE Ordinance; and

WHEREAS, the following select contract policies are being recommended:

1. Renewal health services contracts will be awarded for a period of up to four years; and contracts will be reviewed annually by the Health Commission.
2. Existing health services contracts will be competitively rebid only under certain specified conditions.
3. Existing health services contracts may be augmented during the multi-year contract term without using an RFP if the contractor has met service and performance criteria satisfactorily.
4. A Request for Proposal would be issued for all new health services required unless they meet the criteria for sole source contracting. Sole source contracts must have approval of the Health Commission prior to entering into contract negotiations.
5. New health services contracts may be awarded for a multi-year period; and contracts will be reviewed annually by the Health Commission.
6. All proprietary and professional services contracts over \$10,000 shall be competitively bid each year.
7. All proprietary and professional services contracts under \$10,000 need not be competitively bid if documented good faith efforts have been met in accordance with the MBE/WBE/LBE Ordinance.
8. Contracts will be reviewed by the Health Commission when over \$10,000.

I hereby certify that the foregoing resolution was adopted by the Health Commission at its meeting of Tuesday, December 15, 1987.



Sandy Ouye Mori
Secretary to the Health Commission