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MINUTES

JOINT CONFERENCE COMMITTEE FOR LAGUNA HONDA HOSPITAL MEETING

Tuesday, July 23, 2007

9:45 a.m. to 11:45 a.m.

At

**Conference Room A300
375 Laguna Honda Boulevard
San Francisco, CA 94116-1411**

1) CALL TO ORDER

Commissioner Chow called the meeting to order at 9:45 a.m.

Present: Commissioner Edward Chow, M.D., Chair

Absent: Commissioner David J. Sanchez, Jr., Ph.D., Member

Staff: Arla Escontrias, Larry Funk, Gayling Gee, Regina Gomez, Liz Gray, Mivic Hirose, Paul Isakson, M.D., John Kanaley, Lorraine Killpack, Ph.D., Jill LeCount, Tim Skorvinski, M.D. and John Thomas.

2) APPROVAL OF MINUTES OF THE MEETING OF MAY 29, 2007

Action Taken: The Committee approved the minutes of the May 29, 2007 meeting. Commissioner Chow asked Dr. Isakson to comment on the Influenza A outbreak. Dr. Isakson said tests showed that it was an Influenza A strain, not a different strain. 90 percent of patients received the vaccine. However the lateness of the outbreak led to decreased efficacy and patients getting sick.

3) EXECUTIVE ADMINISTRATOR'S REPORT

John Kanaley, Executive Administrator, presented his report.

ANNOUNCEMENTS/INFORMATION

Employee Of The Month – July 2007 – Vivian Imperiale

Vivian Imperiale was nominated for employee of the month because of her development of the LHH vocational program, a successful program that involves and motivates residents, helps them develop skills that allows them to make contributions to the hospital community and develop skills that can be used following discharge back into the community. The PREP program {People Realizing Employment Potential) promotes resident self esteem, self reliance, and independence.

Vivian is also the editor of the Laguna Honda's own newsletter the "INSIDER" a wonderful monthly publication that celebrates and values the contributions of both residents and staff. The Insider is not only a positive outlet for resident expression, but also a source of organizational pride and a powerful public relations and communications tool.

Vivian is a true resident advocate, an advocate for all persons with disabilities. She consistently provides residents with compassion and encouragement. Through coaching, teaching, and the provision of opportunity, she helps residents obtain vocational skills, and life skills, to help them realize their potential. Please join us in congratulating Vivian as *Employee of the Month*.

Welcome Dr. Tim Skovrinski – After two years of enjoying the Hawaiian tropics, Dr. Tim Skovrinski has returned to LHH into the position of Assistant Medical Director. Dr. Skovrinski will be assigned to oversee our admitting unit M5 as well as be our Medical Director for Quality, partnering with Regina Gomez in the oversight of the Performance Improvement Program. Please join us in welcoming Dr. Tim back to LHH.

Ten More Good Years – LHH was featured in a documentary film by Michael Jacoby, an Independent filmmaker, on LGBT aging, featuring outreach to Elders staff. This documentary complimented the cultural support and care provided to the aging and disabled members of the LGBT community who reside at LHH. A sneak preview was held May 3, 2007 at the SF LGBT Center Rainbow Room.

IS VIRUS UPDATE JULY 11, 2007

SERVERS - Facilities HipLink server still requires work from vendor pending renewal of the contract. The contract was renegotiated and the RPO approved. Facilities Department is waiting to be invoiced and then they can call in the vendor to assist in linking the alarms.

APPLICATIONS - Access to Microbiology results through LCR remains an issue. Installation of the kiosks first on the 8 innovation units and then the remaining units will resolve this issue. Citrix needs to be rolled out to other non-auto logon devices in order for this to be resolved. This is essentially a resource issue for IS.

L & M DRIVES – IS Engineers removed a particular piece of virus protection software that was creating the instability with the L & M drives. We believe that the issue is resolved, though some users may still be having problems if their "permissions" (access to drive rights) were never set up properly to begin with.

PCs & PRINTERS - There are no issues related to the virus attack.

OPEN TICKETS and SERVICE REQUESTS - We are still behind in fixing and closing tickets and there are several outstanding departmental projects in the queue since before the virus that we have not been able to start. There have been a number of turnovers among the HP contract desktop support staff. New contractors require orientation and supervision. One DPH engineer is taking FMLA and will be on leave for 3-6 months. This is a resource issue that will not be resolved until we have a proper staffing level.

