1) **CALL TO ORDER**

2) **PROPOSED ACTION:** 
   APPROVAL OF THE MINUTES OF THE MARCH 11, 2014 SAN FRANCISCO GENERAL HOSPITAL JOINT CONFERENCE COMMITTEE MEETING
   *
   Minutes of the meeting of March 11, 2014*

3) **FOR DISCUSSION AND POSSIBLE ACTION:** 
   CARE TRANSITIONS TASKFORCE
   *(Michelle Schneidermann, MD, Larissa Thomas, MD, Karishma Oza, MPH)*
   
   The Committee will hear of improvement work at SFGH by the Care Transitions Taskforce. The multidisciplinary Care Transition Taskforce focuses on promoting transitional care best practices for all patients being discharged from SFGH and on reducing readmissions.

4) **FOR DISCUSSION AND POSSIBLE ACTION:** 
   UPDATE ON SFGH PSYCHIATRY AUDIT
   *(Chona Peralta, DPH Compliance Officer)*
   
   The Committee will hear an update on the Department of Health Care Services, Compliance Oversight Unit tri-annual compliance audit.

5) **FOR DISCUSSION AND POSSIBLE ACTION:** 
   HOSPITAL ADMINISTRATOR’S REPORT
   *(Susan A. Currin, Chief Executive Officer)*
   
   The Committee will hear a summary of activities and operations of SFGH.
6) **FOR DISCUSSION AND PATIENT CARE SERVICES REPORT**  
**POSSIBLE ACTION:** (Terry Dentoni, Interim Chief Nursing Officer)  
The Committee will hear a summary of nursing-related information and data which includes: emergency room admission data; diversion data; and psychiatric emergency services data.

7) **FOR DISCUSSION AND MEDICAL STAFF REPORT**  
**POSSIBLE ACTION:** (Shannon Thyne, M.D., Chief of Staff)  
The Committee will hear a summary of reports that were presented to the SFGH Medical Executive Committee on March 10, 2014 and March 20, 2014. Approval requested of service chief for community primary care service; the revised otolaryngology and electro convulsive therapy (ECT) privileges lists; and the family and community medicine service rules and regulations.

8) **FOR DISCUSSION AND QUALITY COUNCIL REPORT**  
**POSSIBLE ACTION:** (Troy Williams, Interim Chief Quality Officer)  
The Committee will hear a summary of the minutes from the March 18, 2014 Quality Council meeting, including a progress report of the Patient Safety Plan. Approval requested.

9) **PUBLIC COMMENT**  
At this time, members of the public may address the Committee on items of interest to the public that are within the subject matter jurisdiction of the Commission that are not on this meeting agenda. With respect to agenda items, your opportunity to address the Commission will be afforded when the item is reached in the meeting. Each member of the public may address the Committee for up to three minutes. The Brown Act forbids a committee from taking action or discussing any item not appearing on the posted agenda, including those items raised at public comment.

10) **CLOSED SESSION:**  
A) Public comments on All Matters Pertaining to the Closed Session  
B) Vote on whether to hold a Closed Session (San Francisco Administrative Code Section 67.11)  
C) Closed Session Pursuant to Evidence Code Sections 1156, 1156.1, 1157, 1157.5 and 1157.6; Health and Safety Code Section 1461; and California Constitution, Article I, Section 1.

**FOR ACTION:** APPROVAL OF CLOSED SESSION MINUTES OF MARCH 11, 2014

**FOR ACTION:** CONSIDERATION OF CREDENTIALING MATTERS  
(Shannon Thyne, M.D., Chief of Staff)

**FOR DISCUSSION:** CONSIDERATION OF PEER REVIEW, QUALITY OF CARE, PERFORMANCE AND POSSIBLE ACTION: IMPROVEMENT  
(Todd May, M.D., Chief Medical Officer, Troy Williams, Interim Chief Quality Officer)

**RECONVENE IN OPEN SESSION**
1. Possible report on action taken in closed session (Government Code Section 54957.1(a)2 and San Francisco Administrative Code Section 67.12(b)(2).)

2. Vote to elect whether to disclose any or all discussions held in closed session (San Francisco Administrative Code Section 67.12(a).) (Action item)

11) **ADJOURNMENT**

* Explanatory documents are available at the Health Commission Office, 101 Grove Street, Room #311, telephone 554-2666, or at the Joint Conference Committee meeting. If any materials related to an item on this agenda have been distributed to the San Francisco General Hospital Joint Conference Committee after distribution of the agenda packet, those materials are available for public inspection at the Health Commission Office at the address above during normal business hours.

*** A majority of the members of the Health Commission may be in attendance at this Committee meeting. However, there will be no discussion of or deliberations on any matter not on this Committee agenda. This matter is being noticed as a meeting of the full Commission in the event that a quorum is present under Sec. 67.3(b)(1) of the San Francisco Administrative Code.

**Disability Access**

Conference Room 2A6 is wheelchair accessible. It is located on the second floor of the Main Building. Public parking is available on 23rd Street, from where you enter the Main Building. Take an elevator to the second floor and look for Room 2A6. Parking is also available at 22nd Street and Potrero Avenue.

American Sign Language interpreters and readers are available during the meeting upon request. Minutes of the meeting/event are available in alternative formats also upon request. Please call Interpreter Services at 206-5133 at least 5 business days in advance of need. Late requests will be honored if possible.

A sound enhancement system is also available upon request by calling the Plant Services Department at 206-8550 at least 72 hours prior to the meeting/event. Late requests will be honored if possible. To allow individuals with environmental illness or chemical sensitivity to attend meetings/events, individuals are requested to refrain from wearing perfume or other scented products.

**Public Transportation**

The hospital is accessible by wheelchair-friendly Muni Lines #9 San Bruno, #9X San Bruno Express, #19 Polk (stops 2 blocks away), #33 Stanyan, and #48 Quintara-24th St. For further information regarding Muni transportation, please call 923-6142, 673-MUNI, and 923-6366 (TDD).

**Cell Phone and/or Sound Producing Electronic Device Usage at Hearings**

The ringing of and use of cellular phones, pagers and similar sound producing electronic devices are prohibited during public meetings. Please be advised that the Chair/President may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phones, pagers, or other similar sound producing electronic devices (Sunshine Ordinance 67A.1).

**San Francisco Lobbyist Ordinance**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Governmental Conduct Code 2.100) to register and report lobbying activity.

For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at: 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415) 581-2300; fax (415) 581-2317; and web site: [www.sfgov.org/ethics](http://www.sfgov.org/ethics).
Know Your Rights Under the Sunshine Ordinance
The Government’s duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people’s business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people’s review.

For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Frank Darby by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at sotf@sfgov.org
Citizens may obtain a free copy of the Sunshine Ordinance by contacting Mr. Darby or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at http://www.sfgov.org/sunshine.htm.