Lee Ann Monfredini
President

James M. Illig
Vice President

Edward A. Chow, M.D.
Commissioner

Roma P. Guy, MSW
Commissioner

David J. Sánchez, Jr., Ph.D.
Commissioner

Donald E. Tarver, II, M.D.
Commissioner

John I. Umekubo, M.D.
Commissioner

HEALTH COMMISSION

CITY AND COUNTY OF SAN FRANCISCO
Gavin C. Newsom, Mayor

Department of Public Health

Mitchell H. Katz, M.D.
Director of Health

Michele M. Seaton
Executive Secretary

Tel. (415) 554-2666
Fax (415) 554-2665

Web Site: http://www.sfdph.org

AGENDA

JOINT CONFERENCE COMMITTEE
FOR
LAGUNA HONDA HOSPITAL MEETING

Monday, October 23, 2006
9:45 a.m. to 11:45 a.m.
at
Conference Room A-300
375 Laguna Honda Boulevard
San Francisco, CA 94116-1411

Commissioner Edward A. Chow, M.D., Chairperson
Commissioner David J. Sanchez, Jr., Ph.D., Member

1) CALL TO ORDER

2) PROPOSED ACTION: APPROVAL OF MINUTES OF THE MEETING OF SEPTEMBER 25, 2006
**Minutes of September 25, 2006*

3) FOR DISCUSSION: EXECUTIVE ADMINISTRATOR'S REPORT
(Activities and operations of Laguna Honda Hospital)
(John Kanaley, LHH Executive Administrator)
**Report*

4) FOR DISCUSSION: LAGUNA HONDA HOSPITAL REPLACEMENT PROJECT UPDATE
(John Thomas, Program Manager, LHH Replacement Project)
**Update*

5) **FOR DISCUSSION:** **OPERATIONS REPORT**
(Gayling Gee, R.N., Associate Administrator of Clinical and Support Services and Cheryl Austin, Assistant Administrator of Clinical and Support Services)
**Report*

6) **FOR DISCUSSION:** **CLINICAL CARE REPORT**
(Paul Isakson, M.D., Medical Director; Mivic Hirose, Director of Nursing, Hosea Thomas, Chief of Staff, Monica Banchero-Hasson, Vice Chief of Staff, David Woods, Pharm. D., Pharmacy Director, Regina Gomez, Acting Director of Quality Management and Lorraine Killpack, Ph.D., Chief of Psychiatry)
**Report*

7) **PUBLIC COMMENT****

8) **CLOSED SESSION**

A) Public Comments on All Matters Pertaining to the Closed Session

B) Vote on Whether to Hold a Closed Session (San Francisco Administrative Code Section 67.11)

C) Closed Session Pursuant to Evidence Code Sections 1156, 1156.1, 1157, 1157.5 and 1157.6; Health and Safety Code Section 1461; and California Constitution, Article I, Section 1

FOR DISCUSSION: **CONSIDERATION OF QUALITY IMPROVEMENT REPORT**
(Quality Improvement Staff)

D) Reconvene in Open Session

1. Possible Report on Action Taken in Closed Session (Government Code Section 54957.1(a)2 and San Francisco Administrative Code Section 67.12(b)(2).)

2. Vote to Elect Whether to Disclose Any or All Discussions Held in Closed Session. (San Francisco Administrative Code Section 67.12(a).) (Action Item)

9) **ADJOURNMENT**

*** Explanatory documents are available at the Health Commission Office, 101 Grove Street, Room #311.**

**** Opportunity for members of the public to address the Joint Conference Committee on items of interest to the public that are within the subject matter jurisdiction of the Joint Conference Committee. Additionally, public comments will be taken for each agenda item.**

Directions to LHH
Laguna Honda Hospital's Conference Room A-300 is located on the third floor and is wheelchair accessible. From the entrance, at the end of the hallway take the elevators to the third floor. Follow the signs to Room A-300.

Disability Access
Wheel chair assisted participants arriving by motor car should park in the large main parking lost east of the Hospital, utilizing the east lot wheelchair entrance ramp to the Main Building. Upon entering the building, proceed straight ahead the entire length of the building to the west end of the 5th floor, where there is an elevator at the far end of an open air area, take the elevator down to the first floor, where signs will direct you to Simon Auditorium and Conference Room B102. Muni metro subway, most motorbus lines and Forest Hill Station are wheelchair accessible, as are the Hospital buildings.

If you require special listening devices, American sign language interpreters and readers, large print copy of agenda or other special services, please advise LHH's Nursing Office at (415) 664-1580, extension 2709, or by calling 759-2367, at least 72 hours prior to the meeting. Late requests will be honored if possible.

Please help accommodate individuals with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities by refraining from wearing fragrances.

Public Transportation
You are encouraged to utilize public transportation. The Forest Hill Muni (surface/subway) Station is located across the street from the Hospital's entrance. The K, L and M streetcar lines stop at Forest Hill Station, and can be boarded at most BART/MUNI stations, including Civic Center Station, located on Market street, one block from Civic Center Garage across from City Hall, (entrance on McAllister between Polk and Larkin streets, and day-long parking is available).

Motorbus lines *#36 Teresita, #43 Masonic, #44 O'Shaughnessy, and #52 Excelsior* serve the Forest Hill Station. You may transfer to the *#89 Laguna Honda* (wheel chair accessible) motor shuttle bus, which provides services 7-days a week, every 15 minutes, from 10:12 a.m. to 2:45 p.m., from the Forest Hill Station to the west entrance of the Main Building, to Clarendon Hall, and to the east entrance of the Main Building, adjacent to a wheelchair ramp. For more information about MUNI accessible services, call 923-6142.

Hospital Parking
Although it is possible to park in the neighborhood of the hospital – on Laguna Honda Boulevard and Clarendon Drive – nearby residential area parking is limited to 2 hours. Parking on the hospital grounds is free but limited. On hospital grounds you are welcome to park in any identified legal parking space, which does not carry a rectangular "reserved" sign over the space or block of spaces. Local parking regulations are strictly enforced. Once issued, SFPD tickets cannot be reversed as a "courtesy." Please be sure to observe all parking signs and marked curbs. Parking for wheelchair users is located at the went end of the Main Building parking lot, and also at Clarendon Valley and in the Clarendon east parking lot.

Know Your Rights Under the Sunshine Ordinance
The Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the

people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Adele Destro by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at sotf@sfgov.org Citizens may obtain a free copy of the Sunshine Ordinance by contacting Ms. Destro or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at http://www.sfgov.org/sunshine.htm

San Francisco Lobbyist Ordinance

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Governmental Conduct Code 2.100) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at: 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415) 581-2300; fax (415) 581-2317; and web site: **www.sfgov.org/ethics**.