LONG TERM REMEDIATION

- 1) Replacement of aging equipment through the capital equipment process. We hope to use volunteers (under the direction of an SFGH IS person) to bring the current inventory database up to date. We will then be able to implement a yearly replacement policy.
- 2) IS staffing increase: 1 Principal Engineer and 1 Desk top Support. Not funded for FY 07-08, hoping to find some alternative to remedy this problem.
- 3) LHH IS Steering Committee is undergoing a six month strategic planning process to identify the future of the systems and support necessary to transition us into the new buildings. We anticipate being complete by December 2007.

STRATEGIC PLAN

Mr. Kanaley presented the LHH FY08 Strategic plan.

BUDGET REPORT

Salary Monitoring – Mr. Kanaley presented the bi-monthly salary spending report. It has been adjusted to include an increase in budget from the supplemental. The June 15, 2007 spend rate shows LHH exceeding its FY07 budget by over \$530,000, beyond the \$3.1 million supplemental. A post FY supplemental is being processed through the BOS.

CENSUS REPORT

Average for June 2007	
Beds Occupied	984.65
Beds Held	8.71
Admits	2.26
Total Paid SNF	995.62
Total Acute Capacity (16)	
M7 Acute Census	1.43
L4 Acute Census	1.20
Total Paid Beds	998.25

STAFFING REPORT

The Hospital Staff Vacancy rate reported as of July 11, 2007 is 7.50% down from May's rate of 7.89%. This shows an increased filling of the positions.

REGULATORY REPORT

DHS

On June 29, 2007, DHS accepted the Plans of Corrections for both the Skilled Nursing Facility and the General Acute Care Hospital surveys. Although we had passed the Skilled Nursing Facility Annual Recertification Survey without a finding of substandard care, we did receive a deficiency with scope and severity of "G" for Nutrition care (F 325) which requires a Post-Survey Revisit for verification of our allegation of compliance in addition to submitting the Plan of Correction.

The Post-Survey Revisit was conducted on July 2, 2007 by 2 DHS Surveyors and they determined that LHH had demonstrated substantial compliance with federal participation requirements and no deficiencies were identified.

The annual recertification Life Safety Code surveys for both the SNF and GACH Plans of Corrections have also been accepted.

Currently, there are 3 outstanding self-reported cases with Intents to Cite from CDPH involving a resident fall, burn, and discharge incident.

DOJ

Discussions are ongoing with DOJ to come to a resolution on the case.

PATIENT FLOW

Waiting List – For June 2007, the average waiting list was 9.3. The average for FY 06-07 it is 14.2. In looking at data for May and June, the number of days from approval to admission range from 1 day to 21 days. These are new patients. Number of days is affected by many factors even after medically and financially approved.

9 pts = 1 day
1 pt = 2 days
2 pts = 3 days
2 pts = 4 days
1 pt = 10 days
1 pt = 21 days

Board Of Supervisors Quarterly Report - Attached to the report was the latest BOS Quarterly report that shows compliance with the Mayor's directive to reverse the Admissions Policy and return average admissions percentages to 54% admissions from SFGH. Our current admission rate is for June is 57%; our average for the calendar year is 55%.

TCM – The TCM report for June 2007 was attached to Mr. Kanaley's report. Each month, LHH also reviews the number of discharges:

CATEGORIES	NUMBERS
Laguna Honda Hospital	4
Rehabilitation	6
Respite	0
Targeted Case Management	7
Positive care	3

AMA	1
AWOL	3
Total	24

TRANSITION STEERING COMMITTEE

The Transition Steering Committee Report will be presented under separate cover. (Presented as part of Item 4.)

Public Comment

Patrick Monette-Shaw (submitted a 150-word summary of his testimony) – If I heard correctly, Mr. Kanaley just stated during his Executive Administrator’s report to the LHH-JCC that Laguna Honda Hospital’s current census stands at 1,022 patients, not because the Hospital is intentionally or aggressively attempting to increase its census, but because there’s such high demand for skilled nursing care throughout the city of San Francisco. This reinforces other information I’m hearing: The Community Convalescent Hospital recently closed 120 skilled nursing beds. Kaiser is cancelling a contract with Kindred Healthcare for operation of another approximate 150 skilled nursing beds, and it’s uncertain whether Kaiser will contract with another provider. St. Francis Hospital is reportedly considering closing its skilled nursing beds. What better reason does the Health Commission need to advocate with the Board of Supervisors for the full 1,200-bed rebuild of Laguna Honda’s beds than increased, and increasing, demand for this level of care? I urge this JCC to so advocate.

