## Laguna Honda Executive Committee Minutes
### Quality Council
February 4, 2020

### Attendees:
- **✓** Quoc Nguyen (Co-Chair)
- **✓** Michael McShane (Co-Chair)
- **✓** Adrian Smith
- **✓** Angela Pownall-Elizalde
- **✓** Arata Goto
- **✓** Basil Price
- **✓** Daisy Aquallo
- **✓** David Snyder
- **✓** Elizabeth Dayrit
- **✓** Geraldine Mariano
- **✓** Glenn Levy
- **✓** Jacky Spencer-Davies
- **✓** Janet Chen
- **✓** Janet Gillen
- **✓** Jennifer Carton-Wade
- **✓** John Grimes
- **✓** Karen Hill
- **✓** Kim Lin
- **✓** Lenia Yue
- **✓** Loretta Cecconi
- **✓** Louise Brooks Houston
- **✓** Maggie Rykowski
- **✓** Michelle Fouts
- **✓** Nawzaneen Talai
- **✓** Olivia Thanh
- **✓** Troy Williams
- **✓** Valerie Lopez
- **✓** Victoria Lau
- **✓** Wilnie Hathaway

### Minutes Approval
Meeting was called to order at 10:05AM

### 3P Workshop – Working Together Towards Zero Harm
Quoc presented the current draft of the A4 for 3P Workshop which will focus on Working Together Towards Zero Harm.

Olivia presented the 3P Data Walk which highlighted information including Laguna Honda milestones, Employee Satisfaction with Workplace Safety, Change in UOs, Change in RUG Scores, Recordable/Non-recordable Injuries, and Staffing Data.

Quality Council thanked Quoc and Olivia and provided the following feedback:
- Provide detailed description of specific milestones with purpose of each program and exact time of program inception
- Consider in depth UO data on specific units
- Clearly define the difference between recordable vs reportable injuries
- Spell out RUG
- Review participants list to ensure we have the right people in the room

### Action
- 11/5/2019 Quality Council meeting minutes were approved.

### Next Meeting
Meeting adjourned at 10:47AM.