AGENDA
JOINT CONFERENCE COMMITTEE MEETING FOR
LAGUNA HONDA HOSPITAL AND REHABILITATION CENTER
September 9, 2014, 1:00 p.m.
John T. Kanaley Community Center
375 Laguna Honda Boulevard
San Francisco, CA 94116-1411

Commissioner Judith Karshmer, Ph.D., PMHCNS-BC, Chair
Commissioner David J. Sanchez, Jr., Ph.D., Member
Commissioner Cecilia Chung, Member

1. CALL TO ORDER

2. FOR PROPOSED ACTION: APPROVAL OF MINUTES FOR MEETING OF AUGUST 12, 2014 AND AMENDED MINUTES FOR MEETINGS OF MAY 27, 2014 AND JUNE 27, 2014 MEETINGS


3. FOR DISCUSSION AND POSSIBLE ACTION: HOSPITAL REPORT AND ANNUAL DRAFT REPORT REVIEW

   (Mivic Hirose, Executive Administrator)

   *Report

   Activities, operations and draft of annual report of Laguna Honda Hospital and Rehabilitation Center will be discussed.

4. FOR DISCUSSION AND POSSIBLE ACTION: BEHAVIORAL HEALTH SERVICES AT LAGUNA HONDA

   (Dr. Yifang Qian, Laguna Honda Chief of Psychiatry and Behavioral Health Center Medical Director)

   *Report

   Report on Laguna Honda’s Behavioral Health Services and Activities will be discussed.
5. FOR DISCUSSION AND POSSIBLE ACTION: SAN FRANCISCO HEALTH NETWORK INTEGRATION OF SERVICES BETWEEN SFGH AND LHH
   (David Woods, PharmD, DPH Chief Pharmacy Officer; Michelle Fouts; Michelle M. Fouts, PharmD, BCPS, CGP, Director of Pharmacy and Chief Medical Informatics Officer; Maggie Rykowski, RN, MS, Nursing Director, DPH Hospital Integrated Delivery System; Debbie Tam, Acting Chief Operations Officer
   *Report

   REPORT ON INTEGRATION ACTIVITIES WITHIN THE SAN FRANCISCO HEALTH NETWORK’S SAN FRANCISCO GENERAL HOSPITAL AND LAGUNA HONDA HOSPITAL WILL BE DISCUSSED.

6. FOR DISCUSSION AND POSSIBLE ACTION: CONSIDERATION OF HOSPITAL-WIDE POLICIES & PROCEDURES
   (Regina Gomez, Director of Quality Management)
   *Report

   THE LHH JCC WILL CONSIDER NEW AND REVISED POLICIES AND PROCEDURES RELATED TO THE OPERATION OF LHH FOR REVIEW AND APPROVAL.

7. GENERAL PUBLIC COMMENT

   AT THIS TIME, MEMBERS OF THE PUBLIC MAY ADDRESS THE LAGUNA HONDA HOSPITAL JOINT CONFERENCE COMMITTEE ON ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE LAGUNA HONDA HOSPITAL JOINT CONFERENCE COMMITTEE THAT ARE NOT ON THIS MEETING AGENDA. WITH RESPECT TO AGENDA ITEMS, YOUR OPPORTUNITY TO ADDRESS THE LAGUNA HONDA HOSPITAL JOINT CONFERENCE COMMITTEE WILL BE AFFORDED WHEN THE ITEM IS REACHED IN THE MEETING. EACH MEMBER OF THE PUBLIC MAY ADDRESS THE LAGUNA HONDA HOSPITAL JOINT CONFERENCE COMMITTEE FOR UP TO THREE MINUTES. THE BROWN ACT FORBIDS A COMMISSION FROM TAKING ACTION OR DISCUSSING ANY ITEM NOT APPEARING ON THE POSTED AGENDA, INCLUDING THOSE ITEMS RAISED AT PUBLIC COMMENT.

8. CLOSED SESSION

   A) Public comments on All Matters Pertaining to the Closed Session
   
   B) Vote on whether to hold a Closed Session (San Francisco Administrative Code Section 67.11)
   
   C) Closed Session Pursuant to Evidence Code Sections 1156, 1156.1, 1157, 1157.5 and 1157.6: Health and Safety Code Section 1461; and California Constitution, Article I, Section 1.