Commissioners’ Comments

- Commissioner Chow asked what the hospital is intending regarding patient care programs for dialysis patients. Dr. Isakson said LHH was considering building its own dialysis unit for its own patients. The plan was to have a small unit in the outpatient clinic. They have not been enthused about SFGH moving its dialysis patients to LHH. SFGH would have to continue to have an acute dialysis unit at the hospital. Moving the dialysis clinic from SFGH to LHH would impact the replacement project plans. Mr. Kanaley said the replacement program includes six dialysis beds in the Link Building. Dialysis in the outpatient clinic was conceptually designed and programmed and has a \$5-6 million price tag. It has been denied in budget two years in a row. He has reminded individuals at the Integration Steering Committee that it’s on the list and if it needs to be funded, it needs to be prioritized. Commissioner Chow wants to be kept apprised of this issue. He also asked for a progress report, at a future meeting, on the transition unit, which was recently funded by the Board of Supervisors. Commissioner Chow noted the growth of Other Asians since 1999, and is interested to know the specific demographics of this growing block. He guesses that the group is comprised mainly of Southeast Asians, and this has implication for culturally competent care. He also noted that the Chinese community continues to be served by community-based facilities. Commissioner Chow asked if there has been a growth in the Russian-speaking community. Ms. Hirose said that in terms of the secured units, there are more German-speaking Eastern Europeans than Russian speaking patients. Commissioner Chow found the chart showing the number of SFGH residents diverted from LHH by TCM staff very helpful. He noted that the number of TCM admissions appears to have dropped in the last few months. Ms. Gray said a big spike in admissions will mean a subsequent drop in admissions, because of maximum caseload requirements. They must wait until cases are discharged before admitting new people. Another factor is that TCM has been carrying

cases once patients are discharged into the community, due to lack of community case managers. Two new community case managers are coming on board, so they anticipate that TCM will not be carrying as many in the community. Commissioner Chow looks forward to the overall placement report, and will be meeting with Liz Gray regarding this report.

4) **LAGUNA HONDA HOSPITAL REPLACEMENT PROJECT UPDATE**

John Thomas, LHH Replacement Program Manager, presented the LHH Replacement Project Update. As of the end of June 2007, construction on the three buildings is now 50% complete. Installation of the interior wall framing continues in the Link and South Residence Buildings and Mechanical, Electrical and Plumbing installation is underway in all three buildings. The exterior window walls have been installed on the east and west faces of the Link building with exterior wall framing on the South Residence continuing.

Knuckle Building – MEP rough-in has begun in this area. The temporary loading dock construction is underway. The work included removal of an abandoned fuel tank in the vicinity. The temporary loading dock will be completed in late summer which will permit work to begin on the northern end of the permanent loading dock.

New Hospital Site Improvements – No progress to report.

Existing Hospital Remodel – Abatement work began on Stair #4 on July 5th. This work will take approximately 3.5 months to complete. Once completed, the next phase will be to perform a similar upgrade to stair #1 in the H wing which will begin in September, 2007. This stair is adjacent to the Chapel and Simon Auditorium and the nature of the work will require that both facilities be closed at that time. The closure will remain in effect until the completion of the remodel effort.

Furniture, Fixtures & Equipment – Completed negotiations with Criterion Systems in June and have circulated the contract for signatures. Anticipate a notice to proceed in early August.

Assisted Living Feasibility Study – The consultant will release a draft document for public review on July 31, 2007. A public meeting will be held on August 15th to hear comments from the public and interested stakeholders. These comments will be evaluated, and if appropriate, addressed in the Final Report due for release in September 2007. Hospital Staff Weekly coordination meetings continue with hospital operations staff to coordinate or mitigate any possible impact from the construction project.

Larry Funk Presented an update on the Replacement Project Transition Steering Committee.

