AGENDA
JOINT CONFERENCE COMMITTEE FOR
SAN FRANCISCO GENERAL HOSPITAL
Tuesday, November 25, 2014
3:30 p.m.
1001 Potrero Avenue, Conference Room 7M30
San Francisco, CA 94110

Commissioner Edward A. Chow, M.D., Chair
Commissioner David J. Sanchez, Jr., Ph.D.
Commissioner David B. Singer

COMMITTEES OF THE Health Commission-consist of three members of the Commission. If a quorum of the Health Commission is present, it constitutes a Special Meeting of the Commission. If additional commissioners attend the meeting of a committee creating a quorum of the full Health Commission, they may participate in the discussion on an item on the agenda but may not vote with the members of the committee. The committee’s recommendations shall be reported to the full Health Commission for discussion and possible action. The Health Commission Secretary shall make a note of the presence of the additional commissioners in the minutes, and discussion shall be limited to items noticed on this agenda

1) CALL TO ORDER

2) FOR DISCUSSION AND POSSIBLE ACTION: APPROVAL OF THE MINUTES OF THE OCTOBER 28, 2014 SAN FRANCISCO GENERAL HOSPITAL JOINT CONFERENCE COMMITTEE MEETING
*Minutes of the meeting of October 28, 2014

3) FOR DISCUSSION AND POSSIBLE ACTION: SFGH PSYCHIATRIC INPATIENT UNIT DOCUMENTATION PROJECT UPDATE
(Mary Thornton, Mary Thornton Associates)
FOR DISCUSSION AND MEDICAL STAFF REPORT

POSSIBLE ACTION:

(James Marks, M.D., Chief of Staff)

The Committee will hear a summary of reports that were presented to the SFGH Medical Executive Committee on October 16, 2014. Approval requested for appointment of Dr. Jay Stewart as Service Chief of the SFGH Ophthalmology Service; privilege form revisions for Surgery; revision of professional liability questions on new applications and reappointment forms; and new OB/GYN protocol.

5) PUBLIC COMMENT

At this time, members of the public may address the Committee on items of interest to the public that are within the subject matter jurisdiction of the Commission that are not on this meeting agenda. With respect to agenda items, your opportunity to address the Commission will be afforded when the item is reached in the meeting. Each member of the public may address the Committee for up to three minutes. The Brown Act forbids a committee from taking action or discussing any item not appearing on the posted agenda, including those items raised at public comment.

6) CLOSED SESSION

A) Public comments on All Matters Pertaining to the Closed Session

B) Vote on whether to hold a Closed Session (San Francisco Administrative Code Section 67.11)

C) Closed Session Pursuant to Evidence Code Sections 1156, 1156.1, 1157, 1157.5 and 1157.6: Health and Safety Code Section 1461; and California Constitution, Article I, Section 1.

FOR ACTION:

APPROVAL OF CLOSED SESSION MINUTES OF OCTOBER 28, 2014

FOR ACTION:

CONSIDERATION OF CREDENTIALING MATTERS

(James Marks, M.D., Chief of Staff)

FOR DISCUSSION AND POSSIBLE ACTION:

CONSIDERATION OF PERFORMANCE IMPROVEMENT AND PATIENT AND SAFETY REPORT AND PEER REVIEWS

(Todd May, M.D., Chief Medical Officer)

*Minutes of the meeting of September 24, 2014

*Minutes of the meeting of October 22, 2014

*PIPS Addendum to MEC Report

*EHR Risk Mitigation Analysis

RECONVENE IN OPEN SESSION

1. Possible report on action taken in closed session (Government Code Section 54957.1(a)2 and San Francisco Administrative Code Section 67.12(b)(2).)

2. Vote to elect whether to disclose any or all discussions held in closed session (San Francisco Administrative Code Section 67.12(a).) (Action item)

7) ADJOURNMENT
* Explanatory documents are available at the Health Commission Office, 101 Grove Street, Room #311, telephone 554-2666, or at the Joint Conference Committee meeting. If any materials related to an item on this agenda have been distributed to the San Francisco General Hospital Joint Conference Committee after distribution of the agenda packet, those materials are available for public inspection at the Health Commission Office at the address above during normal business hours.

**Disability Access**
Conference Room 7M30 is wheelchair accessible. It is located on the seventh floor of the Main Building, inside the 7M Suite. Public parking is available on 23rd Street, from where you enter the Main Building. Take an elevator to the seventh floor and follow signage to Suite 7M. Parking is also available at 22nd Street and Potrero Avenue.

American Sign Language interpreters and readers are available during the meeting upon request. Minutes of the meeting/event are available in alternative formats also upon request. Please call Interpreter Services at 206-5133 at least 5 business days in advance of need. Late requests will be honored if possible.

A sound enhancement system is also available upon request by calling the Plant Services Department at 206-8550 at least 72 hours prior to the meeting/event. Late requests will be honored if possible. To allow individuals with environmental illness or chemical sensitivity to attend meetings/events, individuals are requested to refrain from wearing perfume or other scented products.

**Public Transportation**
The hospital is accessible by wheelchair-friendly Muni Lines #9 San Bruno, #9X San Bruno Express, #19 Polk (stops 2 blocks away), #33 Stanyan, and #48 Quintara-24th St. For further information regarding Muni transportation, please call 923-6142, 673-MUNI, and 923-6366 (TDD).

**Cell Phone and/or Sound Producing Electronic Device Usage at Hearings**
The ringing of and use of cellular phones, pagers and similar sound producing electronic devices are prohibited during public meetings. Please be advised that the Chair/President may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phones, pagers, or other similar sound producing electronic devices (Sunshine Ordinance 67A.1).

**San Francisco Lobbyist Ordinance**
Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Governmental Conduct Code 2.100) to register and report lobbying activity.

For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at: 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415) 581-2300; fax (415) 581-2317; and web site: [www.sfgov.org/ethics](http://www.sfgov.org/ethics).

**Know Your Rights Under the Sunshine Ordinance**
The Government’s duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people’s business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people’s review.

For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Frank Darby by mail to Sunshine Ordinance Task Force,