   FOR PROPOSED ACTION: REVIEW OF MINUTES OF THE CLOSED SESSION MEETING OF AUGUST 12, 2014
   *Minutes of the meeting of August 12, 2014
FOR PROPOSED ACTION: CONSIDERATION OF STAFF CREDENTIALING
(Dr. Wilmie Hathaway, Vice Chair, Medical Staff and Chair of Credentialing Committee)

FOR PROPOSED ACTION: CONSIDERATION OF PERFORMANCE IMPROVEMENT AND PATIENT SAFETY REPORTS
(Dr. Colleen Riley, Medical Director and Regina Gomez, Director of Quality Management)

D) Reconvene in Open Session

1. Possible Report on Action Taken in Closed Session (Government code Section 54957.1(a)2 and San Francisco Administrative Code Section 67.12(b)(2)

2. Vote to Elect Whether to Disclose Any of All Discussions Held in Closed Session. (San Francisco Administrative Code Section 67.12(a).) (Action Item)

9. ADJOURNMENT

* Explanatory documents are available at the Health Commission Office, 101 Grove Street, Room #311. If any materials related to an item on this agenda have been distributed to the Laguna Honda Hospital Joint Conference Committee after distribution of the agenda packet, those materials are available for public inspection at the Health Commission Office at the address above during normal business hours.

Opportunity for members of the public to address the Joint Conference Committee on items to the public that are within the subject matter jurisdiction of the Joint conference Committee. Additionally, public comments will be taken for each agenda item.

A majority of the members of the Health Commission may be in attendance at this Committee meeting. However, there will be no discussion of or deliberations on any matter not on this Committee agenda. This matter is being noticed as a meeting of the full Commission in the event that a quorum is present under Sec. 67.3(b)(1) of the San Francisco Administrative Code.

Directions to Laguna Honda
Laguna Honda Hospital’s John T. Kanaley Community Center is located in the new Laguna Honda Hospital Esplanade, Level P1, and is wheelchair accessible. From the new hospital entrance at the ground floor, take the elevators to Level P1. Follow signs to the Community Center.

Disability Access
Wheelchair-assisted participants arriving by motor car should park in the disabled placard parking spaces located near the front of the new hospital entrance. More disabled parking spaces are located in the thumb lot, the parking area before the Northwest parking lot. From the new hospital entrance at the ground floor, take the elevators to Level P1 and follow signs to the Community Center.

Muni metro subway, most motorbus lines and Forest Hill Station are wheelchair accessible, as are the Hospital’s buildings.

LHH Joint Conference Committee
September 9, 2014
Page 3 of 5
If you require special listening devices, American sign language interpreters and readers, large print copy of agenda or other special services, please advise Laguna Honda Administration at (415) 759-2363, at least 72 hours prior to the meeting. Late requests will be honored, if possible.

Please help accommodate individuals with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities by refraining from wearing fragrances.

Public Transportation
You are encouraged to utilize public transportation. The Forest Hill Muni (surface/subway) Station is located across the street from the Hospital’s entrance. The K, L and M streetcar lines stop at Forest Hill Station and can be boarded at most BART/Muni stations, including Civic Center Station, located on Market Street, one block from Civic Center Garage across from City Hall, (entrance on McAllister between Polk and Larkin Streets, and day-long parking is available).

Motorbus lines #36 Teresita, #43 Masonic, #44 O’Shaughnessy, and #52 Excelsior serve the Forest Hill Station. You may transfer to the Laguna Honda (wheel chair accessible) shuttle van, which provides services 5 days a week, every 30 minutes, from 6:30 a.m. 6:00 p.m., from the Forest Hill Station to the hospital (Pavilion) main entrance, adjacent to a wheelchair ramp. For more information about Muni accessible services, call (415)-923-6142.

Hospital Parking
Although it is possible to park in the neighborhood of the hospital – on Laguna Honda Boulevard and Clarendon Drive – nearby residential area parking is limited to 2 hours. Parking on the hospital grounds is free but limited. On hospital grounds, you are welcome to park in any identified legal parking space, which does not carry a rectangular “reserved” sign over the space or block of spaces. Local parking regulations are strictly enforced. Once issued, SFPD tickets cannot be reversed as a “courtesy.” Please be sure to observe all parking signs and marked curbs. Parking for wheelchair users is located at the west end of the main building parking lot, and also at Clarendon Valley and in the Clarendon east parking lot.

Know Your Rights Under the Sunshine Ordinance
The Government’s duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people’s business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people’s review.

For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Adele Destro by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at sof@sfgov.org
San Francisco Lobbyist Ordinance
Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Governmental Conduct Code 2.100) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at: 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415) 581-2300; fax (415) 581-2317; and website: www.sfgov.org/ethics.