

**HEALTH COMMISSION**

CITY AND COUNTY OF SAN FRANCISCO

RESOLUTION NO. 13-91

RESOLUTION APPROVING THE TRANSFER OF THE DEPARTMENT OF PUBLIC HEALTH -  
COMMUNITY MENTAL HEALTH SERVICES - SUBSTITUTE PAYEE PROGRAM  
TO THE OFFICE OF THE PUBLIC ADMINISTRATOR/PUBLIC GUARDIAN

WHEREAS, the Public Administrator/Public Guardian has been providing  
Substitute Payee Services for clients receiving treatment in Institutes  
for Mental Disease (IMD),

WHEREAS, the Department of Public Health has been providing Substitute Payee  
Services for clients discharged from IMD's and for other mentally  
disabled clients residing in the community to assist in maintaining  
these individuals in the community,

WHEREAS, the Public Administrator/Public Guardian is able to provide  
Substitute Payee Services to the mentally disabled clients of the  
Department of Public Health,

WHEREAS, a consolidated Substitute Payee program will improve efficiency,  
therefore, be it

RESOLVED, that the Health Commission approves the transfer of the Department  
of Public Health - Community Mental Health Services Substitute Payee  
Program to the Office of the Public Administrator/Public Guardian, and  
respectfully requests the Board of Supervisors to add to the proposed  
amendment of Administrative Code Section 10.117.58, a provision for

The Department and the Public Administrator/Public Guardian to develop a  
Memorandum of Understanding delineating roles and responsibilities of  
each department in relation to the Substitute Payee Program by June 30,  
1991, and a provision for

The Public Administrator/Public Guardian to submit a report to the  
Director of Public Health annually within thirty (30) days of the close  
of each fiscal year on the status of Substitute Payee Services rendered  
to the mentally disabled clients of the Department of Public Health.

I hereby certify that the foregoing Resolution was adopted by the Health  
Commission at its meeting of Tuesday, May 7, 1991.



Sandy Ouye Mori  
Secretary to the Health Commission