The Transition Steering Committee (TSC) met monthly during the second quarter of 2007. The TSC and its workgroups continue to gradually ramp up its work as the new buildings approach 50% completion levels, and the target dates for activation become clearer.

The tasks accomplished by the Transition Steering Committee this quarter included the following items:

- Collaborated with the LHHRP Project Team to complete the contract for Criterion Systems which was selected as medical equipment/furnishings specifications and procurement

consultant. We expect Criterion Systems to begin their engagement during the third quarter of 2007.

- Continued discussion with the Controller's Office regarding selection of consultants to perform a hospital-wide operational audit and produce a budget; to perform a detailed assessment of environmental and selected support/ancillary services for the new facility and related staffing requirements; and to solicit proposals for consultants to assist LHH in improving organizational effectiveness as it plans the transition into the new facility.
- Coordinated planning activities with the Hospital Construction/Operations Committee which met weekly to supervise all construction activities on campus while maintaining normal operations. Noteworthy this quarter was the beginning of the remodeling work in the Main Hospital Building, namely the construction of the temporary loading dock between G and H wings, and the retrofit of the interior stairwell adjacent to the Main Lobby. The Committee also prepared for closure of the Simon Auditorium/Chapel area effective September 4, 2007.
- Monitored the activities of the Convergent Technology Committee which is focusing on plans for the new data network and PBX systems, piloting wireless communications, and enhancing security and building management systems.
- Approved recommendations by the Flooring Evaluation Committee to substitute hard flooring for carpeting in selected high traffic utilization areas.
- Monitored the status of developing design and construction plans for of the new industrial laundry at 1 Newhall Street.
- Monitored activities of other subcommittees focused on move planning, pilot projects, bed selection, room numbering, etc.
- Actively discussed elements of the Assisted Living Feasibility Study and how it would be integrated into the Master Plan for the LHH campus. The draft Assisted Living Study is scheduled to be released at the end of July for review and comment.
- Tracked the Hospital's involvement in the Pebbles Project and evidence based design research projects focused on the new facility.

The Transition Steering Committee will continue meeting during the 3rd quarter of 2007 to effectively manage all issues related to the LHH Replacement Project.

Public Comment

Patrick Monette-Shaw (submitted a 150-word summary of his testimony) – The LHH Replacement Project manager, John Thomas, just stated there's a new, significant increase in the replacement project's costs given further delays in the project schedule, potentially causing long-range problems. If I understood correctly, Thomas indicated the two sides disagree regarding the dollar amount of problems with the project's budget. Again, given the demand for skilled nursing care in San Francisco, which level of care is rapidly shrinking citywide, this JCC should be advocating with the full Health Commission to encourage the Board of Supervisors to approve the 420-bed West Residence that is currently awaiting a decision to be built, so the project will produce the full 1,200-

bed rebuild promised voters. Thomas last testified to the Citizen's General Obligation Bond Oversight Committee additional delays or increased budget overruns weren't expected. Now Thomas is saying the project is additionally behind schedule two months, totaling eight months off schedule. Which is it?

Commissioners' Comments

- Commissioner Chow asked Mr. Monette Shaw to forward any testimony he had regarding the Alzheimer's community. Commissioner Chow asked where the activities that are held in Simon Auditorium would be moved to, Mr. Funk replied that major spiritual care and activity therapy programs will be temporarily located to Moran Hall. Activity Therapy is confident that they will be able to continue their programs in this location. The LHH Volunteers staff made the decision to suspend the annual volunteers' holiday celebration show for one year. Commissioner Chow asked for a schedule and budget update. Mr. Thomas said at this point the project is six months behind schedule. The contractor has reported that the project is farther behind, and staff needs to evaluate this. In terms of budget, long-range trends are causing concerns as a result of the schedule delays. The delays are attributed to a number of different issues from challenges posed by OSHPD to coordination issues with the contractors, Staff is negotiating with the contractor over the coordination issues. Commissioner Chow would like to meet with Mr. Kanaley and Mr. Thomas on this issue.

5) **OPERATIONS REPORT**

Gayling Gee, R.N., Associate Administrator of Support, presented the Operations Report.

DEPARTMENT OF EDUCATION & TRAINING

Cultural Competency

Baseline report completed: DET has completed initial assessment work with an internal LHH team and consultant Eva Schiorring to identify LHH's baseline cultural competency and perceived needs. In addition to serving as a basis for comparison over time, the final report will be utilized to apply for funding to support cultural competency training and related initiatives.

