MINUTES
JOINT CONFERENCE COMMITTEE FOR
SAN FRANCISCO GENERAL HOSPITAL
Tuesday, November 25, 2014
3:30 p.m.
1001 Potrero Avenue, Conference Room 7M30
San Francisco, CA 94110

1) CALL TO ORDER
Present: Commissioner Edward A. Chow, M.D., Chair
Commissioner David J. Sanchez, Jr., Ph.D.

Excused: Commissioner David B. Singer

Staff: Barbara Garcia, Roland Pickens, Sue Currin, Marcellina Ogbu, Kathy Murphy, Greg Wagner,
Alice Chen MD, Chona Peralta, Sue Carlisle MD, James Marks MD, Terry Dentoni, Todd May MD, Jeff
Critchfield MD, David Woods, Shermineh Jafarieh, Troy Williams, Ron Weigelt, Kathy Ballou, Mark
Leary MD, Jim Dilley MD, Maureen ‘O’Connor, Yvonne Lowe, Maxwell Bunuan, Julie Van Nostern, Irin
Blanco, Ana Sampera, William Huen MD, Basil Price, Anson Moon, Mark Morewitz, and Mary
Thornton (consultant)

The meeting was called to order at 3:41pm.

2) APPROVAL OF THE MINUTES OF THE OCTOBER 28, 2014 SAN FRANCISCO GENERAL HOSPITAL
JOINT CONFERENCE COMMITTEE MEETING

Action Taken: The Committee unanimously approved the October 28, 2014 SFGH JCC meeting
minutes.
3) SFGH PSYCHIATRIC INPATIENT UNIT DOCUMENTATION PROJECT UPDATE

Roland Pickens, San Francisco Health Network Director, introduced the item. Mary Thornton, Mary Thornton Associates, gave the presentation.

Mr. Pickens stated that he and Dr. Chen, SF Health Network Chief Medical Officer, would continue to monitor the SFGH Psychiatric Inpatient Unit progress on improving documentation. Ms. Thornton will also assist and advise on monitoring on a consult basis.

Ms. Currin stated that the California Department of Health survey was conducted in October 2013; the report of the survey was sent in March 2014. Ms. Thornton was contracted in April 2014 to assist SFGH with making necessary improvements. The SFGH plan of correction was submitted in July 2014.

Commissioner Comments/Follow-Up:
Commissioner Chow stated that it was important to correct the issues noted on three audits over a nine year period. The Health Commission wants to ensure that patients receive appropriate care and that staff document the provision of care appropriately. He noted that Ms. Thornton’s presentation indicates that SFGH staff have been fully supportive and have participated in making necessary changes.

Director Garcia acknowledged the work of Dr. Jim Dilley, Dr. Mark Leary, and Ana Sampera and her team in the effort to change multiple systems that impact quality of care and financial reimbursement.

Dr. Dilley stated that the SFGH Department of Psychiatry had its own utilization management process system until this was centralized as part of the improvement process last spring. He added that the changes pose paradigm shifts that which take some time to fully integrate.

Sue Currin thanked Ms. Thornton for helping SFGH get on the correct path. She added that the centralizing of SFGH utilization review will contribute to ensuring patients receive appropriate and effective care including a robust discharge plan.

Dr. Marks thanked Ms. Thornton and the SFGH psychiatry staff for the needed improvements. He encouraged development of outcomes to assist in measuring progress.

Commissioner Chow stated that he hopes to see more acute days documented properly. SFGH may have had patients with the appropriate acuity before but now there will be appropriate documentation to receive reimbursement.

Commissioner Chow requested that a report card of related measures for this initiative be developed.

Commissioner Chow asked for clarification on whether InterQual are accepted standards. Ms. Thornton stated that the InterQual process builds a case for medical necessity which will hopefully strengthen the SFGH position with the State on any particular case. Ms. Currin added that InterQual is a validated tool.
Dr. Carlisle asked if SFGH knows when the next survey of these services will occur. Ms. Peralta stated that the survey takes place every three years; 2016 is the next survey.

Commissioner Sanchez acknowledged that major cultural change has been needed to make these improvements. He looks forward to future reports showing progress made.

4) **MEDICAL STAFF REPORT**

James Marks, M.D., Chief of Staff, gave the report.

**Commissioner Comments/Follow-Up:**
Commissioner Chow asked if the current SFGH plan regarding Ebola patients is to identify them at SFGH or primary health clinics and then send them to UCSF for treatment. Dr. May confirmed that UCSF Mt. Zion is receiving patients with confirmed Ebola and that SFGH will do screenings as necessary. Dr. Carlisle noted that Mt. Zion has capacity for treating 2 Ebola patients at one time.

**Action Taken:** The following were unanimously approved by the SFGH JCC:
- Jay Stewart MD appointment as Service Chief of the SFGH Ophthalmology Service
- Surgery Privilege Form revision
- Revision of profession liability questions on new applications and reappointment forms
- New OB/GYN protocol

5) **PUBLIC COMMENT**

There was no public comment.

6) **CLOSED SESSION**

A) Public comments on All Matters Pertaining to the Closed Session

B) Vote on whether to hold a Closed Session (San Francisco Administrative Code Section 67.11)

C) Closed Session Pursuant to Evidence Code Sections 1156, 1156.1, 1157, 1157.5 and 1157.6: Health and Safety Code Section 1461; and California Constitution, Article I, Section 1.

**APPROVAL OF CLOSED SESSION MINUTES OF OCTOBER 28, 2014**

**CONSIDERATION OF CREDENTIALING MATTERS**

**CONSIDERATION OF PERFORMANCE IMPROVEMENT AND PATIENT AND SAFETY REPORT AND PEER REVIEWS**

**RECONVENE IN OPEN SESSION**

1. Possible report on action taken in closed session (Government Code Section 54957.1(a)2 and San Francisco Administrative Code Section 67.12(b)(2).)
2. **Vote to elect whether to disclose any or all discussions held in closed session**  
   *(San Francisco Administrative Code Section 67.12(a).)* *(Action item)*

**Action Taken:** The Committee approved the October 28, 2014 Closed Session minutes; the November Credentialing Report; and the Performance Improvement and Patient Safety Report. The Committee voted not to disclose other discussions held in closed session.

7) **ADJOURNMENT**

The meeting was adjourned at 5:46pm.