

HEALTH COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. 34-90

RESOLUTION ON SELECT CONTRACT POLICIES
OF THE DEPARTMENT OF PUBLIC HEALTH

WHEREAS, the Budget Committee of the Health Commission has been working with Department Staff in revising the contract policies; and

WHEREAS, the revised contract policies on health service contracts and proprietary/professional services contracts affect the delivery of services by assuring quality of services, the needs of diverse communities, equal opportunity in contracting, and fiscal accountability; and

WHEREAS, all contract policies are in compliance with the MBE/WBE/LBE Ordinance; and

WHEREAS, the following contract policies are being recommended:

Policy No. 2 - Existing health services contracts, i.e., those with community-based organizations, would be competitively rebid in accordance with Source Selection Guidelines.

Policy No. 6 - All proprietary and professional services contracts may be awarded for a period of up to four years provided they are consistent with the City's MBE/WBE/LBE Ordinance Goals.

Policy No. 8 - Contracts and Sole Source Requests will be reviewed by the Health Commission when over \$50,000.


Policy No. 32 - That contract modifications which change the contract either 10% above or below the original amount, in the aggregate, will be calendared for review by the Health Commission. (See Guidelines for Health Commission Calendaring.)

Policy No. 33 - That contracts which are approved by the Health Commission with COLA's pending the budget approval process need not be brought back to the Health Commission for further approval and further, the COLA amount would not be considered as part of the 10% contract modification limitation stated above; (See Guidelines for Health Commission Calendaring.)

Policy No. 34 - That contracts which are approved by the Health Commission pending the budget approval process need not be brought back to the Health Commission for further approval if the budget adjustment does not exceed 10%, and further, the adjusted budget amount would not be considered as part of the 10% contract modification limitation stated above; (See Guidelines for Health Commission Calendaring.)

Policy 35 - That physician specialty, surgical services and pharmaceutical services be awarded for a period of up to four years.

I hereby certify that the foregoing Resolution was adopted by the Health Commission at its meeting of Tuesday, September 18, 1990.


Sandy Ouye Mori
Secretary to the Health Commission