LHH's baseline Cultural Competency report will be presented to the LHH Executive Committee in August followed by a presentation in September for LHH's Leadership Forum by Eva Schiorring and Jill LeCount.

Cultural Competency Task Force: DET's request to be included in the DPH Cultural Competency Task Force has been accepted by the membership with Susan Spencer and Michael Mikolasek attending their first meeting in June. Jill LeCount was also invited to participate in the City Wide Training Committee, which will reconvene in September.

Training Participation: Jill LeCount organized a diverse interdisciplinary LHH team to attend a Vietnamese Family Wellness Conference, sponsored, in part, by the SFDPH Community Behavioral Health Services. Jill also participated in Stanford's "How to Navigate Across Cultures and Sustain Successful Relationships" course on June 12th. An important goal of LHH participation in these classes is to begin conversations about the types of cultural competency training that would be most valuable to LHH and, to that end, increase exposure to such trainings.

Illness and Injury Prevention Training (IIPP)

DET initiated the annual, mandatory Safety Training in July, in collaboration with LHH's new Industrial Hygienist, Chris Lynch. New information on ergonomics from the DPH Occupational Safety and Health Department was included in the course content. Training compliance has been challenging due to a combination of HealthStream related factors, including the program maintenance downtime and program upgrades that took longer than anticipated, and the Plan of Correction training. Overall compliance for IIPP was 38% for the computer-based class and 60 % for the live class. Efforts to complete this important course can continue now that HealthStream is back on line.

The HealthStream 'Next Generation' upgrade began on July 12th, during which time HealthStream was down, and concluded successfully on July 18th. HealthStream has a different 'look', but the basic functions for students are the same. DET staff will be attending web based 'Next Generation' classes during the last week of July to learn about enhancements the upgraded program has to offer.

Education Council

The LHH Education Council has approved the new standing agenda that will focus on educational efforts related to LHH's 3 overarching strategic goals in the areas of effective communication, quality improvement and transitioning to the future. During the June 26th meeting, the Council utilized the revised agenda to discuss a variety of training initiatives and grant funded programs set to begin in September. The programs were found to specifically support the goals of effective communication and transitioning. These initiatives also supported the quality improvement goal, as each project specifies resident outcomes to gauge the effectiveness of training. The Council membership agreed that routinely discussing education programs, new initiatives, and grants within the framework of the FY 07/08 Strategic Goals strengthens our ability to achieve the goals. In particular, we hope to promote synergy of efforts and interdisciplinary communication on education and training.

DET is thrilled to announce the addition of Michael Mikolasek, RN, to the DET team. Michael comes to DET with 10 years of experience in the LHH AIDS unit and, more recently, as the QM Risk Manager. Prior to coming to LHH, Michael was also a Director of Staff Development in Marin County. His dream was to get back into teaching and we are very glad he did!

INFECTION CONTROL

Update from May 2007 report

- All residents from Unit F6 who were affected with respiratory infections recovered. The last two cases reported were on May 8, 2007.
- No further cases of Influenza A were reported since May 18, 2007. A total of fifteen confirmed cases were reported during the past Influenza season, which lasted from October 2006 through June 2007.

Outbreak Report

Eight residents from Unit D6 were affected with skin rashes on various areas of their bodies. This case was reported to DHS on June 19, 2007 as a potential Scabies outbreak. Appropriate infection control measures were taken, and all residents in the Unit were treated. Contact investigation was initiated and treatment was also given to all exposed employees. On June 22, 2007, staff concluded that this was not an outbreak. The initial resident suspected as being positive for scabies was examined by the LHH Dermatologist and given a final diagnosis of Tinea corporis. DHS was

notified of the final diagnosis. All residents are recovering from their skin conditions and no further cases were reported.

Ms. Gee presented the Resistance to Antibiotics Report for the first semester of 2007.

NUTRITION SERVICES

The LHH Nutrition Committee, chaired by Steve KoneffKlatt, met in July to review quality assurance measures for residents who may suffer weight loss while residing in Laguna Honda Hospital. The committee has made recommendations to Pharmacy and Therapeutics Committee and Nursing Services to clarify and standardize processes around weight measurements, reporting of food intake, and notification of physicians and dietitians of weight losses or gains. The committee also initiated on-going reviews of Acute Care quality improvement activities for nutrition services for M7 and L4 acute care services. Due to the increased interest and activity in nutrition services, the Nutrition Committee will now meet monthly instead of semi-monthly.

Under the leadership of Steve KoneffKlatt, the Galley Transition Committee held its first meeting on May 9, 2007 and was well-attended by both CNAs and Food Service Workers, as well as labor representatives. Staff were given their first overview of the proposed Galley Service and were invited to participate in the development of the program, work flow analysis, and transitioning from a centralized food service delivery to a unit/household galley service model. The Committee will meet again in August to review plans for a “mock” galley to be developed in the LHH main building so that staff may simulate galley service to residents in dining rooms and participate in the work flow analysis and development of staff roles and staffing models.

Nutrition Services has begun our new fiscal year, and the department continues to serve over 4000 meals a day. Labor shortages are a perennial issue. Steve KoneffKlatt and staff are continuing installation of the upgrade to our CBORD computer system in anticipation of a Fall ‘go live’ date.

Commissioners’ Comments

- Commissioner Chow asked if the MRSA rate is more than we’ve had in the past. Ms. Gee hasn’t reviewed this data recently to see if the rate has increased from year to year. They have always had a continuous rate. But there is a feeling now that there are many more people in the community who have colonized MRSA. Commissioner Chow said outside nursing homes will not take someone with MRSA.

6) CLINICAL CARE REPORT

Mivic Hirose, Nursing Director and Paul Isakson, M.D., Medical Director, presented the Clinical Care Report.

Medicine-Nursing Retreat

On Monday, July 9th, we held our first joint Medicine-Nursing Retreat. We focused on two items: preparing for the new building and how the two divisions can collaboratively partner with each other. The retreat was attended by over 50 nursing and medicine leaders. The top five priority areas that were identified and that we will focus on at our next retreat in September include: 1) transition planning, 2) program planning and locations, 3) communication, 4) workforce planning development and training, and 5) becoming a smoke-free facility. The retreat was a success, and serves as a

model for a collaborative process to plan a successful organizational culture change as we look forward to moving in to the new building (Link and South), planned for 2009.

Welcome Back Physicians

We are pleased to announce and welcome back to the Medical Staff Dr. Tim Skovrinski, Assistant Medical Director and Dr. Jim Budke, Attending Physician. Both are skillful clinicians who will be an asset to LHH's clinical leadership.

New Pharmacy Software

On July 2nd, we implemented our long-awaited new Pharmacy software, QS/1. The implementation will allow us to improve our ability to perform clinical checking, streamline workflow, ensure linkage with billing, run reports, and most of all, it is user-friendly to the pharmacy staff. The successful install was a joint effort between the Pharmacy, Information Systems and Finance Departments.

LHH Nurses attend the International Council of Nurses

Two of our nurse leaders, Mozettia Henley, RN, DNS, Nursing Director and Amy Narciso, RN, MSN, Clinical Nurse Specialist traveled to Yokohama, Japan in June to attend the International Council of Nurses annual conference. They also participated in a poster presentation, presenting our accepted abstract, titled "Making an Olive Tree into a Lexus: Transforming the Skilled Nursing Environment."

Staffing Re-Bidding Implementation

We are pleased to report to the JCC that the Nursing Division has implemented the staff re-bidding assignments in June. As we reported earlier in the year, in partnership with the Labor and Human Resources, Nursing participated in re-bidding assignments to ensure that the units have staff who meet the cultural and linguistic needs of the residents. In addition, we implemented three different shift start times as part of our goal to meet resident's needs, especially during meal time.

LHH Staff on the Radio

On Monday, June 11th, an LHH nurse participated in a radio program focused on palliative and end of life care on KQED (88.5 FM). Anne Hughes, RN, PhD, FAAN, advance practice nurse in palliative care at LHH was a member of a panel on Forum with Michael Krasny. The program discussed the personal, clinical, cultural, ethical and financial challenges of seriously ill and debilitated patients, and their caregivers face providing care, at the end of life including the difficulty of even speaking about the topic. The program was broadcast live from the Institute of Health and Healing at the California Campus of CMPC in San Francisco in front of an audience. Another LHH staff member, Dennis Bouvier, D.O., also participated on the panel in his role as medical director of Pathways Hospice. The discussion noted that advances in the treatment of many chronic illnesses and the increasing rates of dementia have extended life expectancy and created some confusion about when a person was approaching the end of their life.

Health Career Ladders Initiative

Laguna Honda Hospital is partnering with UCSF Medical Center and Jewish Vocational Service (JVS) to identify career pathways in healthcare and the related education and training necessary to help entry-level workers advance. This project, called the Healthcare Career Ladder Initiative (HCLI), is currently in its research phase; we are working with JVS and BTW *informing change* consultants to collect information on our existing education and training programs, and about which additional programs would be of interest to our employees. The results of this research will be used

to design a new program for targeted entry-level LHH and UCSF healthcare employees. The new programs will be designed to improve skills and increase competencies in critical areas with the intention to augment career advancement.

In the next few weeks, consultants from BTW *informing change* and JVS will be conducting a series of focus groups and interviews with members of the Food Services, Environmental Services and Nursing (CNAs) Departments. The information that they collect in these meetings will be used to inform the HCLI Steering Committee (with representatives from Laguna Honda Human Resources, Nursing, SEIU Local 1021 and SEIU-UHW West and Joint Employer Education Fund). The Steering Committee will then consider the information to make recommendations on how this program should be designed and implemented at Laguna Honda Hospital.

Department head interviews as well as focus groups will be conducted in July. We are excited to part of this exciting career advancement program for entry-level workers at Laguna Honda. We will apprise the JCC as the project evolves.

Dissertation Presentations by LHH Nurse

Anne Hughes, RN, MN, PhD, FAAN, Palliative Care Advanced Practice Nurse, will be presenting her doctoral dissertation at SFGH's Ethics Committee, Nursing Quality Improvement Committee and Nursing Grand Rounds and at LHH's Nursing Grand Rounds in August. Anne's research is titled "Can you give me respect?" - Experiences of the Urban Poor with Advanced Disease. Please refer to the attached abstract. We are fortunate to have Anne at LHH.

Nursing Logo

Thanks to Monica McGuire, RN, MPA, CRNA, Operations Supervisor, Nursing has a new logo. The words written on the logo – care, compassion, commitment – were collectively agreed upon by Nursing Executive Committee as best reflecting our Nursing's staff's and division's values.

7) **PUBLIC COMMENT**

None.

8) **CLOSED SESSION**

A) Public Comments on All Matters Pertaining to the Closed Session

None.

B) Vote on Whether to Hold a Closed Session (San Francisco Administrative Code Section 67.11)

Action Taken: The Committee voted to hold a closed session.

The committee went into closed session at 11:05 a.m. Present in closed session were Commissioner Chow, John Kanaley, Executive Administrator, Liz Gray, Long Term Care Director, Regina Gomez, Director of Quality Management, Jill LeCount, Director of Education and Training, Mivic Hirose, Director of Nursing and Michele Seaton, Health Commission Executive Secretary.

- C) Closed Session Pursuant to Evidence Code Sections 1156, 1156.1, 1157, 1157.5 and 1157.6; Health and Safety Code Section 1461; and California Constitution, Article I, Section 1

CONSIDERATION OF QUALITY IMPROVEMENT REPORT

The committee received a report on the restorative performance team, which has moved LHH forward into being better than the State and National average on most indicators, including bladder training and passive range of motion.

- D) Reconvene in Open Session

The Committee reconvened in open session at 11:40 a.m.

1. Possible Report on Action Taken in Closed Session (Government Code Section 54957.1(a)2 and San Francisco Administrative Code Section 67.12(b)(2).)
2. Vote to Elect Whether to Disclose Any or All Discussions Held in Closed Session. (San Francisco Administrative Code Section 67.12(a).)

Action Taken: The committee reconvened in open session at 11:40 a.m. The committee voted not to disclose, except for a report out on the restorative performance team.

9) ADJOURNMENT

The meeting was adjourned at 11:40 a.m.

Michele M. Seaton
Executive Secretary to the Health Commission

***Any written summaries of 150 words or less that are provided by persons who spoke at public comment are attached. The written summaries are prepared by members of the public, the opinions and representations are those of the author, and the City does not represent or warrant the correctness of any factual representations and is not responsible for the content.**